



**North Slope Borough School District Board of Education
Archie K. Brower Conference Room, Central Office
Utqiagvik, AK**

**Unapproved Minutes
Special Meeting
August 18, 2021
9:00 a.m.**

CALL TO ORDER AND MOMENT OF SILENCE: Qaiyaan Harcharek, Board President, called the Board of Education Special Meeting to order at 9:17 a.m. in the Archie K. Brower Conference Room in North Slope Borough School District Central Office in Utqiagvik, Alaska and over ZOOM Video Communications.

FLAG SALUTE: The Pledge of Allegiance was led by the Board of Education.

ROLL CALL:

Nora Jane Burns – Present
Madeline Hickman – Present
Frieda Nageak– Present
Robyn Burke- Present

Caitlin Montague – Present
Nancy Rock – Excused
Qaiyaan Harcharek - Present

APPROVAL OF AGENDA: Robyn Burke MOVED to APPROVE the agenda with the ADDITION of SB22-020 New Hire Recommendations to the Agenda under Item 1E, Recognition of Visitors. Caitlin Montague SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

RECOGNITION OF VISITORS: District Attorney and staff were present.

NEW HIRE RECOMMENDATIONS is presented by David Camp, Human Resources Director. Under Strategic Plan Goal 3, and according to Board Policy, new hires are accepted by the Superintendent and brought to the School Board for approval. The School Year 2021-2022 New Hire Recommendations under SB22-020 are as follows: Scott Myers, 3rd-4th Grade Teacher at Meade River School in Atqasuk; Jan Tall Chief, Counselor at Meade River School in Atqasuk; Greg Puryear, 4th-5th Grade Teacher at Meade River School in Atqasuk; and Jennifer Martin, 4th-5th Grade Teacher at Nunamiut School in Anaktuvuk Pass.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the recommendation for new hire contracts as presented in Memo No. SB22-020. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

SUPERINTENDENT SEARCH is presented by Richard Carlson, Superintendent. This item is in regards to contracting the Association of Alaska School Boards services. Due to the recent search that was completed in 2020, the Association of Alaska School Boards would discount a majority of the Superintendent Search Initiation. Therefore, the total fee for the search is \$8,625. This fee includes all of the components described in the provided document, subject to adjustments necessary to meet the specific needs of the North Slope Borough School District. Reimbursement to the Association is required for actual out-of-pocket expenses and for any paid advertisements required for the search. The Job Description was also provided and would undergo further discussion as mentioned below.

Board member Robyn Burke questioned on if the advertisement would include the allowance for a Chief School Administrator. District Attorney John Sedor clarified that, should there be a Chief School

Administrator, is noted as someone who does not have a certificate, would require building an organizational structure underneath to allow for appropriate evaluations on a second level as the Assistant Superintendent. Board member Caitlin Montague requested that the Board review the document and determine the direction of the Board. As such, the following should have focus: Re-confirming the statement on Page Nine where it states, "Schooling by Design and Understanding by Design,"; and Page 11, District Profile, updating the positions within the District; and all other highlighted areas. Board member Madeline Hickman requested the candidate applications be reviewed by the Board prior to interviewing. Board member Robyn Burke requested intentional information placed under Page 8, Personal Characteristics, be included aside or in addition to the statement, "Enjoy working with diverse community."

Additional points of discussion regarding the reasoning on utilizing the Association Of Alaska Schools Boards, Superintendent Search timeline, and development of the revised Job Description/Superintendent Search Advertisement.

Robyn Burke MOVED that the NSBSD Board of Education move forward with the Superintendent Search and Job Description, with the changes discussed, and ACCEPT the proposal from AASB in the amount of \$8,625 plus expenses. Caitlin Montague SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

EXECUTIVE SESSION, LEGAL COUNSEL REGARDING PENDING AND POTENTIAL LEGAL ACTION at 9:41 AM – 12:16 PM.

Caitlin Montague MOVED to go into EXECUTIVE SESSION for legal counsel regarding pending and potential legal action. Robyn Burke SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

Robyn Burke MOVED to go out of EXECUTIVE SESSION. Caitlin SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

PUBLIC COMMENTS: Superintendent Richard Carlson announced the status of the Schools.

DATE & TIME OF NEXT MEETING: Thursday, September 9, 2021 Regular Meeting, Archie K. Brower Conference Room in Utqiagvik, AK and ZOOM Video Communications.

ADJOURNED AT 12:19 P.M. Robyn Burke MOVED to ADJOURN. The meeting stands adjourned.

Respectfully submitted for the October 7, 2021 Regular Meeting:

Chelsie Overby, Board Secretary

Qaiyaan Harcharek, Board President

Nancy Rock, Board Clerk

Date