



BOARD MEMBER ACTUAL EXPENSE FORM

Make a copy of this form to fill out and save to your Google Drive: file > make a copy

Please type form, sign and staple supporting documentation.

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the School Board.

Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements.

Travel from 1/1/23-12/31/23 = \$0.655 per mile

Travel from 1/1/24-current = \$0.67 per mile

Name Brian Lawton Title/Office Board Member

Name of conference/meeting 2024 Joint Annual Conference

Date(s) of conference/meeting November 22-24, 2024 Location Chicago, IL

Travel Departure Date 11/22/2024 Travel Return Date 11/24/2024

TRUE Receipts Attached

FALSE Approved Expense Advancement Voucher attached, if applicable

ACTUAL EXPENSES									
Auto Travel Allowance: \$0.670 per mile									
DATE	MILEAGE		LODGING	MEALS			OTHER		DAILY TOTAL
	# OF MILES	AUTO FILLED AMOUNT		BREAKFAST	LUNCH	DINNER	ITEM	COST	
06/03/24		\$ -					Registration	\$ 695.00	\$ 695.00
11/22/24	40.1	\$ 26.87	\$ 274.69				Parking	\$ 58.80	\$ 360.36
11/23/24		\$ -	\$ 274.69				Parking	\$ 58.80	\$ 333.49
11/24/24	40.4	\$ 27.07							\$ 27.07
		\$ -							\$ -
		\$ -							\$ -
		\$ -							\$ -
		\$ -							\$ -
								Subtotal	\$ 1,415.92
								Paid By District	\$1,361.98
								Reimbursable Amount (negative amount indicates refund due from employee)	\$53.93

Brian Lawton

Submitting Board Member's Signature

12/3/2024

Date

Superintendent Signature (if total is below maximum allowable amount)

Date

School Board Action (if total exceeds maximum allowable amount)

Approved in full

Approved in Part

Denied



Katie Coyle <kcoyle@d70schools.org>

Confirmation of 237646

1 message

info@iasb.com <info@iasb.com>
To: kcoyle@d70schools.org

Mon, Jun 3, 2024 at 12:15 PM



This message is to confirm the receipt of your recent order.

For questions regarding this order, please email us at registrar@iasb.com

Customer's Name:	Katie Coyle
Date:	6/3/2024
Billing Address:	Libertyville SD 70 1381 Lake St Libertyville, IL 60048-1729

Payment Code: 237646 Transaction Date: 6/3/2024 12:00:00 AM

Invoice Notes:

Total: 9079.45

Payment Amount: 9079.45

Balance: 0.00

Authorization: 68061Q

Reference Number: 8651827984340118

Bill to: Libertyville SD 70
1381 Lake St
Libertyville, IL 60048-1729

Payment Method: Mastercard

Customer	Qty	Item	Price	Discount	Taxes	Shipping	Sub-Total	Paid	Balance
Bachar Stacey	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Bachar Stacey	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Balanag Angela	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Balanag Angela	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Bowlby Barb	1.0000	Early Bird Registration Joint Annual Conference (payment	520.00	0.00	0.00	0.00	520.00	520.00	0.00

		due before October 15)							
Bowlby Barb	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Bowlby Barb	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coyle Katie	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Coyle Katie	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Dahlke Nanette	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Dahlke Nanette	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Donev Zuica	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Donev Zuica	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Jenkins Rebecca	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Jenkins Rebecca	1.0000	Housing Deposit (Non- Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Jenkins Rebecca	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Jenkins Rebecca	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Khan Jennifer	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Khan Jennifer	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Khan Jennifer	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Khan Jennifer	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Khan Jennifer	1.0000	Spouse/Child Registration Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lawton Brian	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Lawton Brian	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Lawton Brian	1.0000	School Finance For Board Members - AM	175.00	0.00	0.00	0.00	175.00	175.00	0.00
Sticklen Stephen	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Sticklen Stephen	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Theis Pete	1.0000	Early Bird Registration Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
Theis Pete	1.0000	Housing Deposit (Non-Refundable)	200.00	0.00	0.00	0.00	200.00	200.00	0.00
Theis Pete	1.0000	Spouse/Child Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00

		Joint Annual Conference							
		Early Bird Registration							
Vipond Chris 1.0000		Joint Annual Conference (payment due before October 15)	520.00	0.00	0.00	0.00	520.00	520.00	0.00
		Housing Deposit (Non- Refundable)							
Vipond Chris 1.0000			200.00	0.00	0.00	0.00	200.00	200.00	0.00
		Spouse/Child Registration							
Vipond Chris 1.0000		Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Spouse/Child Registration							
Vipond Chris 1.0000		Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Spouse/Child Registration							
Vipond Chris 1.0000		Joint Annual Conference	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		Credit Card Fee							
Coyle Katie 1.0000			264.45	0.00	0.00	0.00	264.45	264.45	0.00

Lighting the Way to Excellence in School Governance

Illinois Association of School Boards

2921 Baker Drive, Springfield, Illinois 62703-5929 | Phone: (217) 528-9688
 One Imperial Place, 1 East 22nd Street, Suite 310, Lombard, Illinois 60148-6159 | Phone: (630) 629-3776



151 East Wacker Drive
 Chicago, IL 60601
 Tel: 312-565-1234
 Fax: 312-239-4414
 chicagoregency.hyatt.com

INVOICE

Brian Lawton
 1381 Lake St
 Jac24-49169
 Libertyville IL 60048-1729

Room No. 0455
 Arrival 11-22-24
 Departure 11-24-24
 Folio Window 1
 Folio No. 4131230

Confirmation No. 1797733701
 Group Name IL Assn School Boards
 Booking No. BB 48 GTD

Date	Description	Charges	Credits
------	-------------	---------	---------

Total

Balance

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

No Membership to be credited

Join World of Hyatt today and start earning points for stays, dining and more. Visit www.worldofhyatt.com

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing the Hyatt Regency Chicago. Please feel free to provide us with feedback regarding your visit.

Please send comments to Hyatt at Chicago.Regency@hyatt.com or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846 or email na.customerservice@hyatt.com

Please remit payment to:
 Hyatt Regency Chicago
 Lockbox 301588
 Dallas, TX 75303-1588
 FEIN # 94-1649123



Hyatt Regency Chicago
 151 East Wacker Drive
 Chicago, IL 60601
 Tel: 312-565-1234
 Fax: 312-239-4414
 chicagoregency.hyatt.com

INVOICE

Brian Lawton
 1381 Lake St
 Jac24-49169
 Libertyville IL 60048-1729

Room No. 0455
 Arrival 11-22-24
 Departure 11-24-24
 Folio Window 2
 Folio No. 4131231

Confirmation No. 1797733701
 Group Name IL Assn School Boards
 Booking No. BB 48 GTD

Date	Description		Charges	Credits
11-22-24	Deposit Transferred at C/I			200.00
11-22-24	Valet Parking	Room# 0455 : CHECK# 833466	58.80	
11-22-24	Package Room		234.00	
11-22-24	Occupancy Tax		40.69	
11-23-24	Valet Parking	Room# 0455 : CHECK# 833466	58.80	
11-23-24	Package Room		234.00	
11-23-24	Occupancy Tax		40.69	
11-24-24	Master Card	XXXXXXXXXXXX8632 XX/XX		466.98

Total 666.98 666.98

Guest Signature

Balance 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing the Hyatt Regency Chicago.
 Please feel free to provide us with feedback regarding your visit.

Please send comments to Hyatt at Chicago.Regency@hyatt.com
 or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846
 or email na.customerservice@hyatt.com

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Please remit payment to:
 Hyatt Regency Chicago
 Lockbox 301588
 Dallas, TX 75303-1588
 FEIN # 94-1649123



224 Harding Ave, Libertyville, IL 60048 to Drive 40.1 miles, 1 hr 7 min
Hyatt Regency Chicago, 151 E Wacker Dr, Chicago, IL 60601

224 Harding Ave
Libertyville, IL 60048

This route has tolls.

Get on I-94 E from IL-176 E

- 9 min (3.6 mi)
- ↑ 1. Head south on Harding Ave toward Willow Ave
354 ft
- ↶ 2. Turn left at the 1st cross street onto Willow Ave
325 ft
- ↷ 3. Turn right at the 1st cross street onto N Butterfield Rd/Cty W11
256 ft
- ↶ 4. Turn left at the 1st cross street onto IL-176 E/W Park Ave
i Continue to follow IL-176 E
3.1 mi
- ⤴ 5. Turn left to merge onto I-94 E toward Indiana
 Toll road
0.3 mi

Follow I-94 E to Chicago. Take exit 50B from I-94 E

- 42 min (34.6 mi)
- ⤴ 6. Merge onto I-94 E
 Toll road
9.1 mi
- ↶ 7. Keep left at the fork to stay on I-94 E, follow signs for Chicago
 Toll road
0.9 mi
- ↶ 8. Keep left to stay on I-94 E
 Toll road
24.2 mi
- ↷ 9. Use the right 2 lanes to take exit 50B toward E Ohio St
0.4 mi

Continue on W Ohio St. Drive to W Wacker Dr

- 9 min (1.9 mi)
- ↑ 10. Continue onto W Ohio St
1.0 mi
- ↷ 11. Turn right onto N Clark St
0.4 mi

↩ 12. Turn left onto W Wacker Dr

i Destination will be on the right

0.5 mi

Hyatt Regency Chicago

151 E Wacker Dr, Chicago, IL 60601

Hyatt Regency Chicago, 151 E Wacker Dr,

Home (224 Harding Ave)

Add destination

Leave now

Options

Send directions to your phone

Copy link

via I-94 W

52 min

47 min without traffic
▲ This route has tolls.

40.4 miles

Details

via I-94 W and IL-176 W

54 min

47 min without traffic

40.4 miles

Explore nearby 224 Harding Ave

