



CATALINA FOOTHILLS SCHOOL DISTRICT  
2025-2026 SCHOOL YEAR  
NOTICE OF APPOINTMENT

Name: \_\_\_\_\_ Badge ID #: \_\_\_\_\_ Job Code: \_\_\_\_\_ Total FTE: \_\_\_\_\_  
Position Days: \_\_\_\_\_ Step: \_\_\_\_\_  
Hours Per Week: \_\_\_\_\_ Rate of Pay: \_\_\_\_\_ Status: \_\_\_\_\_ Site: \_\_\_\_\_  
Original Job Start Date: \_\_\_\_\_ Account #: \_\_\_\_\_

You are hereby notified that the Catalina Foothills School District intends to employ you in the position of \_\_\_\_\_

Your employment may be terminated by the District, or by you, with or without cause, upon giving the other party ten (10) working days' notice. No expectation of continued employment beyond the ten (10) days' notice requirement, as required in this paragraph, is created by this notice, understandings with the District or its agents, interpretations of Board policies, salary/compensation schedules, job descriptions or other documents generated by the District. You are expected to comply with the requirements of the job description and Board policies, regulations and rules while employed by the District.

The offer of employment contained in this notice may be contingent upon your possession of a valid fingerprint clearance card issued pursuant to A.R.S. 15-512 and 41-1758.03, or proof of compliance with A.R.S. 15-534(A)(2).

**We reserve the right to reduce the employee's Full-Time Equivalent (FTE) if anticipated funding sources are reduced or lower than anticipated.**

By signing below, you represent that you have not committed or been convicted of any dangerous crime against children as defined in A.R.S. 13-705 or any offense described in A.R.S. 15-512(D). Should you be arrested or convicted of such an offense prior to the commencement or during the term of your employment with the District, you must report the arrest or conviction to the Superintendent.

The undersigned hereby agrees to serve the District in all designated capacities as may be assigned and faithfully perform those duties required by law and the policies, regulations and rules of the District.

APPROVED at a meeting of the Governing Board held on **06/10/25** and **ISSUED 06/11/2025**.

**Sign and return to Human Resources within 10 days of the issue date if you accept the position listed above.**

PRESIDENT OF THE GOVERNING BOARD: \_\_\_\_\_

\${signfield:1:y:\_\_\_\_\_}  
\${d:1:y:Date\_Signed}