



# Canutillo Independent School District

7965 Artcraft Rd.  
El Paso, Texas 79932

Mailing Address: PO Box 100  
Canutillo, Texas 79835

**Ron Gatlin**  
Purchasing Agent

Voice (915) 877-7426  
Fax (915) 877-7415  
rgatlin@canutillo-isd.org

## MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: November 6, 2013

SUBJECT: Approval of Purchase of Licensing for Cengage Web Based Publications

As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the Purchase of Licensing for Cengage Web Based Publications in the total amount of \$12,705.00.

### **ADMINISTRATIVE RECOMMENDATION:**

Administration recommends approval of the Purchase of Licensing for Cengage Web Based Publications in the total amount of \$12,705.00 as presented.

*The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.*

*El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.*



# Request for Board Agenda Item

Purchasing Department

Date: 10-28-13

Campus/Department: Curriculum and Instruction

Vendor Name: Gale Cengage Learning

Total Cost: \$12,705.00

### Item Description and Justification for Purchase:

2.1.15: This Web-based site provides all 160 book titles currently published by ASCD. This is a permanent, digital collection with multiple, unlimited and simultaneous access to professional books to use for professional development. This purchase is made only once with any new publications purchased in bundles once new books are published. Additional information about the website are as follows:

- \*Share, bookmark portions of books, educational periodicals
- \*Complete Title List
- \*Dictionary lookup
- \*Help
- \*Search books and periodicals by topic
- \*Quote only for ASCD publications
- \*Ability to translate an article into another language
- \*Can listen and/or download to MP3 and \*Complete list of authors

Participating Schools/Departments: All Schools and Central Office Adm.

Funding Source: Title I and Title II funding source 211.21.6329.00.916.4.30 ; 255.13.6329.00.999.4.24  
(Account number to charge) 255.23.6329.00.999.4.24

[Signature] 10/28/13  
Campus/Department Administrator Date Signed

\*\*\*\* (Form must be received by the Purchasing Department by the last Wednesday of the month) \*\*\*\*

*(To be completed by the Financial Services Division)*

Purchasing Method: By BOARD CONTRACT # 406-12

[Signature] 11/5/13  
Purchasing Agent Date Signed

[Signature] 11/6/13  
Executive Director of Financial Services Date Signed



# Purchasing Approval Sheet For Presentation to Board of Trustees Purchasing Department

## Financial Services (Verification of Funding Availability and Account Coding)

Approved  Denied

Comment: \_\_\_\_\_  
Signature: M. Aguirre Date: 11/6/13

## Federal Programs (For Compliance with Grant Requirements)

Not Required  Approved  Denied

Comment: \_\_\_\_\_  
Signature: Anna Ramirez Date: 11-6-13

## Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required  Approved  Denied

Comment: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Technology (For all Computer/Software/Peripheral Purchases)

Not Required  Approved  Denied

Comment: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Legal Review

Not Required  Approved  Denied

Comment: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Purchasing

Approved  Denied

Comment: \_\_\_\_\_  
Signature: [Signature] Date: 11/6/13



CENGAGE LEARNING  
 27500 DRAKE ROAD  
 FARMINGTON HILLS, MI 48331-3535  
 UNITED STATES  
 Phone: (248) 699-4253 / (800) 877-4253  
 Fax: (248) 699-8059

Confidential Price Quote (1-109FTOJ)

10/28/2013

Pricing on this Proposal Guaranteed: **1/30/2014**

**Presented To:** Pedro Galaviz

**Prepared By:** Cheryl Haley, (800) 877-4253 x1999, [cheryl.haley@cengage.com](mailto:cheryl.haley@cengage.com)

Account #: 388129  
 SHIP TO: CANUTILLO ISD  
 7710 CAP CARTER RD  
 PO BOX 440  
 CANUTILLO, TX 79835-0440  
 USA

Account #: 388129  
 BILL TO: CANUTILLO ISD  
 7710 CAP CARTER RD  
 PO BOX 440  
 CANUTILLO, TX 79835-0440  
 USA

**Ready to Buy**

385 educators for Canutillo ASCD collection

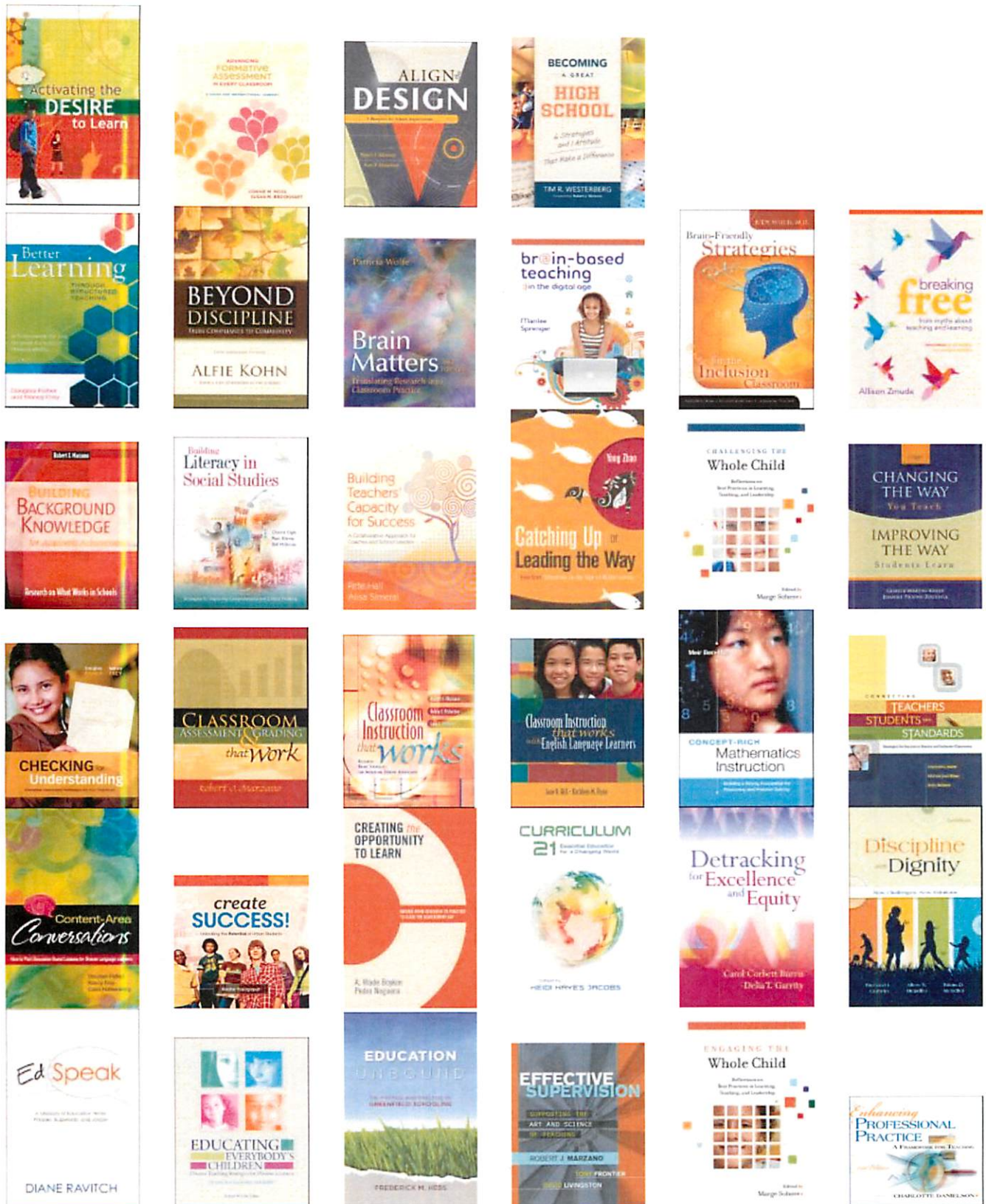
eBook Titles	Qty	List Price	Net Total
<a href="#">ASCD Education Collection : 2011 Supplement</a> 1st Edition [ASCD, Copyright 2011] ISBN: 9781416614586 <i>Custom Discount Pricing for CANUTILLO ISD.</i>	1	\$1,925.00	\$1,925.00
<a href="#">ASCD Education Collection : 2009 Supplement</a> 1st Edition [ASCD, Copyright 2009] ISBN: 9781416610397 <i>Custom Discount Pricing for CANUTILLO ISD.</i>	1	\$2,310.00	\$2,310.00
<a href="#">ASCD Education Collection</a> 1st Edition [ASCD, Copyright 2008] ISBN: 9781416614784 <i>Custom Discount Pricing for CANUTILLO ISD.</i>	1	\$3,080.00	\$3,080.00
<a href="#">ASCD Education Collection : 2010 Supplement</a> 1st Edition [ASCD, Copyright 2010] ISBN: 9781416613077 <i>Custom Discount Pricing for CANUTILLO ISD.</i>	1	\$2,310.00	\$2,310.00
<a href="#">ASCD Education Collection : 2008 Supplement</a> 1st Edition [ASCD, Copyright 2008] ISBN: 9781416609292 <i>Custom Discount Pricing for CANUTILLO ISD.</i>	1	\$1,540.00	\$1,540.00
<a href="#">ASCD Education Collection : 2012 Supplement</a> 6th Edition [ASCD, Copyright 2013] ISBN: 9781416616054 <i>Custom Discount Pricing for CANUTILLO ISD.</i>	1	\$1,540.00	\$1,540.00

	List Price	Net Total
Totals for eBook Titles:	\$12,705.00	\$12,705.00

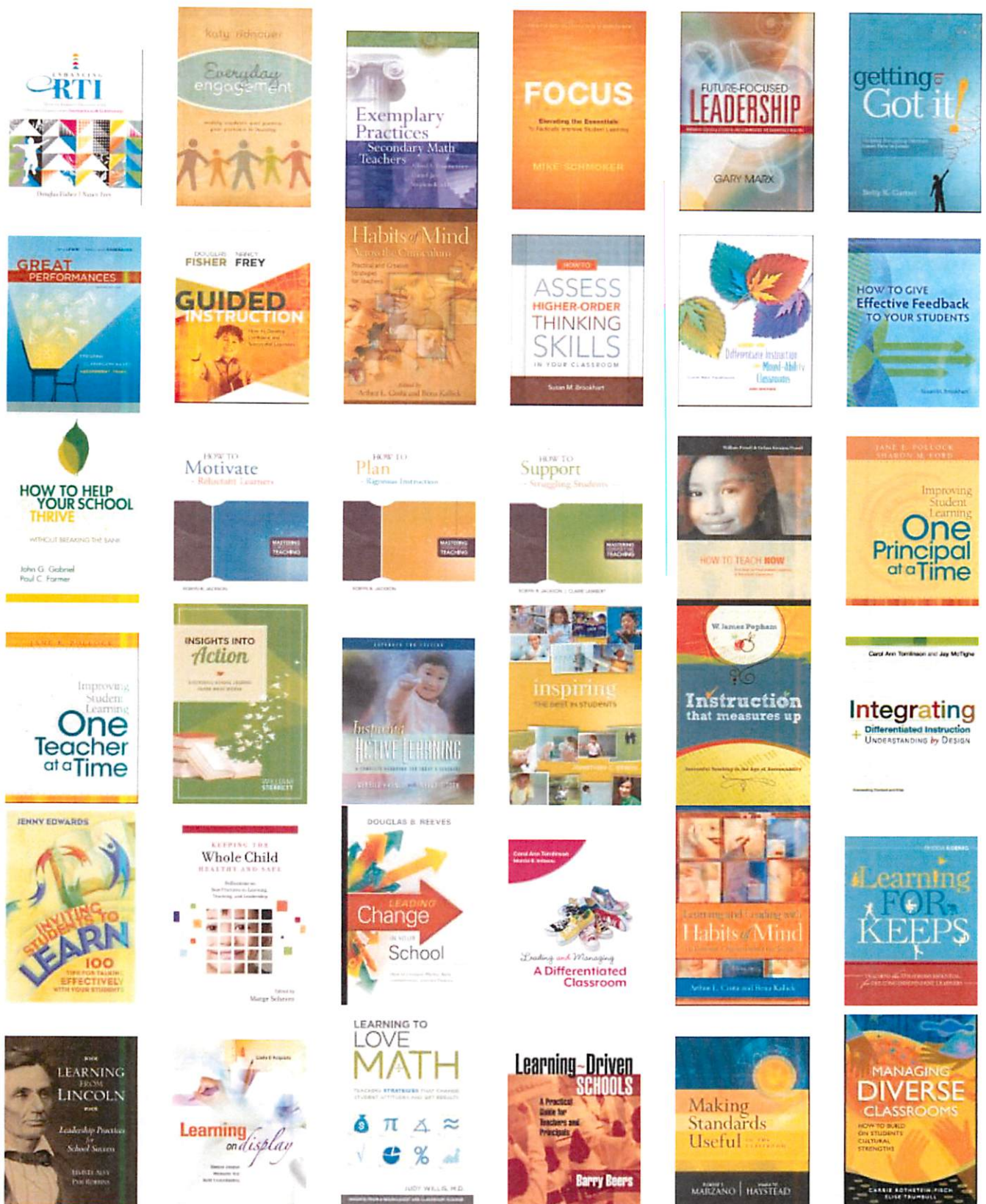
**EBook Item Total: \$12,705.00**

Sub-Total: \$12,705.00

Gale Cengage Learning - example of some of the books that are offered.



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