

## BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A) ☐ Report Only ☐ Recognition

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

- (B) ☒ Action Item

**Presenter(s):** ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE  
LUIS VELEZ, PURCHASING DIRECTOR

**Briefly describe the action required.**

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO EXTEND AND RENEW SEALED BID NO. 160806 FOR GENERAL/OFFICE SUPPLIES, FURNITURE AND EQUIPMENT, CONTINGENT ON VENDOR COMPLETING FORM 1295 AS REQUIRED BY STATE LAW, AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

- (C) **Funding source: Identify the source of funds if any are required.**

BUDGETED FUNDS


- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**To:** Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

**From:** Luis A. Vélez, Purchasing Director  Digitally signed by Luis A. Vélez  
Date: 2016.06.30 15:58:06 -05'00'

**Date:** Monday, April 25, 2016

**Subject:** **Recommendation to extend and renew sealed bid 160806 for General/Office Supplies, Furniture and Equipment**

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Please accept this memorandum as the request to extend and renew **Sealed Bid 160806 for General/Office Supplies, Furniture and Equipment** for the upcoming 2016-2017 fiscal year. This extension and renewal of the purchase contract is in accordance with the specifications and requirements outlined in the above mentioned sealed bid.

Please note that this renewal is set to commence on September 1, 2016 and expires on August 31, 2017.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT**  
**SEALED BID NO. 160806**  
**GENERAL/OFFICE SUPPLIES, FURNITURE, AND EQUIPMENT**

	<b>VENDOR NAME</b>	<b>GENERAL SUPPLIES DISCOUNT %</b>	<b>OFFICE SUPPLIES DISCOUNT %</b>	<b>FURNITURE DISCOUNT %</b>	<b>EQUIPMENT DISCOUNT %</b>
1	*DEMCO, INC.	0-14%	0-14%	0-7%	0-7%
2	*J. C. PENNEY	0%	NO BID	NO BID	NO BID
3	J.R. INC.	NO BID	NO BID	0-65%	NO BID
4	K-LOG, INC.	NO BID	NO BID	5%	NO BID
5	LAKE SHORE LEARNING MATERIALS	5%	5%	5%	5%
6	M&A TECHNOLOGY	10-40%	10-40%	10-40%	10-40%
7	NOLANS OFFICE PRODUCTS, INC.	10-80%	10-80%	20-50%	10%
8	QUILL CORPORATION	15%	15%	10%	NO BID
9	*SCHOOL OUTFITTERS	2%	2%	2%	2%
10	SCHOOL SPECIALTY, INC.	35%	35%	12%	12%
11	SOUTHWEST SOUND AND ELECTRONICS, INC.	NO BID	NO BID	NO BID	NO BID
12	*THE EDU-SOURCE CORPORATION	NO BID	NO BID	25%	NO BID
13	ULTIMATE OFFICE SOLUTIONS, INC.	10%	10%	10%	10%
14	WALMART	0%	NO BID	NO BID	NO BID

\* Vendor has not completed Certificate of Interested Parties (Form 1295) as requested