WEST CHICAGO
ELEMENTARY SCHOOLS
DISTRICT 33
Together for Excellence ★ ¡Juntos por la Excelencia!
Board of Education

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TO: Board of Education
FROM: Sarah Burnett, Assistant Superintendent of Human Resources
DATE: February 19, 2026
RE: Agency Contract

This memo is:
[ ] Information only.
[x] Information with a recommendation, and a request for Board approval by vote.

Date by which a Board decision is needed: February 19, 2026

Previous memos on this topic can be found:
[ ] in previous Board packet(s) dated.
[ ] or attached to this memo

Basic Information:

This is a request for the Board of Education to approve a contract with Epic Special Education Staffing for a Learning Behavior Specialist.

Background/Historical Context:

Indian Knoll Elementary School has a Learning Behavior Specialist who is going on FMLA and this long term vacancy needs to be filled in order for services to continue for students. The contract with Epic Special Education Staffing can be found here.

Previous decisions, actions, or parameters that relate to this topic or issue:

At the July 10th Board meeting, the Board of Education approved the contract between District 33 and Independent Contractor, Pete Marcelo, for school psychologist services at Pioneer Preschool.

At the August 7th Board meeting, the Board of Education approved the following contracts:
1. School Psychologist - Independent Contractor, Brittany McNeal
2. School Psychologist - ASK Consultation and Support Agency
3. School Social Worker - Onward Agency
4. Learning Behavior Specialist - Onward Agency
5. Technology Support - Independent Contractor, Dave Seiden

At the August 21st Board meeting, the Board of Education approved the following contracts:
1. Phaxis Staffing Agency- Learning Behavior Specialist
2. Clarifi Staffing Solutions - Learning Behavior Specialist

At the October 2nd board meeting the Board of Education approved a contract with Insight Global for a system's analyst position.

At the November 6th board meeting, the Board of Education approved a contract with independent contractor Lynn Mathey, for speech language pathologist services.

Recommendations:
It is the recommendation for the Board of Education to approve: 1. The contract between Epic Special Education Staffing and District 33.