



260 Madison Oak Park, Illinois 60302 ph: 708-524-3000 fax: 708-524-3019 www.op97.org

To: Board of Education
Dr. Ushma Shah, Superintendent
Dr. Sheila Johnson, Assistant Superintendent of Finance & Operations

From: Amy Jefferson, Principal, Longfellow School

CC: Dr. Ebony Lofton

Re: Approval Request for Donation to District 97

Date: May 14, 2024

Purpose:

This memo corresponds with Policy 8:80 Gift Donation and includes the submission of the attached acceptance form.

Request Details

It proposes that Longfellow School accept a [donation](#) from the Longfellow PTO in the amount of \$2418.57 for the purpose of assisting families of 5th-grade students with the cost of the outdoor education trip to The Forge. This will allow the cost to be significantly lower for families.

Motion

Administration will be seeking approval of this donation under consent agenda at its May 14, 2024 Board of Education meeting.