



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** \_\_\_\_\_ Board Minutes for the Month of January 2013 \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_ Alejandra Salinas \_\_\_\_\_ **OF:** \_\_\_\_\_ Board Secretary \_\_\_\_\_

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_ February 2013 \_\_\_\_\_

**RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees take action to approve Board Meeting minutes:

- Public Hearing – January 16, 2013
- Regular Board Meeting – January 16, 2013

**RATIONALE:**

State law requires the Board to prepare and keep minutes of its open meeting Govt. Code §551.021. The minutes are public records available for public inspection and copying upon request to the Superintendent or his designee. Govt. Code § 551.022.

**BUDGETARY INFORMATION:**

No Budget Impact

**BOARD POLICY REFERENCE AND COMPLIANCE:**

This is in compliance and in accordance with Board Policy BE and BE (LOCAL).

Public Hearing  
The State of Texas  
United Independent School District  
The County of Webb

January 16, 2013

### **In Attendance**

Roberto J. Santos, Superintendent of Schools

### **Board of Trustees**

Judd Gilpin – President - ABSENT  
Juan Roberto Ramirez – Vice President – **PRESENT**  
Ricardo “Rick” Rodriguez – Secretary - ABSENT  
Ricardo Molina, Sr. – Parliamentarian - ABSENT  
Pat Campos – Member - ABSENT  
Ramiro Veliz, III – Member - ABSENT  
Javier Montemayor – Member - ABSENT

A Public Hearing of the Board of Trustees of United I.S.D. was held on Wednesday, January 16, 2013, beginning at 4:15 p.m. in the United ISD – Bill Johnson Student Activity Complex, Fine Arts Building, 5208 Santa Claudia Lane, Laredo, TX 78043.

### **I. Open Hearing**

Mr. Juan Roberto Ramirez called the hearing to order at 4:22 p.m.

### **II. Texas Education Code §39.053 Presentation of Annual Report describing the District's Educational Performance on the AEIS (Academic Excellence Indicators Systems) Indicators.**

Ms. Emma Leza presented information on the Academic Excellence Indicators Systems (AEIS). She informed the audience that this report has been published since 1990-1991 and is used to give parents and the community a snapshot on the District performance, District Profile, Section III LEP students. This report shows data that determines the District's Campus Accountability Ratings, uses data collected through state data reporting system which is the Public Education Information Management System (PEIMS), student assessment system. Ms. Leza stated that for 2011-12 the district's accountability rating was Academically Acceptable and reported that under the Performance Based Monitoring Special Education the results are under review since they were not completed as of the publishing date. Ms. Leza explained that there were no accountability ratings for 2012 due to the new STAAR assessments. The ratings will be implemented in spring 2013 with the new accountability standards for the STAAR assessment system. Other indicators evaluated are the completion rate for grades 9 thru 12 and the dropout rates for grades 7 thru 12. Ms. Leza went on to explain the

breakdown of the AEIS Report. The report is in three sections. Section I gives detail on the District's performance, Section II on the profile for the District, and Section III on Bilingual Education and English as a Second Language.

Ms. Leza went over the AEIS Report in comparison to the Region. She reviewed the attendance rates, annual dropout rates, completion rates, College Readiness Indicators, SAT/ACT scores, Performance Report for LEP students, and progress of prior year TAKS failers.

Ms. Annette Perez, Director for Discipline Management, presented information on the 2011-2012 Violent and Criminal Offenses Report. She informed the audience that United ISD had 66 violent and criminal offenses which is a significant decrease from the previous school year. The previous year reported 101 offenses which is a 33% decrease.

Ms. Perez also mentioned that the Safe and Drug Free Schools is coordinated through Ms. Elia Juarez, Executive Director of Federal and State Compensatory Programs. She stated we have several resources, Law Enforcement Officers, Employee Handbook, Student Code of Conduct, and various facilitators across the District that work with us to decrease our disciplinary incidents but most important to create a safe and nurturing culture at our schools.

Ms. Leza again addressed the audience to go over the District Profile, demographic data about students and staff, program information and financial information.

Mr. David Garcia, Assistant Superintendent for Human Resources, addressed the audience to present staff information as far as the breakdown of number of employees by position as compared to the state. Mr. Garcia also went over the breakdown of teachers by ethnicity and sex, by highest degree held, and by years of experience. He also informed the audience of the average years of experience of teachers, average salary by years of experience and the turnover rate for teachers as compared to the state.

Ms. Laida Benavides addressed the audience to present information on the financial portion of the AEIS Report. She mentioned tax information is found in this report and pointed out that the rate for the district is 1.195 which is less than the state average of 1.24. She mentioned our values per pupil are \$253,000. These are taxable values at 10.6 billion. The state average is \$350,000 so we are far from being a wealthy district, we are low middle class and we do depend on our tax payers for our local revenue. Ms. Benavides gave a breakdown of our values and stated our fund balance was \$77.7 million and she also went over the Actual Revenue Information and Total Expenditure Information. Ms. Benavides stated we are being efficient with our tax dollars.

Ms. Leza addressed the audience once again to conclude the Public Hearing and gave information on how to access the AEIS Report through the TEA Website and the District Website.

### **III. Public Comments**

No public comments

#### **IV. Close Hearing**

Mr. Juan Roberto Ramirez adjourned the Public Hearing.

#### **V. Adjournment**

**There being no further business before the Board of Trustees, the Public Hearing of January 16, 2013 was adjourned at 4:58 p.m.**

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Judd Gilpin, President

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Ricardo "Rick" Rodriguez, Secretary

**Regular Meeting  
The State of Texas  
United Independent School District  
The County of Webb**

January 16, 2013

In Attendance

Roberto J. Santos, Superintendent of Schools

Board of Trustees

Judd Gilpin – President – ABSENT  
Juan Roberto Ramirez – Vice President – PRESENT  
Ricardo “Rick” Rodriguez – Secretary – PRESENT  
Ricardo Molina, Sr. – Parliamentarian – PRESENT  
Pat Campos – Member – PRESENT  
Javier Montemayor, Jr. – Member – PRESENT  
Ramiro Veliz, III – Member – PRESENT

**Roll Call, Establish Quorum. Call to Order**

**I. Pledge of Allegiance**

A. Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**II.** A Regular Meeting of the Board of Trustees of United ISD was held on Wednesday, January 16, 2013, in the Bill Johnson Student Activity Complex, Fine Arts Building, 5208 Santa Claudia Lane, Laredo TX 78043. President, Judd Gilpin made an announcement calling the meeting of the United Independent School District to order at **6:17 p.m.** The record showed that a quorum of Board members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.

**III. Public Comments:** Comments are limited to three minutes per speaker. The Board Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) remaining minute. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue they need to select not more than three (3) representatives to speak for them. Comments must address items listed on the agenda. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy, as noted in BED (LOCAL), to seek resolution before bringing the matter to the Board at a subsequent meeting. Pursuant to 551.042 of the Texas Government Code, no Board Member or Administrator may respond to a member of the public, unless such response is a recitation of District policy or a statement of specific factual information. When a speaker comes to the podium, please indicate what agenda item you will be addressing. Furthermore, please refrain from mentioning any employee's name and any complaint about any employee's duties or responsibilities should be channeled through the appropriate grievance policy.

#### **IV. Recognitions**

**A. United South High School – TAFE Regional Competition**

*Mr. Santos announced that January is Board Recognition Month and thanked our board members for taking time out of their busy schedules to serve as board members and thanked them for all their hard work and for serving the students of UISD.*

*Mr. Juan Roberto Ramirez thanked Mr. Santos and staff for recognizing them and stated they are not only elected officials but also friends and part of the UISD family.*

#### **V. Consent Agenda Items**

**A. Approval of Monthly Disbursements**

**B. Approval of Awarding Bids, Proposals and Qualifications**

**C. Approval of Application for Expedited and General State Waivers for the 2012-2013 School Year.**

**D. Approval of Application for Missed Instructional Days Waiver for the 2012-2013 School Year**

**E. Approval of Innovative Courses for the Oil and Gas Academy**

**F. Second Reading of Policy CV (LOCAL) – Facilities Construction**

**G. Second Reading of (LOCAL) Policies in TASB Update 95**

*Mr. Ricardo Rodriguez advised the Board that the Business/Instructional Committee Members had met on January 8, 2013 and was recommending the approval of Items V-A through V-G.*

Motion: So Move

Moved by: Ricardo Rodriguez

Seconded by: Ricardo Molina

Discussion: None

In Favor: Unanimous

Opposed: None

#### **VI. Items for Individual Consideration**

**A. Board Minutes for the Month of November 2012**

Motion: So move

Moved by: Pat Campos

Seconded by: Ricardo Molina

Discussion: None

In Favor: Unanimous

Opposed: None

*Mr. Javier Montemayor asked why Agenda says November 2012 but minutes are for December 2012. Mr. Juan Cruz stated that was a typo and the minutes will reflect the December 5<sup>th</sup> and December 19<sup>th</sup>, 2012 board minutes.*

B. Donations

*Mr. Santos read the donations into the minutes and requested that the Board accept the generous donations to UISD totaling \$1,931.00*

Motion: So move

Moved by: Pat Campos

Seconded by: Ricardo Molina

Discussion: None

In Favor: Unanimous

Opposed: None

C. Approval of Request from Board Members re: Use of Board of Trustees Discretionary Funds for Various Projects/Campuses

*Mr. Eduardo Zuñiga informed the board that there was one request from United South High School requesting from Mr. Ramiro Veliz an amount of \$3,000 to cover student travel expenses for the Presidential Inauguration trip to Washington D.C.*

Motion: So move

Moved by: Ricardo Rodriguez

Seconded by: Pat Campos

Discussion: None

In Favor: Unanimous

Opposed: None

D. Approval of Resolution of the Board to Suspend Portions of EIA (LOCAL), for the 2012-2013 School Year Only

*Mr. Roberto Santos addressed the board and recommended they accept this resolution. He explained that the commissioner suspended the 15% on the final course grade and allowed every district to decide what is in their best interest. He stated that it was in the best interest of our students at this point not to consider the 15%.*

Motion: So move

Moved by: Ricardo Rodriguez

Seconded by: Ramiro Veliz, III

Discussion: None

In Favor: Unanimous

Opposed: None

E. First Reading of Policy CH (LOCAL): Purchasing and Acquisition

*Mr. Juan Roberto Ramirez stated there was no action required on this item.*

F. First Reading of Policy EHDC (LOCAL): Alternative Methods for Earning Credit – Credit by Examination without Prior Instruction

*Mr. Juan Roberto Ramirez stated there was no action required on this item.*

**VII.** Closed Session: Board will adjourn into closed session at **6:32 p.m.** pursuant to the following sections of the Texas Open Meetings Act:

- A. 551.071 Consultation with Board's Attorney  
551.074 Discussion of Personnel or to Hear Complaints against Personnel
  - 1. Consider Appointment of Director of Fixed Assets
  - 2. Discussion, including consultation with legal counsel, to propose the continuing contract termination of Javier Reyes
  
- B. 551.074 Discussion of Personnel or to Hear Complaints against Personnel  
551.076 Considering the deployment, specific occasions for, or implementation of, security personnel or devices
  - 1. Kazen Elementary School Student Activity Fund Audit
  - 2. Zaffirini Elementary School Student Activity Fund Audit
  - 3. Ruiz Elementary School Student Activity Fund Audit
  - 4. Nye Elementary School Student Activity Fund Audit
  - 5. Trautmann Middle School Student Activity Fund Audit
  - 6. UHS 9<sup>th</sup> Grade Student Activity Fund Audit
  - 7. Status of on-going Audits

**VIII.** Reconvened from Closed Session at **7:16 p.m.**, the Board will take appropriate action on items, if necessary, as discussed in Closed Session.

A. Appointment of Director of Fixed Assets

*Mr. Roberto Santos addressed the board and stated his recommendation for Director of Fixed Assets is Mr. Hector Cavazos*



Motion: So move

Moved by: Pat Campos  
Seconded by: Ricardo Molina  
Discussion: None  
In Favor: Unanimous  
Opposed: None

- B. Action Re: propose continuing contract termination of Javier Reyes and authorize Superintendent to send notice of same

*Mr. Roberto Santos recommended to the Board to propose the termination of the continuing contract of Javier Reyes for good cause as discussed in closed session and to authorize the Superintendent to send notice to Mr. Reyes.*

Motion: So move

Moved by: Javier Montemayor  
Seconded by: Ricardo Molina  
Discussion: None  
In Favor: Unanimous  
Opposed: None

## **IX. Adjournment**

There being no further business before the Board, the Regular Meeting of November 28, 2012, was adjourned at **7:17 p.m.**

Motion: So move

Moved by: Pat Campos  
Seconded by: Ricardo Rodriguez  
Discussion: None  
In Favor: Unanimous  
Opposed: None

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Judd Gilpin – President

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Ricardo “Rick” Rodriguez – Secretary