



Board Action Required X

No Action Required

To: Coppell ISD Board of Trustees
From: Sid Grant
Date: October 19, 2009
cc: Dr. Jeff Turner, Kelly Penny, Denise Sullivan, Louis Macias

Re: Approval of SHW Group, LLP Contract for Bond Project Services

The Law Offices of Robert E. Luna has reviewed in detail and negotiated the proposed architectural services contract between SHW Group, LLP and Coppell ISD. As a result, the contract is ready for approval by the CISD Board of Trustees.

In essence, SHW will be providing comprehensive and turnkey architectural, engineering, bidding, and construction management services for our more complex bond renovation projects from 2009 through 2013. Their fee will be seven percent (7%) of the cost for each project they fully manage. For the less difficult projects in which they provide limited or specifically requested assistance, they will bill at a rate of \$100 per hour.

RECOMMENDATION: That the Coppell ISD Board of Trustees approve SHW Group, LLP as the provider of architectural services for Coppell ISD and authorize Dr. Jeff Turner to sign the contract between SHW Group, LLP and Coppell ISD at the October 26, 2009 board meeting.