

**DRAFT MINUTES OF THE ARTS COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Wednesday, March 11, 2026

Commission Meeting: 3:00 PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER Vice Chair Jones called the meeting to order at 3:03 PM

ROLL CALL OF COMMISSION MEMBERS

Present: Vice-Chair Saterfiel, Commissioner Lee, Chair Jones, Commissioner Wilder, and Commissioner Wright.

Absent: None. A Quorum was present.

PLEDGE OF ALLEGIANCE Chair Jones led the pledge of allegiance.

ADDITIONS OR CORRECTIONS None.

1. **CONSENT CALENDAR** **All items on the Consent Calendar are Action Items**
 - A. Approval of the Regular Meeting Minutes for January 14, 2026, Commissioner Lee moved to approve the Regular Meeting minutes for January 14, 2026. Commissioner Wilder provided the second. Voice Vote: All in favor. None opposed. Motion carried.
2. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**

None.

UNFINISHED BUSINESS

- A. **ACTION ITEM** Hayden Art Logo Contest The Liaison shared with the Commission there was one submission for the Hayden Art Logo contest. The submission was from a local 4th grader. The Commission all loved it but agreed it does not meet the criteria they are looking for. The Chair inquired how the Call to Artist was advertised to the public. The Liaison informed her it had shared with the school district, private schools, as well as on the City of Hayden website, social media and flyers displayed in City Hall.
- B. **ACTION ITEM** Artist Reception Protocol There was a brief recap for the Vice-Chair who was unable to make the last Arts Commission meeting. The previous artist reception was cancelled due to the artists not being ready to attend at the time that was available in City Hall. The Commission decided to host an artist reception at City Hall in the Council Chambers from 3:00 PM to 5:00 PM during the first month of each quarter on a Friday. It will be coordinated by the Artist Liaison for that quarter. The reception will include light refreshments provided for the public and artists. The Commission will also provide a flyer with the Artist reception information for each artist to share with the community. The 2nd Quarter Artist reception will be on Friday, April 17, 2026, from 3:00 PM to 5:00 PM. During the discussion, the question came up over who the gallery liaison will be for the 2nd Quarter and Commissioner Wright volunteered for it. It was also discussed there is still a need for a 3rd Quarter artist as well. Vice-Chair reminded the Commission there are thank you cards to mail out to the featured artists at the end of their quarter.

- C. **ACTION ITEM** 2026 Project Priorities The focus of the discussion was over the 2026 Family Fall Fest. Other priorities are The Come Together Bench Program and the grant for the 4th Street retaining wall.
 - D. **ACTION ITEM** 2026 Family Fall Fest The Commission decided they would like to focus on art vendors, food vendors, an art demonstration, crafts and a dance program for children. The event is currently scheduled for September 12, 2026. The Commission would like to have a standing workshop before the regular meetings leading up to the event. They would still like to use Dan Connelly for the children's program and to DJ the event. For the workshop on April 8, 2026, there will be a brief recap of the event and the items that were discussed during this meeting including theme, demonstration and vendors.
 - E. **ACTION ITEM** Come Together Bench Program The Chair will send the Call to Artist to the Liaison for this so she can get it out to the public. The Commission would like to move the Call to Artist deadline to April 29th for this project and have the benches painted at the end of June or early July. There are currently 2 benches that have been paid for, and more sponsorships are needed for the remaining 7. Each bench is \$2,000.00 to sponsor. The Liaison shared if there are not enough submissions or sponsors the benches can be painted a solid color with the option of the commission to revisit this project in the future.
 - F. **ACTION ITEM** Public Art Survey There have only been 2 more responses since the last meeting, with a total of 9 responses. The Liaison offered the commission members flyers for the survey if they would like to hand them out to the public.
 - G. **ACTION ITEM** T-Mobile Grant Opportunity The Liaison received a second letter of support, this one was from Triple Play, the first was from Stancraft. The Commission will still need 3 additional letters of support. The City of Hayden will also need to offer a letter of support. Chair Jones has also reached out to about 5 businesses as well, she will do a follow-up with them. The Chair encouraged each commission member to get one letter of support before the end of March to be submitted to the Liaison.
- 3. **REPORTS** The Clerk shared each City of Hayden Commission is due to submit a written report to City Council for the April 21, 2026, City Council meeting. The Liaison shared the next Hayden City Newsletter will be created in the next month if the Arts Commission would like to submit an article for it.
 - 4. **ADJOURNMENT** **ACTION ITEM** Vice Chair Jones made a motion to adjourn; Commissioner Wilder seconded the motion. Meeting adjourned at 4:39 PM.

Amber Smitham, Clerk