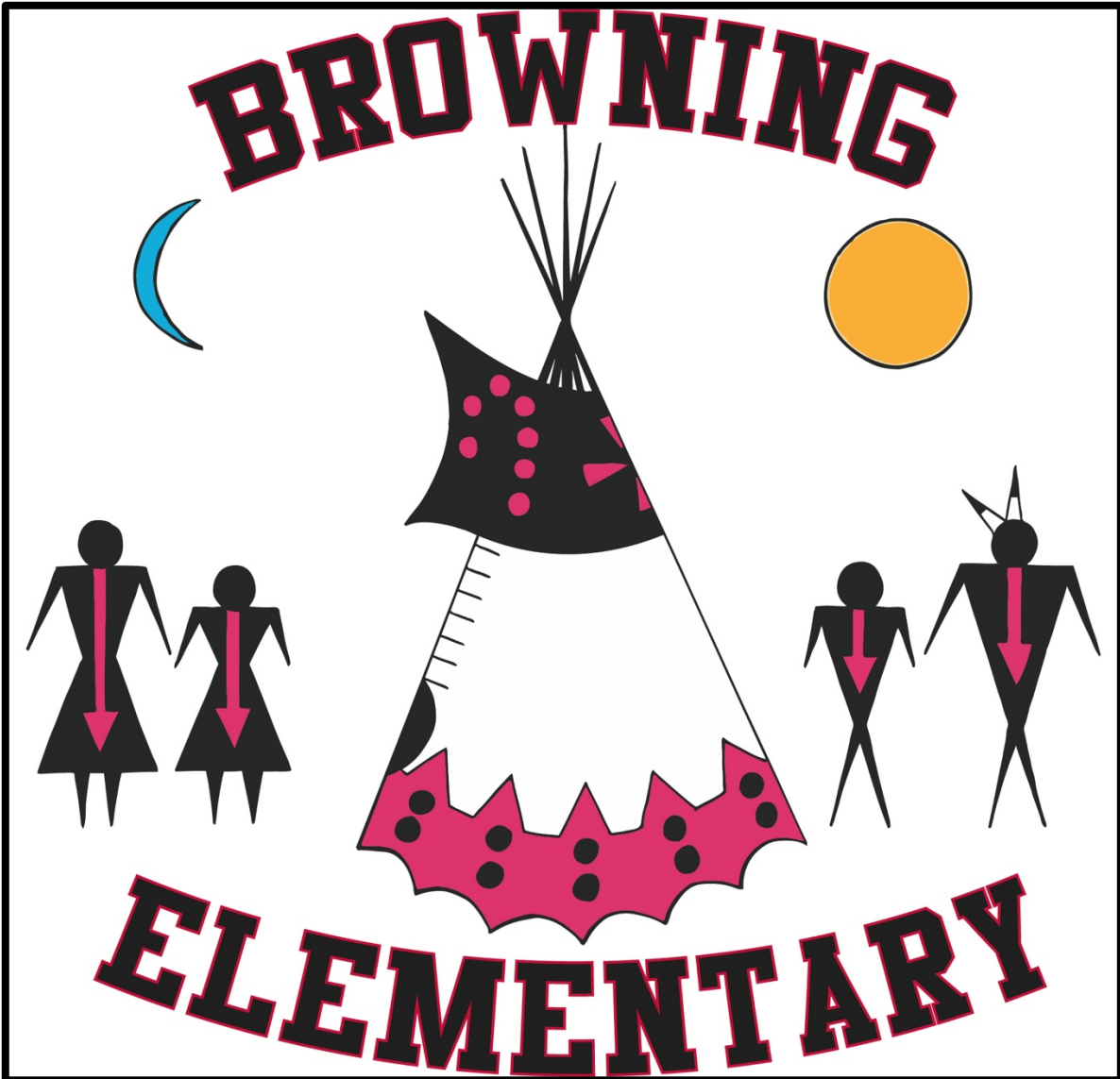


2023-2024
Student & Parent Handbook



Mrs. Sheila Hall, Principal

Ms. Racquel Little Plume, Assistant Principal

Ms. Dellyssa Ladd, Secretary

Mrs. Shanna Little Dog - Leon, Attendance Clerk

(406)338-2740

Dear Parents, Families & Guardians of BES,

Oki. Welcome to the start of a wonderful year!

We encourage you to come visit your student's classroom and building so you can meet the great staff and transformative building we have here at BES.

At BES, we do our best to make everyone feel welcome, safe and comfortable. If at any point throughout the year you feel different, please bring your concerns to the school-staff, teacher or principal.

Please read through the Student & Parent Handbook and familiarize yourself with our policies and procedures.

Please pay close attention to the BES handbook which begins on page 12. This outlines some important information directly related to Browning Elementary.

It is our mission to provide a quality education for your child and we can't do that without you; become involved in all the activities here at BES.

We look forward to meeting and seeing you during the 2023-24 school year!

Sincerely,

Mrs. Sheila Hall, Principal

Ms. Racquel Little Plume, Assistant Principal

Browning Elementary School



School District #9, Glacier County, Montana

Browning Public Schools

**P.O. Box 610
Browning, MT 59417**

Student and Parent Handbook Receipt Form

2023-2024

I acknowledge that I have received and read a copy of the Browning Public Schools Student/Parent Handbook). I understand that the policies and practices contained in the handbook govern student behavior and expectations while in attendance of Browning Public Schools. I understand that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the handbook.

Parent/Guardian Signature _____

Date _____

I acknowledge that I have received and read a copy of the Browning Public Schools Student/Parent Handbook. I understand that the policies and practices contained in the handbook govern student behavior and expectations while in attendance of Browning Public Schools.

Student's Signature _____

Date _____

I. TABLE OF CONTENTS

Browning Elementary Staff	5
SAFETY MATTERS.....	6
ATTENDANCE MATTERS	7
GRADUATION MATTERS	8
CULTURE MATTERS	9
Special happenings	9
Important information.....	9
BES Classroom management plan	11
MTSS Universals – TEAM BES	12
multi-tiered system of support (mtss) for behavior	13
BES Tiered flowchart	15
BULLYING / HARASSMENT	17
BES Calendar	18

Principal:

Sheila Hall

Instructional Coaches:

Arlene Wippert

Melissa Henderson

School Based Therapist

Gina Dosch

2nd Grade Teachers:

Samantha Grant – Immersion

Jennifer Salois

Carina Stoves

Michele Calftail

Victoria Boggs

McKenzie Augare

TBA

TBA

3rd Grade Teachers

Willamina Tailfeathers – Immersion

Cydnie Saddleback

Kayla Jeckell

Mishayla CalfBossRibs

Rebecca Kennedy

Sydney St. Goddard

Sarah Flamond

TBA

Cooks:

Michelle Plouffe – Head Cook

Bruce Schildt

Custodians:

Quentin New Robe

William Lawrence

Angela Butterfly

Assistant Principal:

Racquel Little Plume

Office Staff:

Dellyssa Ladd – Secretary

Shanna Little Dog - Leon – Attendance Aide

Counselor & 504 Coordinator:

Dana Sure Chief

Reading Interventionist:

Dana Bremner

Special Services:

Elizabeth Tailfeathers

Carla Whitegrass/Trombley

Jessica Rutherford – Speech TA

Support Staff/Teacher Assistants:

Jacky Makes Cold Weather

Michelle Tailfeathers

March Hall

Annette Burdeau

Iris Begay

Specials Staff:

Art: Heidi Morales

BNAS 1: Arthur Westwolf

BNAS 2: Amanda Whiteman

Librarian: Shawnee Skunkcap

Music: Rebecca Craig

PE/Health: Calvin Lang

Technology: TBA

Social Skills: Kailey Hall

Office Hours

The office hours for Browning Elementary are 7:35 a.m. to 5:00 p.m. Monday through Thursday and 7:35 a.m. to 5:00 p.m. on Fridays. Student's absences or tardies should be called in before classes starts are 8:15 a.m.

School Hours

- Students are expected to arrive no earlier than 7:45 a.m. and leave no later than 3:30 p.m. Monday-Thursday unless involved in after school activities or tutoring and 2:30 p.m. on Fridays (no after school activities)
- Students will be in the gym until the bell rings at 8:05 for teacher pick up.
- Parents are advised that the playground/bus area is supervised from 7:45 a.m. – 8:10 a.m. and 3:20 p.m. – 3:35 p.m. Monday-Thursdays and 2:20 p.m. – 2:35 p.m. on Fridays.

School Drop off & Dismissal

BES ensures students are safe before and after school. Please be cautious when dropping your student off and picking them up. **Follow the speed limit and be especially cautious for other children and adults while at the crosswalk.**

- The school has two drop off zones in the morning. **Please refrain from parking in the drop off zones.**
 - 2nd and 3rd grade will be dropped off at the **Main Entrance** located on the **East Side** of the building (across from Napi)
 - **Bus lane** located on **the South side**. Students will not be allowed to go to their classroom until the instruction bell rings.
- The school has two pick up zones for school dismissal. **Please remain in your vehicle to pick up your child.**
 - 2nd grade students not riding the bus can be picked up at the **East Side** of the building (across from Napi).
 - 3rd grade students not riding the bus can be picked up at the North Side of the building by the north entrance gym doors.
 - Teachers will bring students outside to wait on the sidewalk to be picked up. Remain in your vehicle and move forward as space becomes available in the pick-up lane. Continue to pull forward until the line of vehicles stops and it is your child's turn to get in your vehicle.
 - The line of cars after school can get lengthy, be patient and keep the line moving until it is your turn. For everyone's safety do not double park in the pick-up lane, you will be directed to pull over to walk over to pick up your child as it is unsafe for students to walk between cars or walk out into the traffic area.
 - You are welcome to park your vehicle in the parking lot to walk up to pick up your child. If you are crossing the street, use the marked crosswalk for safety.
- Please be prompt when picking your child up after school. If your child has not been picked up by 4:00 p.m. (Mon-Thurs) or 3:00 p.m. (Friday) we will call an emergency contact number on the students list. In the event we cannot reach anybody, Child Protection Services will be called.
- Please check the calendar for early dismissal dates. In the event of an emergency dismissal radio stations will be notified for broadcast. Please prepare in advance for emergency dismissals.

- Messages after 2:00 p.m. cannot be guaranteed on regular school days and 1:00 p.m. on early out days.

Dress for the Weather

Students need to be prepared for weather conditions at recess. Depending on the weather make sure your child has the appropriate outerwear that may include the following: a coat, sweater, hats, gloves, snow pants, snow boots, etc.

Appropriate Dress

Hooded sweat shirts maybe worn during the school day, but the hood needs to be off.

Nurse

The school nurse is available daily 12:00 – 4:00. She may be reached by contacting the main office. Students that are directed to return home for the day by the school nurse are under medical absences. Please contact the school nurse with all questions, concerns, and needs regarding medication.

School Visitors

All parent and visitors must sign-in at the office and state their destination and put on a visitor badge. In most instances, students and staff will be called to the office to meet parents/visitors. Anybody that appears to be angry or requests to see a teacher during instruction time will not be allowed beyond the office. School visitors that demonstrate behavior that is disruptive or negatively impacts the school environment may not be allowed on the premises in the future. This will also pertain to all school activity events.

ATTENDANCE MATTERS

Attendance in school is essential for student growth and success. Our goal is to have 95% attendance which means that a student should not miss more than 9 days in a school year. Please help us by getting your child to school, on time, every day.

Every attempt to resolve attendance issues by the following means:

1. Parent/Guardian meeting
2. Check and Connect (staff members connect with students and monitor attendance)
3. Home visit(s)
4. Implement an Attendance Plan
5. Blackfeet Tribal Court Referral

CELEBRATING ATTENDANCE: Incentives are given for students who are in school monthly, quarterly, and at semester time. Students with perfect attendance, great attendance, and 95% attendance will be honored quarterly and at the end of the year.

PERFECT ATTENDANCE:

- ✓ No tardies – Attendance is taken at 8:15 a.m.
- ✓ Have no check outs before 3:15 pm (M-Th) and 2:15 pm (F or any early out)
- ✓ Zero unexcused/excused absences.
- ✓ School Related absences will not count against student
- ✓ Special Circumstance and Medical Absences (with documentation) will not count against student up to 3 days

GREAT ATTENDANCE:

- ✓ Up to 3 absences

- ✓ Students are counted tardy after 8:15 A.M. and absent after 9:00 A.M. for ½ a day and a full day after 12:00 P.M.
- ✓ Can be checked out during the day for no longer than 2 hours & must return before end of school day
- ✓ Medical absence will not count against student (with proper verification)
- ✓ Special Circumstance and Special Circumstance absences will not count against student up to 3 days

95% ATTENDANCE:

- ✓ Up to 9 absences per year
- ✓ Students are counted tardy after 8:15 A.M. and absent after 9:00 A.M. for ½ a day and a full day after 12:00 P.M.
- ✓ Checked out during the day for no longer than 2 hours & must return before end of day
- ✓ Medical absence will not count against student (with proper verification)
- ✓ Special Circumstance and Special Circumstance absences will not count against student up to 3 days

MOST IMPROVED ATTENDANCE:

- ✓ Selected by building Attendance Committee.

The following absences do NOT count against your student:

- **School Related** – absence from school related function are automatically excused
- **Medical** – absence must be verified by attending physician or clinic
- **Special Circumstances** – circumstances beyond control of student
- **Culture Activity** – participation of special/family culture activity

The following absences do NOT count against your student

***Medical, Dental, Special Circumstance, etc., must be turned into office within 10 days of returning to school in order to verify and meet the attendance policy requirements. Consideration for Special Circumstance and Culture is at the discretion of the administrator.**

GRADUATION MATTERS

BES strive to ensure student success in the school and provide multiple services to assist the students.

Student Progress Reports are issued at the end of every 9-week period either at Parent Teacher Conferences in November and April, or mailed. Progress reports include, but are not limited to, classroom grades, behavior, attendance, test scores and specials class grades. Parents are encouraged to contact the school if they have any questions or concerns about their child's progress or performance.

Tutoring is available during the regular school day for students who are in need of intervention help. 21st Century program also offers after school tutoring Monday – Thursday from 3:30-4:30 p.m. for all students who need extra help.

Counseling services are available to all students. We provide individual counseling, group counseling, and grief counseling. We also assist families with outside counseling referrals if necessary. If you feel your child is in need of counseling services, please contact the school counselor.

Retention of a student will be a cooperative decision between the parent/guardian, counselor, and administrator and will be made in the best interest of the student.

Psychological testing will only be conducted with informed, written consent of the parent/guardian

CULTURE MATTERS

Browning Elementary values culture and language; we strive to provide as much access to both as much as we can. We have monthly culture activities in all classrooms and we hold special ceremonies throughout the school year for students/parents/community members to receive their Blackfeet name from an elder. Students have access to two BNAS Specials classes where they are learning language, history, and culture.

We currently have a 2nd grade Immersion class and a 3rd grade Immersion class in which various parts of the curriculum are taught in the Blackfeet Language and supported by the BNAS program.

SPECIAL HAPPENINGS

Meet & Greet – August	Physical Education and Health	Chess Club
Open House – September	Cultural Days – Monthly	Culture Club
Native American Week – September	Semester Awards Ceremony	Music Club
Cultural Field Trips – September	Attendance Incentives	Art Club
Red Ribbon – October	Fall/Spring Data Meetings	Beading Club
Veteran’s Day – November	Family Teacher Conferences	Reading Club
Christmas Program – December	Spring Music Concert - May	Garden Club
I Love To Read Activities – February	Night of the Arts - May	Walking Club
March Madness Activities – March		STEAM Club
SBAC Testing – April/May		
Easter Egg Hunting – April		
End of Year Field Trips - May		

IMPORTANT INFORMATION

Toys/Electronics – Toys and electronic devices (tablets, iPads, game devices, etc.) are not allowed in school. Please keep these items at home. Items will be confiscated and placed in the office for parent pick up.

Cell Phones - BES understands the need to be in contact with your child; however, if your child brings a cell phone to school it is up to him/her to give it to the classroom teacher until the end of the school day. If he/she refuses to give the cell phone to the classroom teacher, it will be confiscated and placed in the office for parent pick up. Upon entering the school, cellphones need to be turned off. At student’s discretion they can leave it in their locker, the teacher can keep it or it may be left at the front office until the end of the day.

Lost/Missing Items – In an effort to curb the number of items that go missing, we encourage students to label all of the items that they bring to school; coats, sweaters, snow boots, notebooks, etc. If your child loses one of their items, they can check the lost and found box or speak with his/her teacher to help them locate the missing item.

****BROWNING ELEMENTARY SCHOOL STAFF ARE NOT RESPONSIBLE
FOR LOST OR STOLEN ITEMS!!****

Multi-Tiered Systems of Supports— Browning Elementary is an MBI school. MBI refers to the application of positive interventions and system changes to achieve socially important behavior change. In Montana, MBI has transitioned to MTSS or a Multi-Tiered System of Support for academics and behavior. The process has been applied successfully with a wide range of students, in a wide range of contexts, and extended from an intervention approach for individual students to an intervention approach for entire schools.

Browning Elementary understands the importance of developmentally appropriate social and emotional learning within our MTSS framework. Our evidence-based curriculum for social-emotional learning is Conscious Discipline and DESSA. At BES, we use Conscious Discipline as our universal Tier 1 behavior management program. Through Conscious Discipline students are provided tools for social emotional learning, discipline and self-regulation.

Superhero Initiative

At Browning Elementary, we focus on a kindness matters campaign, through our Superhero Initiative. Students are recognized weekly for their superhero characteristics which are kind, trustworthy and responsible. All students can earn superhero tickets daily for displaying these characteristics. On a weekly basis the students spend the tickets they earned at the superhero reward chest. Students with the most tickets earn the right of wearing the cape, a student in each classroom must bear the most tickets during the week for being kind, trustworthy, and responsible. This kindness campaign is to empower students to be a friend, helping others, saying only kind words and standing up against bullying.

Student Council

Students at Browning Elementary have a voice through the student council, The student council is made up of grade level representatives. One student from each classroom is the student council representative voice for their class. The student council meets with principal and assistant principal once a month. In addition, student council advisory meets with the superintendent once a month at the administration building.

Field Trip/Activity Criteria

Browning Elementary students are expected to conduct themselves in an orderly and respectful manner whether on school grounds or attending a school function (i.e., field trip, assemblies, literacy night). Field trips, special events, and off-campus school activities are a privilege and not a right. As such, Browning Elementary reserves the right to deny participation in field trips, travel or activities for those students who have demonstrated inappropriate behavior in the school setting or at previous functions.

1. Good Behavior field trip/activity – No referrals
2. Attendance field trip/activity – Determined by district criteria
3. Educational field trip – Determined by principals



Browning Elementary School

Classroom Management Plan

TEACHER _____

EXPECTATIONS

- To Be Safe
- Earn Respect
- Act Responsible
- Mindful Learner

POSITIVES

- Free time
- Treat
- Fun Friday
- iPad time
- Movie at lunch
- Treasure box

CONSEQUENCES

1. Warning
2. Time out
3. Think sheet and parent phone call home
4. Think sheet and parent call home with counselor
5. Principal option

Browning Elementary School

Behavior Expectations Matrix

BES Matrix	<u>To Be Safe</u>	<u>Earn Respect</u>	<u>Act Responsible</u>	<u>Mindful Learning</u>
Entering BES	-Use hand sanitizer -Honor your personal space -Honor other's space	-Be positive -Speak with respect	-Walk quietly upon entering -Go directly to destination	-Be prepared -Be engaged -Complete all tasks
Breakfast/ Lunch	-Wash or disinfect hands -Honor your personal space	-Use your manners -Speak with respect	-Keep your food in your area -Remain seated while eating -Clean up after yourself -Place trash in food receptacle	-Be mindful of people -Be mindful of surroundings -Report bullying
Classroom	-Use hand sanitizer -Honor your personal space -Honor other's space	-Be positive -Speak with respect -Follow directions	-Walk in quietly -Be on time -Complete all tasks	-Be prepared -Be engaged in learning -Complete all tasks
Hallway	-Use hand sanitizer -Honor your personal space -Honor other's space -Remain on floor markers	-Walk quietly on the Right -Go directly to destination	-Be positive -Speak with respect	-Be mindful of people -Be mindful of surroundings -Report bullying
Restroom	-Flush toilet -Wash hands properly	-Treat our school with respect -Allow others their privacy	-Honor your personal space -Honor other's space -Place trash in receptacle	-Report bullying -Report problems or vandalism
Dismissal	-Use hand sanitizer -Honor your personal space -Honor other's space	-Be positive -Speak with respect -Treat yourself with respect -Treat others with respect	-Walk quietly while exiting -Honor your personal space -Go directly to destination	-Be prepared for dismissal -Follow directions -Be mindful of people -Be mindful of surroundings
Calming Room	-Use hand sanitizer -Honor your personal space -Honor others space	-Be positive -Speak with respect -Treat yourself with respect -Treat others with respect	-Remain with designated escort -Go directly to destination	-Practice breathing exercises -Check your feelings w/ mood meter -Be mindful of people -Be mindful of surroundings
Tardy	-Use hand sanitizer -Honor your personal space -Honor others space	-Be positive -Speak with respect	-Walk quietly upon entering -Go directly to destination	-Be prepared -Be engaged -Complete all tasks
Recess	-Remain in designated area -Be mindful of others -Be mindful of surroundings -Report Bullying	-Honor your space -Honor other's space -Respect others belongings -Treat our school w/respect	-Keep area clean -Pick up your belongings -Store belongings properly	-Report problems to adult -Report vandalism
Bus Line Up	-Use hand sanitizer -Honor your personal space -Honor other's space	-Honor your space -Honor other's space -Respect others belongings -Treat others with respect	-Walk in a line -Honor your personal space -Smallest students in line first -Wait for bus to stop	-Honor your personal space -Be mindful of surroundings -Be mindful of people -Report bullying

MULTI-TIERED SYSTEM OF SUPPORT (MTSS) FOR BEHAVIOR

<u>Minor 1</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 1 Day Lunch Detention <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Severe 1</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> Lunch Detention (1 Day) <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Extreme 1</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 1 day OSS <input type="checkbox"/> Re-entry with team <input type="checkbox"/> Solutions Meeting <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____
<u>Minor 2</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 1 Day Lunch Detention & 1 Recess Detention <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Severe 2</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 1 day OSS <input type="checkbox"/> Solutions Meeting <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Extreme 2</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 2 days OSS <input type="checkbox"/> Re-entry with team <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____
<u>Minor 3</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 2 Days Lunch Detention & 2 Recess <input type="checkbox"/> Solutions Meeting <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Severe 3</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 2 days OSS <input type="checkbox"/> Re-entry with team <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Extreme 3</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 3 days OSS <input type="checkbox"/> Re-entry with team <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____
<u>Step 4</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 1 Week Lunch Detention <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Severe 4</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> Parent Contact <input type="checkbox"/> 5 days OSS <input type="checkbox"/> Solutions Meeting <input type="checkbox"/> Re-entry with team <input type="checkbox"/> Principal Option _____ Date: _____ Initials: _____	<u>Extreme 4</u> <input type="checkbox"/> Principal Conference <input type="checkbox"/> 5 days OSS <input type="checkbox"/> Re-entry with team <input type="checkbox"/> Principal Option _____ <u>Extreme 5</u> *Students who reach this level may be suspended for up to 10 days and may be recommended for change in placement

TIER I -Minor Level

TIER II – Severe Level

TIER III – Extreme Level

Parent Option: The parent/guardian has the option of sitting in class with their child instead of having the student serve OSS.

Conference with teacher: Classroom self-reflection tool to determine the cause/purpose of the behavior and developing a plan

Solutions Meeting: Determination of student behavior and next steps; functional behavior assessment, behavior plan, referral to outside counseling/mental health, referral for special services, medical checkup, 504 plan, etc.

Principal Option (can include but are not limited to the following):

- Time out with principal
- Letter of Apology
- Meeting with Counselor
- Out of School Suspension
- Calming Room
- Lunch Detention
- Behavior Contract

TIER I - Minor Level: Students will be placed on this level when misbehavior in the classroom has progressed through the steps in a teacher's classroom management plan and has reached the level of a referral. Placement on this level is for less severe but consistent infractions.

- Classroom disruption
- Sleeping in class
- Minor technology
- Minor profanity
- Out of seat
- Throwing items
- Refusing to work
- Off task
- Not following teacher directive

TIER II - Severe Level: Students are automatically placed on this level when serious misbehavior occurs and/or has completed the steps level. Severe referrals require the student is sent directly to the principal. Serious misbehavior includes, but is not limited to:

- Bullying
- Fighting
- Instigating a fight
- Insubordination
- Harassment (any)
- Vandalism
- Overt defiance
- Cussing
- Theft

TIER III - Extreme Level: Students are placed on this level after progressing through the steps in the Severe Level. The following behaviors result in immediate progression to this level:

- Failure to comply with principal request
- Assault on a student or staff member
- Selling, possession, use, or distribution of drugs, alcohol, or tobacco
- Weapons (anything used with intent to harm another person)

*In accordance with provisions of the state and federal law and the gun free schools act, any student who brings a firearm onto school property shall be expelled for a period of not less than one calendar year unless modified by the board of trustees, upon a recommendation from the school district Superintendent.

Fighting/Instigating a Fight:

Instigating a fight will be treated in the same manner as an actual Assault or Fight and will begin on the TIER II - Severe Level of the Behavior Action Plan.

Assault:

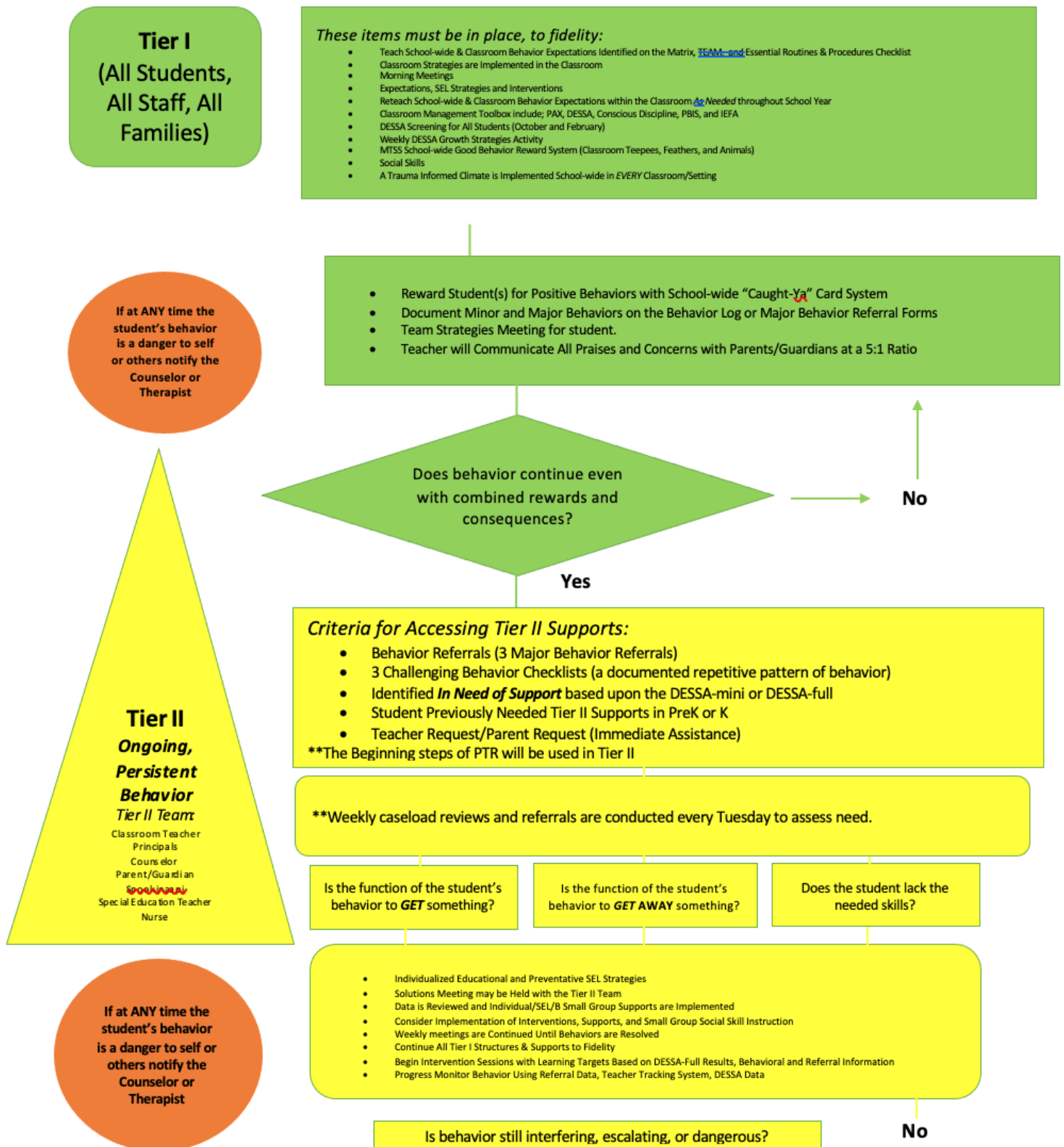
- Less severe cases of assault will fall under the TIER II - Severe Level of the Administrative Support Plan and progress from there. Serious offenses of Assault will fall under the TIER III - Extreme Level of the Behavior Action Plan.
- Physical assault of a staff member will not be tolerated. Students who assault a staff member will be placed on the Tier III – Extreme Level on the Behavior Action Plan and may be recommended for expulsion.

Removal of students:

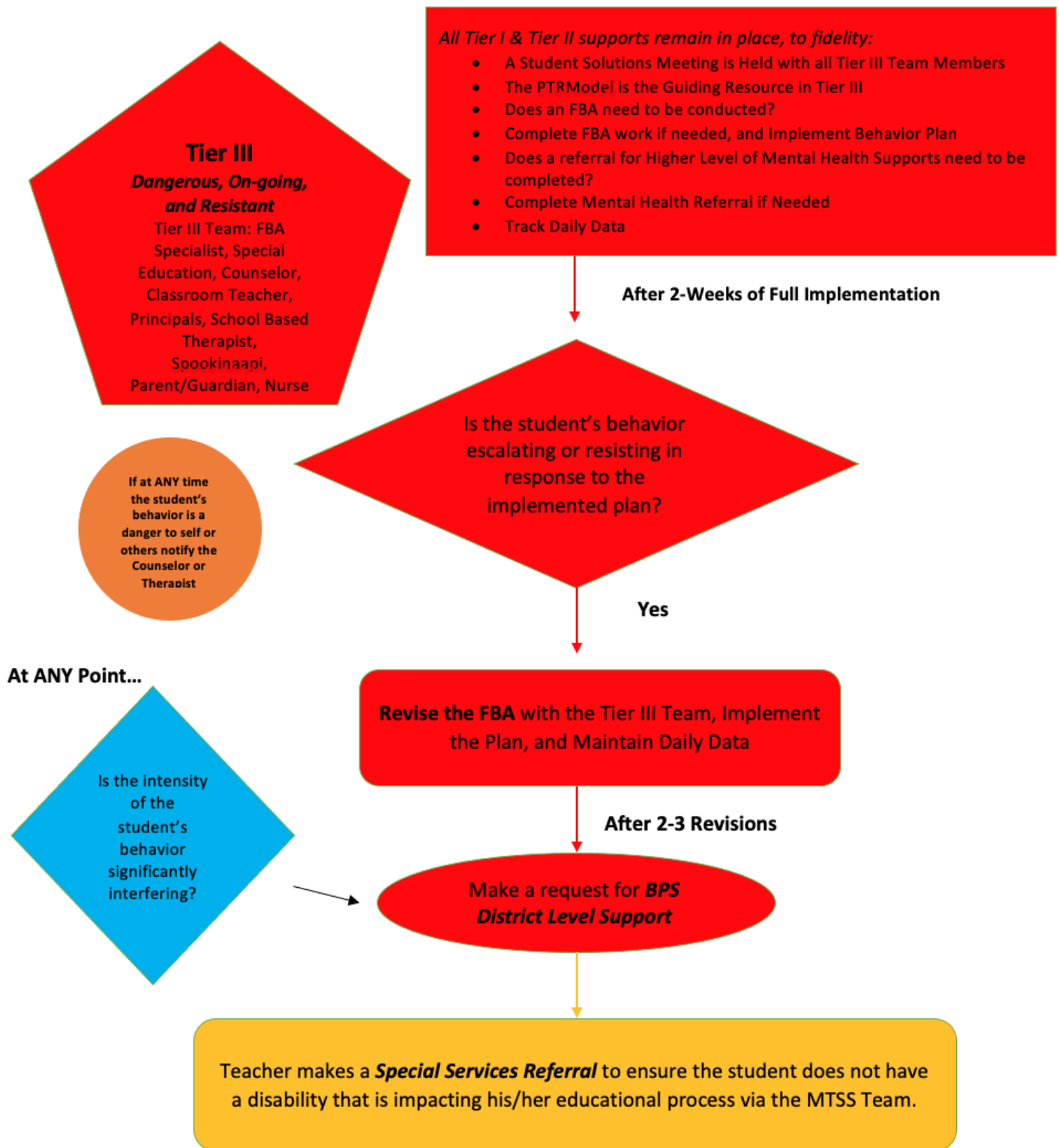
- Staff members may be called to a classroom when a student exhibits extreme overt defiance or is out of control and affecting the safety of themselves or others. The student will have a choice to leave with the staff member. If the student chooses not to leave, the rest of the students in the classroom will be asked to leave the room and de-escalation process will be held so the student can make it to a safe area (counselor room or main office)
- The student may be placed on the TIER III - Extreme Level of the Administrative Support Plan or referred to another level of support.

***Students who receive a referral during the quarter may not be allowed to participate in school related functions/fieldtrips during that quarter (administrator discretion).**

BROWNING ELEMENTARY SCHOOL MTSS-SEL/B FLOWCHART



BROWNING ELEMENTARY SCHOOL MTSS-SEL/B FLOWCHART



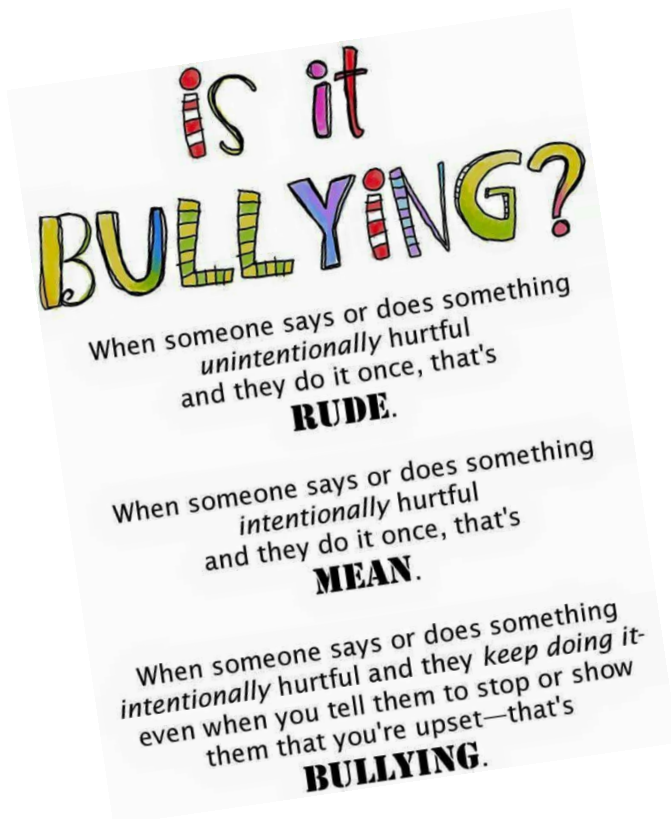
BULLYING / HARASSMENT

Bullying / Harassment will be treated in the same manner as a fight and will begin on the TIER II - Severe Level of the Behavior Action Plan.

*Bullying is when someone *repeatedly and over time* says or does mean or hurtful things to another person who has a hard time defending him/herself. *

Bullying can take many forms including:

- Verbal bullying such as name calling and verbal harassment
- Leaving another person out of a group
- Physical bullying such as pushing, hitting, kicking
- Telling lies and spreading false rumors
- Taking away money or other things or damaging personal property
- Threatening or forcing another person to do things they don't want to do
- Racial bullying
- Cyber bullying (social media)



****REPORTING BULLYING****

Browning Elementary School is a no bully zone!

We take every report of bullying serious however it's important to be aware of the distinction and definition of what bullying is. When we receive a report of bullying, the following steps are taken confidentially:

- 1. REPORT OF BULLYING RECEIVED**
- 2. Information gathering – names of students involved and description of the incident(s)**
- 3. Interviewing – students are interviewed individually in regards to the incident(s).**
- 4. Determination – if it is determined that bullying is occurring we do the following:**
 - a. Appropriate consequence (refer to the MTSS behavior plan)**
 - b. Parent notified**
 - c. Safety plan for victim (if necessary)**
 - d. Individual counseling (if necessary)**

Browning Elementary strongly encourages positive relationships among students and staff. Please encourage your child to behave in a safe and appropriate manner; keep hands/feet to self, keep mean words to self, include everyone, take up for someone who is being bullied, and *report all bullying incidents to the assistant principal or the principal.*

BES CALENDAR

Browning Public Schools						
2023-2024 - Academic Calendar						
Approved 2/15/23						
School make-up days may be scheduled in place of break days as needed.						
Week				Instruction	PIR	Contracted
No.	Beg.	End	Scheduled Activities/Holidays			
	8/7/2023	8/11/2023	first week of practice fall sports			
1	8/14/2023	8/18/2023	PIR 8/15-16-17/23 No school 8/18/23		3	3
2	8/21/2023	8/25/2023	First day of school 8/21/23	5		5
3	8/28/2023	9/1/2023		5		5
4	9/4/2023	9/8/2023	No School 9/4/23 Labor Day	4		4
5	9/11/2023	9/15/2023		5		5
6	9/18/2023	9/22/2023		5		5
7	9/25/2023	9/29/2023		5		5
8	10/2/2023	10/6/2023		5		5
9	10/9/2023	10/13/2023		5		5
10	10/16/2023	10/20/2023	MFPE October 19-20	3	2	5
11	10/23/2023	10/25/2023	1st Quarter ends 10/25/23	3		3
			Quarter 1 Totals	45	5	50
11	10/26/2023	10/27/2023		2		2
12	10/30/2023	11/3/2023		5		5
13	11/6/2023	11/10/2023	PTC 11/7/23 and 11/9/23 4-7pm	5	1	6
14	11/13/2023	11/17/2023		5		5
15	11/20/2023	11/24/2023	No School 11/22-24/23 Thanksgiving	2		2
16	11/27/2023	12/1/2023		5		5
17	12/4/2023	12/8/2023		5		5
18	12/11/2023	12/15/2023		5		5
19	12/18/2023	12/22/2023	No School 12/21-22/23	3		3
20	12/25/2023	12/29/2023	No School 12/25-29/23	0		0
21	1/1/2024	1/5/2024	No School 1/1/24 New Year's Day	4		4
22	1/8/2024	1/12/2024	Semester 1 ends 1/12/24	5		5
			Quarter 2 Totals	46	1	47
			Semester 1 Totals	91	6	97
23	1/15/2024	1/19/2024	No School 1/15/24	4		4
24	1/22/2024	1/26/2024		5		5
25	1/29/2024	2/2/2024		5		5
26	2/5/2024	2/9/2024		5		5
27	2/12/2024	2/16/2024		5		5
28	2/19/2024	2/23/2024	No School 2/23/24	4		4
29	2/26/2024	3/1/2024		5		5
30	3/4/2024	3/8/2024	No School 3/8/24	4		4
31	3/11/2024	3/15/2024		5		5
32	3/18/2024	3/22/2024	Quarter 3 ends 3/22/24	5		5
			Quarter 3 totals	47	0	47
33	3/25/2024	3/29/2024	No School 3/25-29/24	0		0
34	4/1/2024	4/5/2024	No School 4/1/24	4		4
35	4/8/2024	4/12/2024	PTC 4/9/24 and 4/11/24	5	1	6
36	4/15/2024	4/19/2024		5		5
37	4/22/2024	4/26/2024		5		5
38	4/29/2024	5/3/2024		5		5
39	5/6/2024	5/10/2024		5		5
40	5/13/2024	5/17/2024		5		5
41	5/20/2024	5/24/2024		5		5
42	5/27/2024	5/31/2024	No School 5/27/24; Memorial Day Last day of School 5/30/24	3		3
			Quarter 4 Totals	42	1	43
			Semester 2 Totals	89	1	90
			Academic Year Totals	180	7	187