

# **Mt. Harrison High School**

**“Home of the  
Phoenix”**

**2018-2019**

## **Student/Parent Handbook**

**Mt. Harrison High School  
1431 17<sup>th</sup> Street  
Heyburn, ID 83336  
(208) 436-6252 Phone  
(208) 436-4746 Fax**

Dear Students, Parent(s) and Guardian(s);

We welcome you to Mt. Harrison High School (MHHS). We are excited about your addition to our family of students and teachers. Our goals are to help you complete your high school diploma while encouraging your personal responsibility, academic excellence and ethical behavior.

We want to work with you and your parent(s)/guardian(s) to create the most beneficial academic and vocational environment while helping you with your educational goals. We promote mutual respect, positive interaction, communication and teamwork within the faculty and the students. With these tools, we encourage you to build your study and attendance habits into those that will provide lifelong benefits.

We look forward to working and learning with you. We are here to help you succeed.

Sincerely,

MHHS Administration, Faculty and Staff

## **School Hours:**

Monday through Friday

**8:12 AM – 3:00 PM**

## **District Vision Statement**

**Empowering Students for Success**

## **District Mission Statement**

**The Minidoka County School District is dedicated to developing the whole child in an atmosphere of excellence, characterized by mutual respect, shared responsibility for learning, and academic rigor which facilitates success in all aspects of life.**

## **MHHS Vision Statement**

**MHHS' students - empowered to R\*I\*S\*E through exceptional educational opportunities, building integrity and resilience for success as scholars and citizens.**

**Respect \* Integrity \* Success \* Experience**

## **Enrollment and qualifications:**

Students may obtain an application to register during school hours. We offer AM and PM programs to assist students in completing coursework. PM courses are taught during all four (4) quarters from 3:00 to 7:00pm.

Students must meet specific qualifications to attend MHHS. There are two Groups in which they may qualify, they are as follows:

### **Student At-Risk Indicators Group A** - Must meet three (3) criteria in Group A

- A. Has repeated at least one (1) grade.
- B. Has absenteeism that is greater than ten percent (10%) during the preceding semester.
- C. Has an overall grade point average that is less than 1.5 (4.0) prior to enrolling in an alternative secondary program.
- D. Has failed one (1) or more academic subjects in the past year.
- E. Is below proficient, based on local criteria and/or standardized tests.
- F. Is two (2) or more semester credits per year behind the rate required to graduate or for grade promotion.
- G. Has attended three (3) or more schools within the previous two (2) years not including dual enrollment.

### **Student At-Risk Indicators Group B** - Must meet one (1) criteria in Group B

- H. Has documented or pattern of substance abuse
- I. Is pregnant or a parent
- J. Is an emancipated youth or unaccompanied youth
- K. Is a previous dropout
- L. Has serious personal, emotional, or medical problems issue(s)
- M. Has a court or agency referral
- N. Demonstrates behavior that is detrimental to their academic progress

Students must be 14 to 21 years of age or must have completed the eighth grade to be eligible to attend MHHS

## **Grading Procedures and Transcript Credit:**

At MHHS students have the possibility of earning *four credits each* quarter. With four (4) quarters in a school year, a student may earn *sixteen* credits per year. Arrangements may be made for additional credits through computer based instruction, additional classes, CTE courses, and courses from Minico High School.

MHHS will conduct a student-led conference mid-way through each quarter. If a student receives a passing grade in a course, but exceeds the 90% attendance policy, they will receive an "NC" (no credit) and will be required to appeal to receive credit.

## **GRADING PROCEDURES**

MHHS grants credits quarterly. The grade a student earns at the end of a nine-week period (quarter) will be placed on his/her permanent record.

#### Grading Scale

Percentage	Letter Grade	GPA Rating
93 - 100%	A	4.00
90 - 92%	A-	3.67
87 - 89%	B+	3.33
83 - 86%	B	3.00
80 - 82%	B-	2.67
77 - 79%	C+	2.33
73 - 76%	C	2.00
70 - 72%	C-	1.67
67 - 69%	D+	1.33
63 - 66%	D	1.00
60 - 62%	D-	1.00
Below 59%	F	0.00
	P/F	1.00

Pass/Fail courses are not included in student GPA.

Students need 46 credits to graduate from MHHS. In addition, a student must be enrolled at MHHS at least 2 consecutive quarters.

### **MHHS Diploma**

#### **REQUIRED CREDITS BY ACADEMIC CATEGORY**

English	8
Math	4 *
Geometry	2 *
Speech	1
Computer Technology	2
Science	6
10 <sup>th</sup> US History	2
11 <sup>th</sup> US History	2
Economics	1

American Government	2
Health	1
Careers	1
Humanities	2
Electives	12
<b>Total</b>	<b>46</b>

\* Seniors are required to take two (2) of the six (6) math credits during their senior year. Students are required to complete a Senior Project, pass a Civics Test **and complete a college entrance exam** to meet graduation requirements.

### **C-CORE POLICY REQUIREMENTS**

Students must have a minimum of 70% in core classes. (English, Math, Science, Social Studies, and Speech). Students who achieve less than 70% ("D") will not be given core credit. Instead they will receive elective credit.

### **ATTENDANCE**

As per Minidoka County School District (MCSD) Policy 501.12, students are required to be in attendance 90% of the time.

Any student attending less than 90% will be required to appeal for credit. Guidelines listed below:

1. Appeals must be received within two weeks of the start of the following quarter  
Failure to do so will result in credit being denied for those classes with excessive absences
2. Appeal letters must include the following:  
Student's present grade level (9, 10, 11, 12)  
Reasons for excessive absences  
Reasons why student believes they should be granted credit
3. The appeals committee will meet and review the appeal to:  
Approve credit  
Assign make-up hours contract  
Deny credit
4. The administration will meet with the student and/or parent.
5. The committee's decision may be appealed to the school board.

During the following quarter, if the student stays within the 90% attendance requirement, credit may be granted for the previous quarter and no make-up time is necessary.

More specific information on attendance can be found in MCSD Policy #320.00.

### **EXCESSIVE ABSENCES**

Excessive Absences shall be defined as exceeding the 90% attendance policy without appropriate documentation as identified in MCSD Policy #320.00. Parents will be notified when students are absent. Students who exceed the 90% attendance policy may be referred to Juvenile Court and/or the school may request the Idaho Transportation Department suspend a student's driver's license (Idaho Code 49-303A).

## **MAKE UP WORK**

Excused Absences: Students will be allowed two (2) days to make up any homework given on the day(s) of absence. Assignments, test, quizzes, and/or projects assigned before the day(s) of absence are due when the student returns to school or on the assigned due date. School work should be completed prior to missing class for school activities.

## **CHECKING OUT OF SCHOOL**

If it becomes necessary for a student to leave school during the day, he/she must check out through the attendance office with parental/guardian permission BEFORE leaving school grounds.

## **ABSENCE VERIFICATION PROCEDURE**

Parents should notify the school of a student's absence by phone at 436-6252 or by written notice.

## **TARDY VIOLATIONS PROCEDURES**

Classroom teachers are responsible for disciplinary action for their student's first three tardies. Teachers will notify parent or guardian on the third (3rd) tardy.

Excessive tardies (over 5) may result in suspension. A fourth and fifth tardy in any class will result in an after school detention that will be assigned by the teacher.

## **EXPECTATIONS AND SCHOOL RULES:**

All students are expected to behave in such a way that will allow themselves and others to progress toward their academic goals.

### **BEHAVIOR:**

Mt. Harrison School Rules:

1. Be respectful.
2. Come prepared to class and be ready to work.
3. Use appropriate language at all times.
4. All school guidelines apply to riding busses and all school activities.

### **MHHS Student Dress Code**

All students attending MHHS are required to wear the approved school uniform. The school uniform consists of the following:

1. An MHHS purple embroidered polo shirt (short sleeve or long sleeve) or MHHS hoodie. These are available for purchase at Accurate Imprints in Rupert. Shirts will have no other emblems or embroidery on them other than the official MHHS.

2. All students must wear black, jeans or dress slacks with no pocket decoration. No “skinny” jeans, cargo, capri, leggings, spandex pants or shorts are allowed. Pants must be worn at waist level at all times. (Note: the waist is determined by the hip bone of an individual.)
3. All uniforms are expected to be clean, as are the students.
4. Belts must be the appropriate length and tucked through belt loops. Belt buckle designs, emblems, insignias, monograms must be school appropriate. No blue or red belts.
5. No dominantly colored blue or red shoes.
6. Accessory layering of clothing including hoodies, half zip hoodies and jackets must be worn under the uniform shirt. All layering must be black, white, gray, or purple and it must be a solid color. Coats and jackets with full zippers or buttons may be worn during winter months, fully unzipped or unbuttoned with approval from the office.
7. All uniform clothing and accessory layer clothing must be in good repair, and must fit loosely, but not be (overly) baggy. Any part of the school uniform that is torn, faded, or altered must be replaced.
8. No hats, bandanas, headbands, or other head coverings will be worn in the building.
9. Students who do not comply with the Mt. Harrison Uniform Policy may be sent home to change or suspended.
10. Continued non-compliance of the Mt. Harrison Uniform Policy will result in removal from school.
11. Only school color (purple) pullover hooded sweatshirt with logo allowed on the outside of the uniform.

#### **FOOD AND DRINK:**

Hot lunches are available at MHHS. Free and reduced applications are available from the office and lunchroom. Students may pre-pay for lunches.

Food and drink in the classroom are at the discretion of the teacher.

Only food purchased from a store or prepared at a business is acceptable outside of the daily school lunches. MHHS does not allow lunches to be delivered by businesses. This rule is in place to maintain compliance with federal guidelines for school lunch.

No unsealed containers are allowed at MHHS. Any brought to school must be kept sealed. A staff member must be present when one of these containers is opened. School staff may confiscate beverage containers. Law enforcement may be contacted if necessary, as per MCSD Policy #342.20.

#### **Care of School, Books, and Equipment:**

Students are responsible for any equipment or books issued to them. If the books are damaged or lost, the student will be expected to pay for the value of the lost or damaged book.

#### **GENERAL GUIDELINES**

Violation of general guidelines may result in disciplinary action at the discretion of staff and administration.

**Public Display of Affection:**

Inappropriate showing of affection at MHHS or MHHS activities is not acceptable.

**Closed Campus:**

During lunch and break time the school campus is closed. This means that students will not be allowed to leave without prior approval from the office with proper approval from a parent/guardian.

**Vandalism:**

Students causing or doing vandalism to the school building or premises will be subject to restitution and may face further discipline. Law enforcement may be notified.

**Cheating:**

Any student giving or receiving help in any exam, quiz, written work, or classroom project, will receive a zero for that assignment. A second-occurrence will result in the student receiving an F-for the course.

**Profanity and Vulgarity:**

Profanity and vulgarity anywhere on school grounds is not acceptable. Students who choose to use profanity and vulgarity while attending MHHS will be subject to disciplinary action.

**Personal Vehicles**

Student vehicles must be parked in the south parking area. Students may not enter parking areas without permission during school hours unless they have checked out at the office and are leaving school grounds.

**Personal Possessions:**

Students are not to bring personal possessions to school such as skateboards, water guns, lighters, and/or matches, pagers, etc. Prohibited Items brought to school will be confiscated. Parents or guardians may be notified. Items may be returned to a student, parent or guardian and returned at the end of the day. Continued violations may result in items being held until the end of the school year.

**Sexual Harassment:**

Sexual advances, requests for sexual favors and sexually motivated verbal or physical conduct are not acceptable and will not be tolerated as per MCSD Policy #376.00.

**Search and Seizure:**

While on school grounds, the administration and/or resource officers reserve the right to search and seize any materials in violation of school policy as per MCSD Policy #340.40. This search and seizure can include vehicles on school premises, backpacks, bags, purses, etc. This can be done at any time there is reason to believe a student may be in violation of school policy.

**Theft:**



Any student caught stealing school property, property from teachers or staff members, or property belonging to other students will be subject to appropriate disciplinary action and law enforcement may be notified.

### **Fighting:**

Any student involved in a fight or physical confrontation on school grounds is subject to school discipline. Law enforcement will be notified. Fighting will not be tolerated at any time.

### **Weapons:**

Any student found to be in possession of weapon of any sort while on school grounds is subject to suspension and/or expulsion. Law enforcement will be notified as per MCSD Policy #952.00. Weapons found in personal vehicles on school grounds are the responsibility of the driver of the vehicle and in all circumstances of this nature, suspension will be in order. The use of any normally non-dangerous implement, such as a stone, table fork, board, stick, baseball bat, or the like, as a weapon shall come under the provisions of this section.

The "Gun Free School Act" prohibits the possession of a firearm of any sort on school property. Students found in possession of a firearm on school property or at any school-sponsored activity, will be immediately suspended from school for the amount of days as determined by school district policy and the administration. The District Discipline Review Committee (DDRC) will receive a recommendation for expulsion and students expelled under the "Gun Free School Act" will not be allowed to return to school for a period of 365 days from the date of expulsion. (MCSD Policy #340.30)

### **Drugs/Alcohol:**

- a. The student will receive suspension for the next 2 to 5 school days. The Superintendent or the Board of Trustees may recommend (additional days.)
- b. The student will be ineligible for participation in all school-sponsored activities for a period of two weeks on the first offense.
- c. On additional offenses, the student be suspended for 2 to 5 days and will be prohibited from participation in any school-sponsored activities for the remainder of the school year.

## **STUDENT DISCIPLINE**

Students referred to the office for violation of school rules will receive appropriate consequences, which may include detention, in school or out of school suspension, restitution, and/or expulsion. Any action by a student which violates any law or statute will be referred to law enforcement for further action.

## **CLASSROOM DISCIPLINE**

Each teacher has a set of classroom rules necessary to maintain a positive learning environment. Students who violate these rules may be warned, assigned after school detention or sent to the office.

## **CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR**

Inappropriate behavior may result in the following: after-school detention, Saturday school, in-school suspension, out-of-school suspension, restitution and/or expulsion.

## **MAJOR DISCIPLINE**

Major discipline problems are referred to administration. The procedure for handling major discipline problems is stated below.

Administration will determine appropriate consequences. All major offenses will be handled per MCSD Policy and administrative discretion. Parent, guardian and/or law enforcement may be notified.

### **PROHIBITION OF GANGS AND HATE GROUPS**

Gangs, hate groups, and similar organizations or groups which advocate hatred or discrimination on the basis of race, color, religion, sex, ancestry, national origin or handicap are inconsistent with the fundamental values of the educational environment. The activities of such groups and their members are prohibited on school property and at all school sponsored functions.

Bullying, coercion, cyberbullying, discrimination, gang activity, harassment, hazing and/or intimidation of students and/or employees is prohibited and will not be tolerated as per MCSD Policy #372.00. Bullying, harassment and/or intimidation is generally characterized by aggressive or intentionally harmful behavior carried out over time in an attempt to exercise control over the victim. Cyberbullying is a digital form of bullying that utilizes any electronic communication device to convey a message in any format (audio, video, text, graphics, photographs, or a combination of these) that intimidates, harasses, or is otherwise intended to harm another individual. Coercion is using force or control to get another person to do something against their will that involves negative outcomes, behaviors, or emotions. Hazing is any act that is intended to cause humiliation, embarrassment, intimidate, demean, or endanger the mental or physical health of a person as a condition of membership to any district-sponsored group or organization. Gang activity includes wearing, possessing, using, distributing, banging, displaying or selling any clothing, jewelry, emblem, badge, symbol sign, gesture, codes, or other things that suggest gang membership.

### **MISCELLANEOUS**

Throwing rocks, ice, snowballs or other projectiles that might injure others or damage property may result in suspension from school.

### **STUDENT USE OF ELECTRONIC COMMUNICATION DEVICES**

The use of any electronic communication device (ECD), such as cell phones, pagers, USB drives, MP3 players, personal digital assistants (PDAs) or any other privately owned device that is used for audio, video or text communication in school will be governed by MCSD Policy #362.00.

Students need to know that:

ECDs are allowed at school. ECDs must be kept out of sight, turned off or silenced, and may not be used during instructional time. The school will not take responsibility for damage to or the loss of any ECD. The use of ECDs for communication and/or entertainment during instructional time is prohibited in all District schools, without teacher approval. Any use of electronic devices which involves bullying, intimidation, threats, sexting or other like activity while at school is prohibited. If a student violates this policy, the ECDs will be confiscated and given to the principal. Only the student's parent or guardian may pick up the ECD with the student present. Prior to receiving the ECD, the student shall sign that he or she has read District Policy #360.00 and

understands the consequences for future violations. Further violations will be at the discretion of administration.

**Internet Policy:**

Each student, and his/her parent or guardian, is required to read and sign the District Appropriate Use Handbook, as per MCSD Policy #360.00A.

**MHHS Day Care:**

MHHS provides childcare for children of enrolled students for a nominal fee. Information concerning cost, meals and supplies about the daycare is provided at the office. If there are openings left after the student parent needs are met, the daycare may be opened up to employees within the district who need childcare.

# MINIDOKA COUNTY SCHOOL DISTRICT #331 2018-2019 APPROVED CALENDAR

## August

- 13 Registration, Minico New Students
- 14 Registration, Elementary
- 14-15 Registration, Middle/High School
- 22 Orientation 6th & 9th Grade
- 23 First Day of School

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## September

- 3 Labor Day, No School
- 19 Mt. Harrison PTC 3:00-6:30 p.m.

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## October

- 4-5 Teacher In-Service, No School
- 18 PTC 1:00-6:30 p.m. Early Release
- 19 PTC 8:00 a.m.-12:00 p.m., No School
- 24 Mt. Harrison 2nd Quarter Starts

OCTOBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## November

- 19-20 Teacher In-Service, No School
- 21-23 Thanksgiving Break, No School
- 26 2nd Trimester Starts
- 28 Mt. Harrison PTC 3:00-6:30 p.m.

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

## December

- 20 Early Release, 1:00 Dismissal
- 21-31 Christmas Break, No School

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

No Preschool on Fridays

## January

- 1-3 Christmas Break, No School
- 4 Teacher In-Service, No School
- 11 Early Release, 1:00 Dismissal
- 14 Minico/ML Harrison 2nd Semester Starts
- 24 PTC 1:00-6:30 p.m. Early Release
- 25 PTC 8:00 a.m.-12:00 p.m., No School

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## February

- 13 Mt. Harrison PTC 3:00-6:30 p.m.
- 18 Presidents' Day, No School
- 28 Teacher In-Service, No School

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## March

- 1 Teacher Work Day, No School
- 4 3rd Trimester Starts
- 21 Mt. Harrison 4th Quarter Starts
- 25-29 Spring Break, No School

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## April

- SAT Testing, High School, TBA
- 26 Teacher In-Service, No School

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## May

- 1 Mt. Harrison PTC 3:00-6:30 p.m.
- 22 Mt. Harrison Graduation
- 23 Minico High School Graduation
- 23 Last day for Preschool
- 27 Memorial Day, No School
- 29 Last day for Kindergarten
- 30 Last day of School, 1:00 Dismissal

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### LEGEND:

- Highlighted Dates Indicate "No School"
- Indicates Early Release, 1:00 Dismissal

Changes may occur, pending Legislative actions  
Excessive emergency closures may necessitate a change in the Spring Break