

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
FULL BOARD MEETING MINUTES**

April 30, 2019
1:00 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman McRoberts in the Howard Male Conference Room in the County Annex building in the City of Alpena on Tuesday, April 30, 2019 at 1:00 p.m.

PRAYER

Prayer was offered by Pastor Jim Erickson of Immanuel Lutheran Church.

PLEDGE OF ALLEGIANCE

Board Chairman Brad McRoberts called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called, the following Commissioners were present: Bradley McRoberts, Robert Adrian, Dave Karschnick, Bill Peterson, Brenda Fournier, Ronald McDonald, Kevin Burr and John Kozlowski.

AGENDA

Moved by Commissioner Fournier and supported by Commissioner McDonald to approve the agenda with the following addition: 1) Resolution FY2020 Community Corrections Grant Application - NEMCOG. Motion carried.

PUBLIC COMMENT

Stan Mischley, Alpena County Recycling Manager, gave an update to the board on the Alpena Countywide Electronics Day and reminded them that this Saturday is Alpena Countywide Clean-Up Day. He reported he will be meeting with the DEQ tomorrow for a possible Regional Recycling Center.

CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners Regular Session – March 28, 2019**
- B) **Personnel Committee – April 15, 2019**

ACTION ITEM #PM-1: The Committee recommends we authorize the Prosecutor to post, advertise if necessary and fill the vacancy for Legal Secretary in the Prosecutor's Office two weeks before the current person retires.

ACTION ITEM #PM-2: The Committee recommends we approve the reappointment of Tim Taber to the Older Persons Committee and approve the reappointment of Dennis Werblow to the Alpena County Youth & Recreation Committee effective immediately.

ACTION ITEM #PM-3: The Committee recommends we reappoint Julie Kowalski to the Alpena County Jury Board for a term to begin May 1, 2019 and expire on April 20, 2025.

ACTION ITEM #PM-4: The Committee recommends we approve the County Employee Handbooks, Non-union employee Handbooks, Department Head Handbook, Board Policies and designated division sheets as presented (this includes removing board action that states all newly elected officials start rate decrease no longer be in effect).

ACTION ITEM #PM-5: The Committee recommends we approve posting, advertising, and filling the vacancy of Deputy County Clerk.

C1) **Ambulance Committee** - March 28, 2019

C2) **Ambulance Committee** - April 3, 2019

ACTION ITEM #C2-AM-1: The Committee recommends we approve the Sheriff's Office request to obtain the old ambulance to use for DIVE equipment. Money to cover insurance, minor repairs and vehicle lettering will be taken out of the Sheriff's budget.

D) **Central Dispatch** - April 9, 2019

ACTION ITEM #CD-1: The Committee recommends we approve the Alpena County Central Dispatch Committee (ACDC) Bylaws as presented.

E) **IT Committee** - April 10, 2019

F) **Airport Committee** - April 11, 2019

ACTION ITEM #AC-1: The Committee recommends we approve the transfer of \$2,580.25 from line #295-536-625 PFC Equity Fund to #295-536-805 Consulting Services to pay the Primary Airport Services Invoice #1096-07.

G) **Court Committee** - April 15, 2019

H) **Finance/Building Maintenance and Recreation Committee - April 16, 2019**

| | SUBMITTED: | APPROVED: |
|----------------------------|-------------|-------------|
| General Fund & other funds | \$79,632.17 | \$79,632.17 |

ACTION ITEM #FM-1: The Committee recommends we authorize the Sheriff's Office to seek bids to purchase a used 4-Wheel Drive pickup for the CRTC Division contingent on CRTC Contract approval.

ACTION ITEM #FM-2: The Committee recommends we authorize the Sheriff's Office to seek bids to sell one of the pickup trucks used at the CRTC Division, if replaced with a newer purchase and the proceeds of the sale of the pickup truck be placed in line item #205-302-977.002 contingent on CRTC Contract approval.

ACTION ITEM #FM-3: The Committee recommends we authorize the Sheriff's Office to seek bids to sell the old Animal Control truck with the proceeds from the sale of the truck to be placed in line item #205-302-977.002.

(Not Approved in Consent Calendar)

ACTION ITEM #FM-4: The Committee recommends we authorize the Sheriff's Office to seek bids to sell two Honda 225 hp Outboard Motors with the proceeds of the sale of the Outboard Motors placed in line item #205-302-977.002.

ACTION ITEM #FM-5: The Committee recommends we approve the Sheriff's Office request for budget adjustments to the 2018 Stone Garden Grant which was awarded a total of \$153,000 as follows:

- I. Increase line item #101-312-981.000 FY18 truck from \$42,000 to \$44,000
- II. Delete trailer purchase by reducing #101-312-977 by \$8,500
- III. New line item to purchase the FLIR Thermal Imaging Unit in the amount of \$25,000

ACTION ITEM#FM-6: The Committee recommends we authorize the Sheriff's Office to seek bids for a new Four-Wheel Drive ¾ ton crew cab Pickup truck and the FLIR Thermal Imaging Unit as allowed by the 2018 Stone Garden Grant.

ACTION ITEM #FM-7: The Committee recommends we authorize the Sheriff's Office to seek bids to sell the 2010 Ford Crown Victoria Patrol Vehicle as presented.

ACTION ITEM #FM-8: The Committee recommends we approve the repair of the folder/stuffing machine located in the Equalization Department in the total amount of \$1,600.

- I. \$700 to be transferred from line item #101-253-728 into line item #101-253-931

- (Treasurer's Office). This line item already has \$100 in it.
- II. \$800 to be transferred from line item #101-225-729 into line item # 101-225-931 (Equalization Office)
 - III. Authorize payment of \$800 out of each line item #101-253-931 and #101-225-931.

ACTION ITEM #FM-9: The Committee recommends we approve the transfer of \$12,580 from line item #101-958-833.026 (IT Security Audit) to line item #696-134-816.000 (FOC Contractual Services) to pay the annual security audit out of the Friend of the Court Contractual Services budget. Attorney review has been completed.

ACTION ITEM #FM-10: The Committee recommends we approve the three-year (5-1-19/4-30-22) renewal with Telnet World Wide for telephone calling service and authorize the Chairman of the Board to sign all pertaining documents. Attorney review has been completed.

ACTION ITEM #FM-11: The Committee recommends we approve the server purchase software for Windows 2019 in the amount of \$1,520 for two licenses from YoYo Consulting with monies to come out of line item #101-958-728.000.

ACTION ITEM #FM-12: The Committee recommends we authorize the IT Director to purchase a laptop computer and software up to \$1,000 for the MIDC representative Bill Pfeiffer.

ACTION ITEM #FM-13: The Committee recommends we approve the revised MGT Contract (Contract is effective upon execution until completion of services) for IT Security Audit for FOC Contractual Services as presented. Attorney review has been completed.

ACTION ITEM #FM-14: Listed on the front page of the agenda.

ACTION ITEM #FM-15: The Committee recommends we approve the Airport Managers request to replace the Airport CCTV system in the amount of \$22,960.00 with monies coming out of line item #402-234-980.294 (Equipment Fund) with a start date of May 28, 2019.

ACTION ITEM #FM-16: ACTION ITEM #16: The Committee recommends that the 2019 Annual Tax Revolving Fund report as of March 31, 2019 is received and filed.

ACTION ITEM #FM-17: The Committee recommends we approve the budget adjustment to the Building and Grounds Maintenance Fund expense line item #631-266-975.134 in the amount of \$4,870.00 to cover the invoice for the new boiler. Insurance payment received in the amount of \$3,971.00 (631-266-679 Insurance Recovery) with the balance of the cost of the new boiler to come from the Buildings and Grounds Maintenance Fund balance.

ACTION ITEM #FM-18: The Committee recommends we approve the First Quarter Budget Adjustments for 2019 as presented.

Moved by Commissioner Adrian and supported by Commissioner Peterson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

FM#3-SHERIFF'S OFFICE – ANIMAL CONTROL VEHICLE

Sheriff Kieliszewski gave a clarification on the Action Item below.

ACTION ITEM #FM-3: The Committee recommends we authorize the Sheriff's Office to seek bids to sell the old Animal Control truck with the proceeds from the sale of the truck to be placed in line item #205-302-977.002.

Moved by Commissioner Peterson and supported by Commissioner Karschnick to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

ASSISTANT PROSECUTOR POSITION

Finance Chairman Bill Peterson presented Action Item #FM-14 below for recommendation and asked the Prosecutor to give the report. Ed Black, Prosecuting Attorney, reported the need to move from a part-time position to a full-time position due to the increased workload.

ACTION ITEM #FM-14: The Committee recommends we approve the Prosecuting Attorney's request to change the part-time Assistant Prosecutor position to a full-time Assistant Prosecutor position to help with the additional workload in their office with the additional cost to the County Budget of \$17,000.

Moved by Commissioner Peterson and supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

GRANGER GMP AMENDMENT

Finance Chairman Bill Peterson presented the Granger GMP Amendment for discussion. Sheriff Steve Kieliszewski gave an update reporting they met with BKV and Granger and the redesign of the jail and sheriff's office is done and within budget. The Granger GMP Amendment has been reviewed and approved by the attorney.

ACTION ITEM #1: Recommendation to approve Granger GMP Amendment. The Attorney review is complete.

Moved by Commissioner Peterson and supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, and McRoberts. NAYS: Commissioner Kozlowski. Motion carried.

BKV JAIL INVOICE

Sheriff Kieliszewski presented the BKV Jail Invoice #49946 in the amount of \$13,826.65 for approval.

ACTION ITEM #2: Recommendation to approve the BKV Invoice #49946 in the amount of \$13,826.65 for the new Jail as presented.

Moved by Commissioner Fournier and supported by Commissioner Peterson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

TOWER TOP AMPLIFIERS

Burt Francisco, Emergency Services Coordinator, presented his recommendation to approve purchase and installation of four each TTAs (Tower Top Amplifiers) in the total amount of \$60,000 which will come out of the 911 Fund balance. These Tower Top Amplifiers will improve the uplink signal of mobile and portable 800MHz radios in Alpena County and if completed now will result in a large cost savings.

ACTION ITEM #3: Recommendation to approve purchase of and installation of Four Tower Top Amplifiers in the total amount of \$60,000 with monies coming out of the Technology Reserve from the 911 Fund balance #211-000-394-000.

Moved by Commissioner Karschnick and supported by Commissioner Adrian to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

2019 EQUALIZATION REPORT AND RESOLUTION

Ted Somers, Equalization Director, presented the 2019 Equalization Report and Resolution which includes eight townships and the City which will be submitted to the State Tax Commission.

ACTION ITEM #4: Recommendation to approve the 2019 Equalization Report and Resolution as presented.

Moved by Commissioner Fournier and supported by Commissioner Adrian to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

MISAIL CONTRACT

Ted Somers, Equalization Director, presented the MiSAIL Contract with the State of Michigan which includes updated colored aerial photos at no cost to the County with exchange of data. Attorney review has been completed and approved on this contract.

ACTION ITEM #5: Recommendation to approve the MiSAIL Contract with the State of Michigan for aerial photos as presented. Attorney review has been completed and approved.

Moved by Commissioner Peterson and supported by Commissioner Fournier to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

RESOLUTION FY2020 NEMCCAB

Chairman Brad McRoberts presented Resolution FY2020 Community Corrections Grant Resolution in the amount of \$253,980 for Northeast Michigan Council of Governments – Alpena County for the Northeast Michigan Community Corrections Advisory Board as follows.

A RESOLUTION #19-06 Approving the Fiscal Year 2020 Community Corrections Grant Application of the Northeast Michigan Council of Governments Alpena County

WHEREAS, the Northeast Michigan Council of Governments (NEMCOG) serves as the Fiscal Agent and Program Manager for the Northeast Michigan Community Corrections Advisory Board (NEMCCAB), and

WHEREAS, this County is a member of either the NEMCCAB strongly desires to continue to participate with Community Correction's Programs and Services, and

WHEREAS, NEMCOG has worked with the OCC to develop a Community Corrections FY2020 Grant Application for the NEMCCAB, and

WHEREAS, the FY2020 Community Corrections Grant Application has been prepared by NEMCOG in the amount of \$253,980 for Community Corrections Programs and Services in the counties of: Alcona, Alpena, Cheboygan, Crawford and Otsego, and

WHEREAS, the Northeast Michigan Community Corrections Advisory Board, has approved this Grant Application, and recommends it approval by the member counties,

THEREFORE, BE IT RESOLVED, that Alpena County hereby approves the Northeast Michigan Community Corrections Advisory Board's, FY2020 Grant Application prepared by NEMCOG for Community Corrections funding in the annual amount of \$253,980 for Programs and Services.

Moved by Commissioner Peterson and supported by Commissioner Fournier to approve the above Resolution FY2020 Community Corrections Resolution as presented. Roll call vote was taken: AYES: Commissioners Adrian, Karschnick, Peterson, Fournier, McDonald, Burr, Kozlowski, and McRoberts. NAYS: None. Motion carried.

APPOINTMENTS

Chairman McRoberts appointed Commissioner Dave Karschnick to the following Committees: IT Committee, Alpena County Court Committee, 4-County Health alternate, Northeast Michigan Consortium alternate, NEMCOG alternate, Michigan Northern Counties Association, Thunder Bay Marine Sanctuary alternate, 911 Advisory Executive Board alternate, and Central Dispatch Policies and Procedures alternate.

Moved by Commissioner Kozlowski and supported by Commissioner Burr to concur with the above appointments for Commissioner Dave Karschnick as presented. Motion carried.

PUBLIC COMMENT

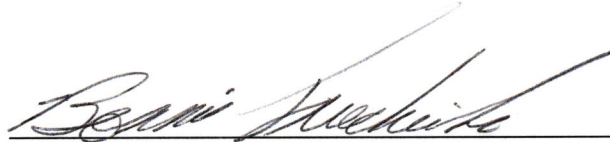
None.

ADJOURNMENT

Moved by Commissioner Fournier and supported by Commissioner Burr to adjourn. Motion carried. Meeting adjourned at 1:59 p.m.



Brad McRoberts, Chairman of the Board



Bonnie Friedrichs, County Clerk

llb