

Policy Introduction

Parkrose School District 3 ~~OSBA Model Sample Policy~~

Code: IIBGA
Adopted: 2001
Revised:

Electronic Communications System

(Does the district participate in the federal [E-Rate](#) program and receive funding for, but not limited to, computers and Internet access? If yes, this policy is required.)

note: yes we participate in E-Rate.

OSBA Summary:

Although there have been no changes to law, a recent collaboration with ODE staff produced a review and recommended revisions to the model sample policy and administrative regulation (AR) on electronic communications system. The requirement to have a policy for electronic communications system depends on whether the district participates in the federal E-Rate program and receives funds to cover items like computers and Internet services. The AR is required to implement the policy and outline and enforce protection measures required of the same federal program. Most of the content in the model AR is highly recommended best practice to support the E-Rate program and student safety. Consult with district's technology staff for advice to select content and on how best to reflect practice and ensure appropriate protection measures are described in the AR and implemented.

~~The Board is committed to the development and establishment of a quality, equitable and cost-effective electronic communications system. The system's sole purpose shall be for the advancement and promotion of learning and teaching.~~



The district's **electronic communication** system will be used to provide statewide, national and global communications opportunities for staff and students **and for the advancement and promotion of teaching and learning.**

The superintendent will establish administrative regulations for the use of the district's **electronic communication** system including compliance with the following provisions of the Children's Internet Protection Act:

1. Technology protection measures, installed and in continuous operation, that protect against Internet access by both adults and minors to visual depictions that are obscene, child pornography or, with respect to the use of the computers by minors, harmful to minors;
2. Educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms;
3. Monitoring the online activities of minors;
4. Denying access by minors to inappropriate matter on the Internet and World Wide Web;
5. Ensuring the safety and security of minors when using e-mail, **social media**, **chat rooms** and other forms of direct electronic communication;

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6. Prohibiting unauthorized access, including so-called “hacking” and other unlawful activities by minors online;
7. Prohibiting unauthorized disclosure, use and dissemination of personal information regarding minors; and
8. Installing measures designed to restrict minors’ access to materials harmful to minors.

~~The superintendent will establish administrative regulations for use of the district’s system by staff using their own personal electronic devices to download and store district proprietary information including personally recognizable information about the district students or staff. The {¹} Administrative regulations developed shall ensure compliance with privacy rights under applicable federal and state laws and regulations, including but not limited to the Age Discrimination in Employment Act of 1967 (ADEA), the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act of 2008 (GINA) and the Health Insurance Portability and Accountability Act of 1996 (HIPPA).~~

~~The a~~ Administrative regulations will be consistent with sound guidelines as may be provided by the education service district, the Oregon Department of Education and/or the Oregon Government Ethics Commission, copyright law, and will include a complaint procedure for reporting violations.

~~The superintendent will also establish administrative regulations for use of the district’s electronic communications system to comply with copyright law.~~

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Failure to abide by district policy and administrative regulations governing use of the district’s electronic communications system may result in the suspension and/or revocation of system access. Additionally, student violations will may result in discipline up to and including expulsion. Staff violations will may also result in discipline up to and including dismissal. Violations of law will may be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines or other charges may also be imposed.

END OF POLICY

Legal Reference(s):

¹ { If the district allows staff to download and store district proprietary information, including personally recognizable information about district students or staff, OSBA recommends including this content and an indicated related item in the model administrative regulation. See #3 on page 2 of model sample administrative regulation IIBGA-AR. }

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~~ORS 30.765~~
~~ORS 133.739~~
~~ORS 162.435~~
~~ORS 164.345~~
~~ORS 164.365~~

ORS 167.060 - 167.100
ORS Chapter 192
~~ORS 260.432~~
ORS 332.107
ORS 339.250
ORS 339.270

OAR 581-021-0050
OAR 581-021-0055
OAR 584-020-0040
OAR 584-020-0041

Children's Internet Protection Act, 47 U.S.C. §§ 254(h) and (l) (~~2012~~2018); 47 C.F.R. Section 54.520 (~~2017~~2019).
Copyrights, 17, U.S.C. §§ 101-1332 (~~2012~~2018); 19 C.F.R. Part 133 (~~2017~~2020).
~~Oregon Attorney General's Public Records and Meetings Manual, Appendix H, (2014).~~
Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ 7101-7117 (~~2012~~2018).
Drug-Free Workplace Act of 1988, 41 U.S.C. §§ 8101-8107 (~~2012~~2018); 34 C.F.R. Part 84, Subpart F (~~2017~~2020).
Controlled Substances Act, 21 U.S.C. § 812, Schedules I through V (~~2012~~2018); 21 C.F.R. §§ 1308.11-1308.15 (~~2017~~2020).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (~~2012~~2018); 29 C.F.R. Part 1630 (~~2017~~2020); 28 C.F.R. Part 35 (~~2017~~2020).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (~~2012~~2018); 34 C.F.R. Part 99 (~~2017~~2020).
~~Oregon Government Standards and Practices Commission, Advisory Opinion No. 98A-1003 (July 9, 1998).~~
Every Student Succeeds Act, 20 U.S.C. § 7131 (~~2012~~2018).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).