

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

August 13, 2012



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Craig T. Collins
 RE: August 27, 2012 Personnel Report
 DATE: August 23, 2012

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/20/12	Palazzetti, Angela	HSS	Art	.30

II. Resignations

Name	School	Subject/Grade	Effective Date	FTE
Skelton, Krista	HSS	Art	8/17/12	.30

III. Reappointments

Name	School	Subject/Grade	2011-2012 FTE	2012-2013 FTE
Blaszynski, Toni	HES	Grade 4	1.0	1.0

IV. Reclassifications

Name	Subject/Grade
Salesky, Jacqueline	From Special Education Assistant at WAS (3 hrs a day) to Grade 2 Teacher at HES

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
8/20/12 - 11/15/12	Hudnall, Mary (Amanda Blank)	MCS	Grade 2	1.0
8/25/12 - 11/13/12	Leavitt, Marv (Julie Mueller)	GHS	Guidance Counselor	1.0
8/20/12 - 11/20/12	MacDonald, Meredith (Kristin McAvoy)	HES	Grade 5	1.0
8/20/12 - 10/30/12	Carrington-Warren, Joanne (Tracy Jorgenson)	FS	Special Education	.80

VI. Family and Medical Leave

None

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/21/12	Anderson, Lindsay	GMSN	Bi-lingual Special Education Assistant - 7 hrs a day	9 month
8/21/12	Bergren, Jessica	GMSN	Special Education Assistant - 7 hrs a day	9 month
8/21/12	Dutton, Jennifer	GMSS	Special Education Assistant - 7 hrs a day	9 month
8/21/12	Eiss, Julie	MCS	Library Assistant - 10 hrs week	9 month
8/21/12	Herrera, Nicholas	GHS	Special Education Assistant - 7 hrs a day	9 month
8/21/12	Hertel, Kathleen	GMSS	Reading Lab Assistant - 21.5 hrs a week	9 month
8/21/12	Mourek, Kathleen	WAS	Special Education Assistant - 3 hrs a day	9 month
8/21/12	Pokorny, Laurie	GHS	Special Education Assistant - 7 hrs a day	9 month
8/21/12	Powers, Jennifer	MCS	Kindergarten Assistant - 3 hrs a day	9 month
8/24/12	Moore, Timothy	GHS	Study Hall Supervisor	9 month
8/27/12	Martuzzo, Kristen	GMSN	Special Education Assistant - 7 hrs a day	9 month
8/28/12	Clement, Ronald	FES	2nd Shift Custodian	12 month

Start Date	Name	School	Position	School Year
8/28/12	Holstein, Chris	GMSS	2nd Shift Custodian	12 month
8/28/12	Paulette, David	GHS	Security - 27 hrs per week	9 month
8/28/12	Rogers, Nathan	GMSS	2nd Shift Custodian	12 month
8/28/12	Wehrmeister, Robb	GHS	Special Education Assistant - 7 hrs a day	9 month

II. Resignations

None

III. Reappointments/Reclassifications

Name	School	Position	School Year
Dean, Richard	Garage	Bus Driver	9 month
Neswold, Sharon	MCS	From Classroom Assistant 5.75 hrs a day at MCS to Kindergarten Assistant 5.75 hrs a day at MCS	9 month

IV. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	School Year
Holsteen, Michelle	GMSS	Special Education Assistant (Jessica White)	8/21/12 - 9/28/12	9 month
Nielsen, Nancy	HSS	Special Education Assistant (Lisa Herrera)	8/21/12 -9/4/12	9 month

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	School Year
8/21/12 - 9/28/12	White, Jessica (Michelle Holsteen)	GMSS	Special Education Assistant	9 month
8/21/12 -9/4/12	Smith, Margaret (Lisa Herrera)	HSS	Special Education Assistant	9 month

VI. Retirement

None