



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:15 p.m. on Monday, May 23, 2022, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. ELECTION OF CHAIRPERSON**

Motion by Cabeen, second by Ansari, to nominate Tammie Meek as the Policy Committee Chair. Ayes, two (2), Ansari, Cabeen. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**2. CALL TO ORDER**

The meeting was called to order at 6:15 p.m. by Committee Chair Meek.

Committee members present: Molly Ansari, Larry Cabeen, Tammie Meek.

District staff present: Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Mike McCormick.

**3. PUBLIC COMMENT (Policy 2:230)**

None.

**4. APPROVAL OF MINUTES (Policy 2:220)**

1. January 24, 2022

Motion by Cabeen, second by Ansari, to approve the minutes as presented. Ayes, two (2), Cabeen, Meek. Nays, none (0). Absent, none (0). Abstained, one (1), Ansari. Motion carried unanimously.

**5. DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

1. Policy 2:230, Public Participation at Board of Education Meetings and Petitions to the Board – Updated

This policy has a required question: Would the Board like to establish a maximum time limit for public participation? We need to reserve the right to pose a time limit if needed. There are not usually many public speakers at our meetings, so regarding transparency we should not have a time limit. If we were to reach 60 minutes at any given meeting, it would not be in our best interest to limit participation as the topic could be of importance to the community. This policy is okay as updated using the default to answer the question and can go forward to the full Board.

2. Policy 3:70, Succession of Authority – 5-year review

This policy is okay as is and can go forward to the full Board.

3. Policy 4:70, Resource Conservation - Updated

This policy is okay as updated and can go forward to the full Board.

4. Policy 5:70, Religious Holidays – 5-year review

This policy is okay as is and can go forward to the full Board.

5. Policy 5:80, Court Duty - Updated

This policy has two required questions: Would the Board like to apply this language to both licensed and educational support personnel? And Would the Board like to apply this language to both licensed and educational support personnel? This policy is okay as updated using "yes" as the answer for both questions and can go forward to the full Board.

6. Policy 5:110, Recognition for Service – 5-year review

This policy is okay as is and can go forward to the full Board.

7. Policy 5:140, Solicitations By or From Staff – 5-year review

This policy is okay as is and can go forward to the full Board.

8. Policy 5:240, Suspension – 5-year review

This policy is okay as is and can go forward to the full Board.

9. Policy 6:70, Teaching About Religions – 5-year review

This policy is okay as is and can go forward to the full Board.

10. Policy 6:80, Teaching About Controversial Issues - Updated

This policy is okay as updated and go forward to the full Board.

11. Policy 6:140, Education of Homeless Children – 5-year review

This policy is okay as is and can go forward to the full Board.

12. Policy 6:290, Homework – Updated

This policy is okay as updated and go forward to the full Board.

13. Policy 6:330, Student Recognition – 5-year review

This policy is okay as is and can go forward to the full Board.

14. Policy 7:15, Student and Family Privacy Rights – Updated

This policy is okay as updated and go forward to the full Board.

15. Policy 7:270, Administering Medicines to Students – Updated

Under "School District Supply of Undesignated Glucagon," the first sentence, the word "shall" needs to be changed to "may." This policy can be moved forward to the full Board with changes.

16. Policy 7:285, Anaphylaxis Prevention, Response, and Management Program - Rewritten

This policy has a required question: Has the Board adopted the School District Supply of Undesignated Epinephrine Injectors subhead in policy 7:270, *Administering Medicine to Students*? This policy is okay as updated using the default to answer the question and can go forward to the full Board.

Motion by Cabeen, second by Ansari, to move items 5.1-5.16 forward to the full Board with changes. Ayes, three (3), Ansari, Cabeen, Meek. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

**6. INFORMATION**

None

**7. OUTSTANDING POLICY CLEANUP & REVIEW \***

None.

**8. ADJOURNMENT**

At 6:33 p.m., on a motion by Cabeen, a second by Ansari, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
Date

\_\_\_\_\_  
Tammie Meek

CHAIRPERSON

SECRETARY \_\_\_\_\_  
Dr. Kent Mutchler

\_\_\_\_\_  
Bonnie J. Johnson

RECORDING  
SECRETARY