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## BOARD AGENDA ITEM

Information/Discussion \_\_\_\_\_  
Future Action \_\_\_\_\_  
Action   x  

Item: EUS Furniture

Submitted by: Tim Peraino

Date:   10/30/23  

Recommended by: Kevin Philipps *KP*

Board Meeting Date:   11/13/23  

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### RECOMMENDATION:

It is recommended that the Kent ISD board approve the purchase of furniture for Empower U South (Wyoming) from Custer Office Environments in the amount of \$35,102.59.

### BACKGROUND:

This furniture will be in addition to existing office furniture to address needs identified by the principal. It is being purchased using the E&I Cooperative Purchasing contract. We will utilize the Center Program Capital Outlay funds for this purchase.



**GRAND RAPIDS**

217 Grandville Ave SW, Suite 100  
Grand Rapids, MI 49503  
Phone: 616.458.8322  
Fax: 616.458.1117

**FORT WAYNE**

104 W Superior, Suite A  
Fort Wayne, IN 46802  
Phone: 260.423.3482

**TRAVERSE CITY**

10850 E Traverse Highway, Suite 400  
Traverse City, MI 49684  
Phone: 231.360.9894

**KALAMAZOO**

155 West Michigan Ave, Suite 1501  
Kalamazoo, MI 49007  
Phone: 269.342.3919

**Quotation: 240675**

**Quote Date:** 10/05/23

**Customer:** K2375

**Terms:** NET DUE WITH INVOICE

**Custer Salesperson:** EMILY HEILIG - CMD

**Quote To:**

Facilities  
KENT INTERMEDIATE SCHOOL DST  
2930 KNAPP N.E.  
GRAND RAPIDS MI 49505

**Ship To:**

KENT INTERMEDIATE SCHOOL DST  
2930 KNAPP N.E.  
GRAND RAPIDS MI 49505

**Phone:** +1 (616) 365-2201

facilities@kentisd.org

**Tax** 38-1712500

EUS Principal adds

Quote valid for 30 days, subject to change thereafter due to current Supply Chain conditions. This is a special order restocking fees could apply if cancelled/returned Credit cards will incur 3% processing fee if combined invoices total over \$10,000

STEELCASE - E&I No. EI00140-2021MA

40% deposit required for order entry

Description	Quantity	Unit Price	Extended Price
<p>1 <b>OB1AIR23 - Air3 Half-Square with Opening Roof</b>  <b>External Panel Scheme:</b> Layered  <b>External Panel Finish-Layer 1:</b> Billiard 5H17 - MALLARD  <b>External Panel Finish-Layer 2:</b> Billiard 5H17 - MALLARD  <b>External Panel Finish-Layer 3:</b> Billiard 5H17 - MALLARD  <b>External Panel Finish-Layer 4:</b> Billiard 5H17 - MALLARD  <b>External Panel Finish-Layer 5:</b> Billiard 5H17 - MALLARD  <b>Internal Panel Scheme:</b> Layered  <b>Internal Panel Finish-Layer 1:</b> Billiard 5H19 - CUMULUS  <b>Internal Panel Finish-Layer 2:</b> Billiard 5H19 - CUMULUS  <b>Internal Panel Finish-Layer 3:</b> Billiard 5H19 - CUMULUS  <b>Internal Panel Finish-Layer 4:</b> Billiard 5H19 - CUMULUS  <b>Internal Panel Finish-Layer 5:</b> Billiard 5H19 - CUMULUS  <b>Over Upholst. Fxd Monitor Brkt:</b> No Over Uphlstry Mon Brkt  <b>Whiteboard:</b> No Whiteboard  <b>Air Circulation:</b> Air Circulation Fan</p>	1	28,820.52	28,820.52



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Description	Quantity	Unit Price	Extended Price
<b>1</b> <b>Door Size:</b> Standard Door Size <b>Door Lock:</b> Locking Door STEELCASE <b>Tag For</b> Principal adds AIR23-L			
<b>2</b> <b>TSATH2711 - Leg-H, 11W x 27H</b> <b>BASIC:</b> 7246 MIDNIGHT METALLIC STEELCASE <b>Tag For</b> Principal adds H/11	1	107.16	107.16
<b>3</b> <b>USWS - Worksurface-Straight, Laminate, Plastic edge profile</b> <b>Size Option:</b> Parametric <b>Depth:</b> 18.87500 <b>Width:</b> 68.00000 <b>Top Surface Finish:</b> Woodgrain HPL 2535 - VIRGINIA WALNUT (HPL) <b>Grain Direction:</b> Long Grain <b>Edge Finish:</b> Plastic - PG1 6242 - VIRGINIA WALNUT <b>Power Access:</b> No Power Access <b>Scallop:</b> With Scallop <b>Grommet:</b> No Grommet <b>Cord Drop:</b> With Cord Drop <b>Depth with Cord Drop:</b> 18.37500 STEELCASE <b>Tag For</b> Principal adds 18.875/68	1	190.77	190.77
<b>4</b> <b>CUSTER SERVICES FOR DESIGN, PROJECT MANAGEMENT, DELIVERY &amp; INSTALLATION OF THE ABOVE PRODUCT AT CLIENT FACILITY.</b>  <b>TO BE DONE DURING NORMAL BUSINESS HOURS. (LOT)</b>	1	4,965.00	4,965.00

Quotation Totals	
Sub Total	34,083.45
Warehouse Handling Fee	727.96
Recycle/Refuse Fee	291.18
TAX EXEMPT - GOVERNMENT	0.00
MICHIGAN - NON TAXABLE	0.00
<b>Grand Total</b>	<b>35,102.59</b>

End of Quotation



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Job site will be clean and clear of all obstructions prior to installation. Buyer will provide adequate facilities and space for unloading, staging, moving, handling and storing product at job site. Buyer will furnish electrical current, heating, lighting, and elevator service at job site without charge to Seller. If the job site is not available on the mutually agreed upon customer required date, charges will be assessed to the Buyer for additional handling or redirecting of product at standard hourly rates or actual charges if performed by a third party. Any special packaging, handling, or storage at other than Seller's warehouse that is required, but that had not been provided in the quotation, will be invoiced to Buyer.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date