

REPORT NAME: Preliminary Approval of Playground Equipment and Installation Costs

REPORT OF: (Purchasing)

FOR: (Information)

APPLICABLE LAW AND/OR POLICY: Michigan Revised School Code, District Purchasing Policy 6320

STRATEGIC GOAL ALIGNMENT:

STRATEGIC OBJECTIVE ALIGNMENT: Ensure all facilities and equipment are aligned with the physical, emotional and developmental needs of students

FISCAL FUND IMPACT:

Yes

IMPACT AMOUNT:

\$550,000.00 Bond Funded

EXECUTIVE SUMMARY/BACKGROUND:

This report seeks preliminary approval from the Board of Education in the amount of \$550,000.00 for the replacement and installation of playground equipment at Stevenson Elementary School (RFP 2025-07). This initiative is part of the District's broader facility improvement strategy and supports student wellness, safety, and engagement.

Due to the time-sensitive nature of outdoor installation work and vendor lead times, preliminary approval is requested now so that, once bids for RFP 2025-07 are received, the District can proceed without delay—saving approximately two weeks in the decision-making process. For comparison, the Adler Elementary School playground project cost approximately \$350,000.00.

This proactive step will help maintain critical summer construction timelines and minimize disruption to the school year.

COST BENEFIT ANALYSIS:

Early approval enables timely coordination, potentially reduces installation costs, ensures access to vendor availability, and aligns construction with summer scheduling windows. Delay could result in higher costs or postponed implementation.

RECOMMENDATION:

It is recommended that the Board of Education grant preliminary approval for \$550,000.00 for the replacement and installation of playground equipment at Stevenson Elementary School, pending formal Board action if the selected bid exceeds this preliminary amount.

IMPACT IF NOT APPROVED:

Delaying this action may result in missed scheduling opportunities for summer installation, increased costs, and potential loss of vendor availability.

NEXT STEPS IF APPROVED:

- Review and score vendor proposals
- Vendor selection and contract negotiation
- Schedule installation
- Return to the Board on May 27, 2025, if the selected vendor's bid exceeds this preliminary authorization