



# SOUTHFIELD PUBLIC SCHOOLS MINUTES

MEETING: Special Board Meeting/Board Retreat		DATE: January 25, 2025	TIME: 9:00 a.m.	LOCATION: John W. English Administrative Center			
BOARD MEMBERS PRESENT:							
<input checked="" type="checkbox"/> Ashanti Bland, President	<input checked="" type="checkbox"/> Yvette Ware-DeVaul, Vice President	<input checked="" type="checkbox"/> Leslie L. Smith-Thomas, Secretary	<input checked="" type="checkbox"/> Talisha Belk, Treasurer	<input checked="" type="checkbox"/> Amani Johnson, Trustee	<input checked="" type="checkbox"/> Jillian Holloway, Trustee	<input checked="" type="checkbox"/> Nicole Denson, Trustee	
ADMINISTRATORS PRESENT:							
<input checked="" type="checkbox"/> Jennifer Green, Ed.D. Superintendent	<input type="checkbox"/> Lanissa Freeman, Deputy Superintendent	<input checked="" type="checkbox"/> James Jackson, Chief of Staff	<input type="checkbox"/> , Chief of Talent Mtg	<input type="checkbox"/> Marc Ingram, Chief Financial Officer	<input type="checkbox"/> Rebecca Luddington, Manager of Pupil Accounting	<input type="checkbox"/> Sommer Caldwell-Carruthers, Executive Director of Instruction	<input type="checkbox"/> Joseph Corace, Chief Operations Officer
<input type="checkbox"/> April Rogers, Exe. Dir., State and Federal Programs	<input type="checkbox"/> Angela Smith, Exec. Director of ISSN	<input checked="" type="checkbox"/> Minutes: Carolyn Foster, Executive Assistant to the Superintendent and the Board of Education			Student Board Representatives: <input type="checkbox"/> Micaela Beckford, UHSA <input type="checkbox"/> Eric Spragins, Southfield A&T		

## 1. Opening of Meeting

The meeting was called to order by Board President Bland at 9:09 a.m. Board President Bland read the opening statement and Trustee roll call was taken. All Trustee Smith-Thomas was virtual and Trustee Holloway arrived at 9:38 a.m.

## 2. Action Items

### a. Report 63-42 Schools of Choice

- Vice President Ware-DeVaul moved to open and approve Report 63-42 Schools of Choice and it was supported by Trustee Johnson.
- 105 and 105c will help to increase the elementary numbers.
- K – 9<sup>th</sup> grades: intra county
- K – 5<sup>th</sup> grades contiguous county

President Bland asked Vice President Ware-DeVaul to call for the vote.

Ayes: Trustee Belk, Trustee Bland, Trustee Denson, Trustee Johnson, Trustee Smith-Thomas, and Trustee Ware-DeVaul

Nays: Nil

Absent: Trustee Holloway

Motion carried.

### b. Report 63-43 Language Change to the Superintendent’s Contract

- Vice President Ware-DeVaul moved to open and approve Report 63-43 Language Change to the Superintendent’s Contract and it was supported by Trustee Johnson.
- There has been a change to the law as it relates to previously approved contracts.

President Bland asked Vice President Ware-DeVaul to call for the vote.

Ayes: Trustee Belk, Trustee Bland, Trustee Denson, Trustee Johnson, Trustee Smith-Thomas, and Trustee Ware-DeVaul

Nays: Nil

Absent: Trustee Holloway  
Motion carried.

**c. Report 63-44 Resolution for the Compliance Officer Name Change**

- Vice President Ware-DeVauil moved to open and approve Report 63-44 Resolution for the Compliance Officer Name Change and it was supported by Trustee Johnson.
- This resolution is to change the name of the outdated Compliance Officers on the policies.

President Bland asked Vice President Ware-DeVauil to call for the vote.

Ayes: Trustee Belk, Trustee Bland, Trustee Denson, Trustee Johnson, Trustee Smith-Thomas, and Trustee Ware-DeVauil

Nays: Nil

Abstain: Trustee Holloway

6 yes and 1 abstain votes.

Motion carried.

**3. Information Items**

**a. Financial Report**

**b. Monthly Bill Disbursement**

- It was mentioned to have specific codes for the fund activities.
- It was suggested that this information could be more detailed during the Study Sessions.
- It was proposed to use a pie chart to outline fund activities to make it easier for the community to understand.
- Make something very general for the treasurer to present.
- The teaching staff's pay is in the 75% percentile in the State of Michigan.
- Treasurer Belk can report out on the Financial Report and Monthly Bill Disbursement the way she wants to report out.
- We will put the process in the Board Operating Procedures.

**c. MASB Specialty Certifications and Award Levels – Secretary Smith-Thomas**

- The Trustees have a copy of their MASB transcripts in their binder.
- The Trustees have a copy of their spending for conferences/workshops from July 1, 2024 – June 30, 2025 in their binder.
- There was discussion about the different award levels and certifications.
- We want to return to an Honorary Board.
- There were new specialty certifications added, such as: Advocacy Certification, Community Relations Certification, and Finance Certification.
- It was mentioned that the Trustees should not attend every conference but be strategic in which conferences they would like to attend.
- There was dialog on how to use the MASB Tally Sheet to submit the educational credits and the board development activities in the categories listed on the sheet.
- There were instructions on how to retrieve your password if you forgot it.
- Vice President Ware-DeVauil will represent the SPS Board of Education (BOE) as the OCSBA Governance Relations Committee representative.
- SPS BOE uses the Collins & Blaha Superintendent Evaluation Tool not the MASB version.

**d. Policy 9150 School Visitors - tabled**

- There was discussion regarding "safe spaces".
- The District still has to follow FERPA – Family Education Rights and Privacy Act.

- The District Avance Communication are working on a plan of action and the communication to send out to our families.

**e. First Read – Revised, Reviewed, and Reissued Policies**

- i. Policy 1130 Conflict of Interest
- ii. Policy 1240 Evaluation of the Superintendent
- iii. Policy 1540 Administrative Staff Reductions/Recalls
- iv. Policy 1613 Student Supervision and Welfare
- v. Policy 1615 Use of Tobacco by Administrators
- vi. Policy 1616 Staff Dress and Grooming
- vii. Policy 2210 Curriculum Development – Approved Courses
- viii. Policy 2264 Nondiscrimination on the Basis of Sex in Education Programs or Activities (tabled)
- ix. Policy 2370 Educational Options
- x. Policy 2370.01 Online/Blended Learning Program
- xi. Policy 2410 Prohibition of Referral or Assistance
- xii. Policy 2414 Reproductive Health and Family Planning
- xiii. Policy 2418 Sex Education
- xiv. Policy 2440 Summer School
- xv. Policy 2460 Special Education
- xvi. Policy 2521.01 Selection of Media Center Books and Materials
- xvii. Policy 2623 Student Assessment
- xviii. Policy 3110 Conflict of Interest
- xix. Policy 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- xx. Policy 3120.09 Volunteers
- xxi. Policy 3131 Staff Reductions/Recalls (tabled)
- xxii. Policy 3213 Student Supervision and Welfare
- xxiii. Policy 3215 Use of Tobacco by Professional Staff
- xxiv. Policy 3216 Staff Dress and Grooming
- xxv. Policy 4110 Conflict of Interest
- xxvi. Policy 4130 Assignment and Transfer
- xxvii. Policy 4215 Use of Tobacco by Support Staff
- xxviii. Policy 4216 Support Staff Dress and Grooming
- xxix. Policy 4362.01 Threatening Behavior Toward Staff Members (tabled)
- xxx. Policy 4430 Leaves of Absence
- xxxi. Policy 5330.02 Opioid Antagonists
- xxxii. Policy 5335 Care of Students with Chronic Health Conditions
- xxxiii. Policy 5340 Student Accidents
- xxxiv. Policy 5350 Student Suicide
- xxxv. Policy 5410 Promotion, Placement, and Retention
- xxxvi. Policy 5430 Class Rank
- xxxvii. Policy 5464 Early Graduation
- xxxviii. Policy 5511 Dress and Grooming (tabled)
- xxxix. Policy 5512 Use of Tobacco by Students
- xl. Policy 5514 Student Use of Bicycles
- xli. Policy 5610 Emergency Removal, Suspension and Expulsion of Students
- xlii. Policy 5611 Due Process Rights
- xliii. Policy 6108 Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements
- xliv. Policy 6110 Grant Funds

- xliv. Policy 6111 Internal Controls
- xlvi. Policy 6112 Cash Management of Grants
- xlvii. Policy 6114 Cost Principles - Spending Federal Funds
- xlviii. Policy 6152 Student Fees, Fines, and Supplies (tabled)
- xliv. Policy 6320 Purchasing
  - i. Policy 6321 New School Construction, Renovation
  - ii. Policy 6325 Procurement - Federal Grants/Funds
  - iii. Policy 6350 Prevailing Wages
  - liii. Policy 6460 Vendor Relations
  - liv. Policy 6520 Payroll Deductions
  - lv. Policy 6550 Travel Payment and Reimbursement
  - lvi. Policy 6700 Fair Labor Standards Act (FLSA)
- The Trustees talked through the policies and selected a few of them to get input from legal counsel (tabled).
- The tabled policies are:
  - Policy 9150 School Visitors
  - Policy 2264 Nondiscrimination on the Basis of Sex in Education Programs or Activities
  - Policy 3131 Staff Reductions/Recalls
  - Policy 4362.01 Threatening Behavior Toward Staff Members
  - Policy 5511 Dress and Grooming (waiting for the completion of the Student/Parent Handbook)
  - Policy 6152 Student Fees, Fines, and Supplies (needs a sub-group for athletics)

**f. Board Operating Procedures**

- President Bland will be resending the Board Operating Procedures to discuss during the March Study Session.
- There needs to be conversation surrounding the non-renewals.
- McIntyre needs communication as they get closer to the end of the school year.

**4. Public Participation**

- There was no public participation.

**5. For the Good of the Order**

- Dr. Freeman had death in the family.
- Communication for the McIntyre staff.
- There was a K-5 Dean for University K-12 Academy selected.

**6. Future Meetings**

- a. Tuesday, January 28, 2025, Special Board Meeting @ 6:00 p.m.

**7. Adjournment**

- President Bland adjourned the Special Board Meeting/Study Session at 2:15 p.m.

**Approved on: February 11, 2025**

**Yvette Ware-DeVaul, Board Vice President**

Proposed for Adoption