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**Date: January 19, 2017**

## **Information/Discussion: Custodial Bid Results and Recommendation**

### **Rationale:**

The Board of Education approves expenditures in excess of \$10,000.

### **Discussion:**

On December 1, 2016 the administration was directed by the Board of Education to go out to bid for custodial services. On December 22, 2016 custodial bids were released to ten potential vendors, with four vendors submitting bids on January 6, 2017.

Attached to this report is a summary spreadsheet of the bid results, proposed staffing and days worked per year, submitted by each vendor. Bids ranged from a low of \$267,421 to a high of \$616,464. Each of the four vendors that submitted bids were interviewed, to ensure the respective firms had a clear understanding of their proposals. After reviewing the firms of GSA and GCA they were determined to be the quality of vendor the district was looking for. Finally, the firms of GSA and GCA underwent references checks and site visits. It was determined that GCA best fit the needs of the School District 74 with a price of \$319,627.

The contract for custodial services was built into the bid documents and is attached for committee review.

### **Recommendation:**

The administration recommends that the Finance Committee support the recommendation to approve the selection of GCA Services Group for custodial services from March 1, 2017 to June 30, 2020. The contract with GCA Services Group was presented to the Facility Committee for their support on January 17, 2017. Bases upon the support of the committees, the agreement with GCA Services will be placed on the Board of Education agenda for approval at the February 2, 2017 meeting.