

# Michelle Smith

Odessa, TX 79763

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## **Program Director**

Permian Basin Regional Council on Alcohol and Drug Abuse

Dates Employed: Dec 2017 – Present

Responsible for the oversight of the coordination all activities related to the Prevention Resource Center (PRC) Grant.

Coordination of: Regional Needs Assessment (RNA); data collection strategies (the Texas School Survey, other surveys, etc.); Media Awareness Activities to promote consistent statewide prevention messages and evaluate their effectiveness; promotion and coordination of regional prevention training with the CTS contractor; Synar Minors and Tobacco prevention strategies to ensure compliance with State and Federal regulations; the PRC website and the toll-free number for communication with regional partners and data collection participants; the dissemination of local, county and regional data. Collaborate with: the regional Community Coalition Partnerships (CCPs); state and regional stakeholders to establish a Data Collection Plan (Plan) and obtain local community, county and regional data. Establish and maintain agreements (CAs/MOUs) to help collect data and identify resources.

Conduct and prepare monthly and ongoing quality reviews to ensure the proficiency of the delivery of service including but not limited to: the cultural competence of service delivery; monthly reports and plans; the implementation of CSAP prevention strategies including information dissemination, community-based process, and environmental and social policy; policy and procedures.

## **Community Liaison**

The Permian Basin Regional Council on Alcohol and Drug Abuse

Dates Employed: Mar 2017 – Jan 2018

Outreach, education and networking to gather data necessary to create a Regional Needs Assessment regarding substance abuse and mental health issues throughout the west Texas region. Attends monthly CRCG meetings and Coalition meetings within Region 9. Assists in conducting presentations with key stakeholders regarding the data obtained for Regional Needs Assessment Report. Networks and collaborates with key stakeholders throughout Region 9's 30 counties. Identify training needs of the community: request, coordinate and promote trainings throughout the region.

## **Counselor/Administrator**

Mission Messiah

Dates Employed: May 2014 – Feb 2017

Mission Messiah is a twelve-month, faith-based residency program for women and their children.

Through the application of solid Bible teaching, Scripture memorization, and constant attention by staff and volunteers, lives are changed and made new.

Mission Messiah curriculum is carefully selected and has been proven effective over our 18-year history, as tools for overcoming the debilitating circumstances that have brought each of the women to Mission Messiah such as drugs, alcohol and/or sexual abuse. Mission Messiah teaches excellence in life skills and leadership by making God's Word the foundation for every part of the Mission Messiah program.

***EDUCATION***

BAAS in Substance Abuse Counseling with concentrations in Sociology and Criminal Justice Eastern New Mexico University - Portales, NM 2011 to 2013  
AAS in Psychology Amarillo College - Amarillo, TX 2008 to 2011

***SKILLS***

Professional appearance, attitude and demeanor. Quick learner and motivated self-starter with a strong desire to learn. Excellent communication skills. Reliable, Flexible, and Hard-working with great customer service skills.

***LINKS***

[www.reg9prc.org](http://www.reg9prc.org)  
<https://www.linkedin.com/in/michelle-hodges-smith-5a7a3590/>

**ADDITIONAL INFORMATION**

Two years' experience as an intern for the Transitional Housing Program with Downtown Women's Center. This includes doing client referrals and intakes at the Haven.