



**MEETING OF THE BOARD OF REGENTS  
LEE COLLEGE DISTRICT  
BUILDING COMMITTEE  
January 15, 2025**

The Board of Regents Building Committee of the Lee College District met January 15, 2025, at the President's Conference Room, Rundell Hall, Room 200-G. Gilbert Santana, Committee Chair, called the meeting to order at 3:33 p.m.

**PRESENT:** Gilbert Santana, Committee Chair; Daryl Fontenot; Mark Hall; Pam Warford  
John Ditto, Executive Director, Facilities; Mark Jaime, Director, Physical Plant;  
David Mohlman, Coordinator, Board Relations

**VIRTUAL:** Annette Ferguson, Vice President, Finance and Administration; Leslie Gallagher,  
Chief of Staff and Vice President, Strategic Initiatives; Casey Sledge, Sledge  
Engineering

**ABSENT:** Dr. Lynda Villanueva, President; Philip Handley, Director, Physical Plant

**ITEMS TO PRESENT TO FULL BOARD ON JANUARY 16**

- Underground Survey of Main Campus Utilities – Mr. Ditto briefly overviewed this project, noting that it will document irrigation, water, sewer, electric, natural gas, parking lot lighting, and communication services. In answer to a question by Regent Santana, he said the survey is in two parts: from property entrance to meters, then from meters to buildings. Regent Hall asked if the survey includes storm water; Mr. Ditto said he will seek clarification from the contractor. Mr. Sledge said the idea for this survey is not new, noting it was in a previous facilities plan and has been separated for completion now to be provided to PBK Architects in time for their facilities master plan work. He recommended approval.
- Cosmetology Lab Relocation & Renovation – Discussion of this project involved comparisons of current cosmetology program square footage with anticipated project results. Completion is anticipated by September 1, Mr. Ditto said, in time for the Fall 2025 semester. Questions and answers continued regarding the project cost of more than \$3.1 million, the cost per square foot, the number of students to be served, and the value of the program. Mr. Sledge said he reviewed the proposal and OK'd it. Ms. Ferguson noted it was previously determined to earmark \$4 million of lost revenue funds for projects. External/aesthetic appearance of the building also was discussed.
- Facilities Master Plan Services – Mr. Ditto introduced Mr. Sledge to present this item. Mr. Sledge again noted removal of the subsurface utility survey, then reviewed the compensation summary totaling \$450,000. Included are (1) a condition assessment of each building, plus a report on each mechanical unit – serial number, age, condition; (2) facility programming; (3) community engagement including a website to present data that is compiled; (4) civil/traffic engineering study; (5) mechanical, electrical, plumbing, and technology engineering; (6) signage/wayfinding; (7) 3-D renderings and videos/animation; and (8) an \$80,000 allowance if needed for factors not expected. Optional services are bond community engagement at \$25,000 and bond planning at \$25,000. Mr. Sledge recommended the proposal.

## UPDATES ON CURRENT PROJECTS

- Elevators – Mr. Ditto reported the elevator in John Britt Hall is now operating. The elevator in Rundell Hall was worked on today, he said. Maintenance contractor is to return tomorrow.
- Status Reports – Mr. Jaime reported on numerous items, including (1) striping of parking lots 6, 8, 10 and 11; (2) work on Arena locker rooms underway with completion anticipated in early March; (3) environmental survey scheduled tomorrow at 660 W. Texas Avenue; (4) Huddle Building offices; (5) carpeting of gymnasium to begin January 17 with completion anticipated January 20; (6) carpet installed in Tucker Hall with completion of renovations on track for Feb. 3; (7) abatement started on Redus house in anticipation of demolition while awaiting a demolition permit from the city; (8) switch gear replacement in Science Building completed during the holidays.

## MATTERS OF CONCERN FOR FUTURE AGENDAS

Absences and weather prevented a tour of buildings – it was suggested that tours be scheduled on a date separate from regularly scheduled Building Committee meetings, that oldest and worst buildings be prioritized, and that tours be completed prior to the facilities master plan process.

Ms. Ferguson noted the Lee College Foundation received a gift that included \$250,000 for facilities, and asked for input on how the college should spend this. Discussion of various options ensued, including whether to treat the gift as a memorial/naming gift or as a legacy gift.

According to Mr. Ditto, Joe Ganakos, speech instructor, is satisfied that the debate team room is completed from a facility standpoint, and would like to add/improve technology with remaining funds that were donated for the debate team room.

### **Adjournment**

Committee Chair Santana declared the meeting adjourned at 4:25 p.m.

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Chairman, Board of Regents

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Secretary, Board of Regents