

Canyon-Owyhee School Service Agency

109 Penny Lane

Wilder, Idaho 83676

Patricia Frahm, CEO/Superintendent

Tammie Anderson, Special Education Director

Jennifer Davis, Business Manager and Clerk of the Board

**Board of Trustees
Regular Meeting Minutes
Monday June 17, 2024**

Call to Order - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Sara Bartles-Trustee/Board Chairman at 5:01 p.m. in the agency board room.

- a) Trustee/Board Chairman Bartles led the Pledge of Allegiance.
- b) Following persons were in attendance:

Micah Doramus	Superintendent	Notus
Rob Sauer	Superintendent	Homedale
Norm Stewart	Superintendent	Marsing
Dr. Jeff Dillon	Superintendent	Wilder
Sara Bartles	Trustee-Board Chairman	Parma
John Baldazo	Trustee	Notus
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Jennifer Davis	Business Manager/Clerk	COSSA

Not Present: Leslie Parker, Trustee /Stoney Winston, Superintendent/Brittney Josoff, Trustee/OJ Barber, Trustee-Vice Board Chairman

John Baldazo moved to approve the agenda as presented. Rob Sauer seconded the motion. Motion carried.

Consent Agenda/Action Items

- a) Approval of Agenda
- b) Approval of the Consent Agenda
 - i. Board Minutes: May 20, 2024 Regular Meeting
 - ii. Bill Schedule
 - iii. Personnel Report
 - iv. Board Policies – Tri-Annual Review – None at this time.
 - v. Obsolete Items

John Baldazo moved to approve the consent agenda as presented. Norm Stewart seconded the motion. Motion carried.

Information Items/Reports

- a. Old Business –
 - i. ISBA Climate Survey
- b. COSSA Educational Association Representative
- c. Business Office Report (Jennifer Davis)
 - i. Budget Report as of May 30, 2024
 - ii. Financial Report – May 2024
- d. Special Services Report (Tammie Anderson)

- i. Director's Report
- e. Academy Principal and CTE Coordinator Report (Terry Rothamer & Shelby Cloward)
- f. COSSA Administration Report (Patricia Frahm)
 - i. Grants/COSSA Foundation Donation Status
 - ii. District MOA's
 - iii. Wilder Virtual School Contract Request
- g. Maintenance/Facilities Report
- h. Food Service Report
- i. Transportation Report (Sam Paffile)
- j. Information Technology Report (Sam Paffile)
- k. Short-term Training Report (Scott Webb)

Old Business –

- a. **New or Revised Board Policies – Second Reading**
 - i. CTE Course Description Manual
 - ii. Consider to approve CTE program offerings 24/25

It was moved by John Baldazo and seconded by Norm Stewart that the CTE Course Description Manual be approved as amended upon second reading. Motion Carried.

It was moved by John Baldazo and seconded by Norm Stewart that the CTE Program Offerings 24/25 be approved as amended upon second reading. Motion Carried.

New Business

- b. Action Items --
 - i. Fiscal Year 2024 Amended Budget
 - ii. Fiscal Year 2025 Budget
 - iii. COSSA Administration (Ms. Frahm)
- c. New or Revised Board Policies – First Reading
 - i. CTE Student Handbook
 - ii. Wilder Virtual School Contract Request

It was moved by John Baldazo and by seconded by Rob Sauer that the Fiscal Year 2024 Amended Budget be approved as presented. Motion Carried.

It was moved by John Baldazo and seconded by Norm Stewart that the Fiscal Year 2025 Budget be approved as amended. Motion carried.

It was moved by John Baldazo and seconded by Rob Sauer that the CTE Student Handbook be moved to second reading. Motion Carried.

It was moved by John Baldazo and seconded by Norm Stewart that the Wilder Virtual School Contract discussion be moved to a working Superintendent/Business Manager Meeting. Motion Carried.

Executive Session— It was moved by John Baldazo and seconded by Norma Stewart to convene into Executive Session according to Idaho Code 74-206 (b)(d) at 6:22 P.M. Roll call vote: Parma, Notus, Wilder, Homedale, Marsing - all present. Executive Session adjourned at 7:10 P.M.

Executive Session Action: No action taken.

Adjournment – Rob Sauer moved to adjourn the meeting at 7:24 p.m. John Baldazo seconded the motion. Motion carried.

Respectfully Submitted,
Jennifer Davis, Clerk