

**Jail Adhoc Committee Meeting Minutes**  
**Wednesday, July 7, 2021 at 9:00 a.m.**  
**Howard Male Conference Room**

IN ATTENDANCE:

- Bill Peterson, Jail Adhoc Committee Chair
- Marty Thomson, Commissioner
- Bob Adrian, Commissioner
- Sheriff Steve Kieliszewski
- Undersheriff Erik Smith
- Sgt. Christina Bednarski, Sheriff's Office Jail Administrator
- Tammy Sumerix-Bates, County Executive Manager
- Lynn Bunting, County Board Assistant
- Bonnie Friedrichs, County Clerk

Chair Peterson called the meeting to order at 9:00 a.m.

INFORMATION ITEM: Chair Peterson reported that first payment of \$250,000 from Montmorency County will be July 1, 2021 (first \$50,000 going towards meals), with the next payment on September 1, 2021, and then next payment December 1, 2021, and that payments will be received on a quarterly basis. The Sheriff will invoice Montmorency County for these payments. Commissioner Peterson reported there will be \$420,000 received from the Jail Levy and Montmorency Contract monies annually.

The Committee discussed the need for an 800 Tower at the new jail. This will be approximately \$20,000. Moved by Commissioner Thomson and supported by Commissioner Adrian to proceed with the tower installation out of the jail budget. Motion carried.

INFORMATION ITEM: Sgt. Bednarski gave an update on the Montmorency Inmates, MDOC guidelines and that the inspection is scheduled for July 20, 2021. She informed the committee that current staffing levels were not up to code and needs to be addressed.

INFORMATION ITEM: Sheriff reported on training needs for current staff on new procedures and informed the committee this training will involve overtime hours. Discussion on expenditures for the Sheriff's Department/Jail. Bonnie informed the committee that they did not transfer levy monies to pay for approval of two new hires and would like to wait until September/October to adjust to see where they are at with their budget.

INFORMATION ITEM: Commissioner Thomson reported he recommends to schedule another Jail Adhoc Committee meeting to see where they are at. Discussion on lateral pay and PTO. Moved by Commissioner Adrian and supported by Commissioner Thomson to recommend to personnel to approve the current 3 Correction Officer employees for Alpena County and Montmorency County employees lateral pay be increased to level of experience. Motion carried.

INFORMATION ITEM: Sheriff Kieliszewski reported he will have volunteers assisting with the Open House on July 16, 17, and 18, 2021. Discussion on clean up and mowing before the Open House. He will get prices for cleaning the new facility from cleaning businesses. Discussion on items in old jail when moved out and the Sheriff reported after the inmates are moved, they will go through it and any items left can be auctioned off or do with what the County wishes. Sheriff

Kieliszewski informed the committee that he has someone interested in the generator to purchase from the County and informed him of the bid process as the County will seek bids to sell the generator and any other items in the old jail. Commissioner Thomson recommended the Building Maintenance Recreation and Insurance Committee along with the Sheriff should walk through the old jail on how to handle and go over an RFP for the property, etc. Discussion on old jail building. Sheriff reported there are some cameras in the old jail that are good.

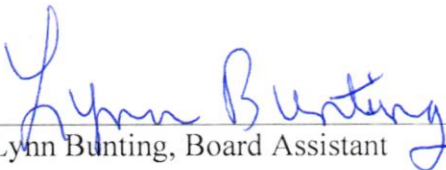
INFORMATION ITEM: Steve informed the committee that he is having Goodrich Paving come out and fix the pavement that a previous company damaged and will inform the company to pay for the cost of fixing the pavement. Committee discussed and recommended that Steve contact Todd at Granger regarding this issue and check on items that were left behind to inform Todd to have removed if theirs before the Open House.

INFORMATION ITEM: Undersheriff Erik Smith requested that some windows be tinted for daytime and a shade for the evening and that he has some quotes. The Committee discussed and agreed. Moved by Commissioner Thomson and supported by Commissioner Adrian to approve the windows be tinted and shades put up. Motion carried.

ADJOURNMENT: Moved by Commissioner Adrian and supported by Commissioner Thomson to adjourn the meeting. The meeting adjourned at 9:55 a.m.

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Bill Peterson, Jail Adhoc Committee Chair



Lynn Bunting, Board Assistant

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