

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 06/13/23



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   06/05/23

**To:**   Corrina Guardipee-Hall  
            Superintendent

**From:**   Rebecca Rappold  
**Title:**   Interim Director of SpEd Svcs

**Subject:** **Contract Service Agreement: Speech/Language Pathologist 2023-2024**

**Description:** Recommend Cheryl Lock to provide Speech/Language Pathology Services at Babb Elementary and Head Start for the 2023-2024 school year.

**Financial Impact:** \$ 40,788.00

**Funding Source (Budget/grant, etc.):** 115-76-456-2152-330-622

**Attachment(s):** Contract Service Agreement

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** June 5, 2023

**Board Approval:** 6/13/23

**Contractor:** Cheryl Lock

**Phone:** 406-845-8015

**Address:** PO Box 499

City: Babb

State: MT

Zip: 59411

**Type of Project/Service (be specific):** The Speech/Language Pathologist will provide speech/language services to include but will not be limited to testing, diagnosis, therapy, writing evaluation reports, conducting evaluation report meetings, supervising therapy aide, writing individual education plans (IEP) and conduct IEP meetings as necessary, writing therapy reports and will maintain appropriate records to meet state and district requirements. The speech/language pathologist will provide the district with appropriate proof of current licensure, workers' compensation exemption and individual liability insurance. 720 contracted hours to follow the Browning Public Schools adopted 2023-2024 school year calendar, excludes identified BPS holidays and weekends.

**Contracted Dates:** 08/21/23 to 06/3/24

Rate per hour/per day: \$56.65 x 720 hrs. = \$40,788.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): \_\_\_\_\_ Not to exceed total \$ amount = \_\_\_\_\_

**Total Project Cost = \$40,788.40**

**Contract to be paid from:**

115-76-456-2152-330-622

**Independent Contractor:**

Submit invoice Monthly

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Rebecca Rappold  
**Principal/Supervisor**

N/A

**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office