

***Collin County Community College District Board of Trustees***

1. Campus Facilities and Construction Committee

June 16, 2020

Resource: Bill King

Vice President Provost, Technical Campus

**DISCUSSION ITEM:** Consideration of Approval of the Selection of an Architect for the Renovations and Additions at the Frisco Campus

**DISCUSSION:** Over the past few months, district staff with assistance from AECOM, have engaged in a procurement process to select an architectural firm to provide design services for the renovations and additions at the Frisco Campus, which is a Phase 3 project.

In order to select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to design such a project. The qualifications were reviewed by a selection panel consisting of Collin and AECOM staff and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved formal interviews with the shortlisted firms. During these interviews, each firm presented to the selection panel their overall design vision for the project and presented their plan for the overall design phase of the project. Each firm was scored using a pre-established process developed for the interview process. Upon completion of the interviews, the firm having the highest score using the totals of the step one and two processes was selected as the best qualified firm.

**Recommended Firm**

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