



## FACILITIES MANAGEMENT

Independent School District No. 709

*Located at 101 East 3rd Street*

*Mailing Address: 215 North 1st Avenue East  
Duluth, Minnesota 55802*

Construction Management (218) 336-8907

Maintenance (218) 336-8906

Operations (218) 336-8905

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# Memorandum

**To: Bill Hanson  
School Board Members**

**From: Kerry M. Leider**

**Date: June 30, 2010**

**Re: Quote #4042 – District-wide Refrigeration Repair Services**

This quote was advertised according to statute and quote documents were sent to five contractors. Two quotes were received in response to the School District's request for quotes for District-wide Refrigeration Repair Services for the period of July 1, 2010 through June 30, 2011. Carlson Refrigeration, 602 Ogden Avenue, Superior, WI, submitted the lowest quote with an estimated value of \$14,998.00.

It is recommended the Duluth School Board approve a contract with Carlson Refrigeration to provide District-wide Refrigeration Repair Services, based on their low quote submitted pursuant to Quote #4042 – District-wide Refrigeration Repair Services.

It is further recommended that the Duluth School Board approve the two (2) additional contract extension options through June 30, 2013, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Sheets and Quote Tab for this project.

Attachment