



THE TRANSFORMATIVE Reading Teacher Group

Memorandum of Understanding

Browning Elementary School / Browning School District

And

The Transformative Reading Teacher Group

This Memorandum of Understanding (MOU) sets the terms and understanding between Browning School District and The Transformative Reading Teacher Group (TRTG) to meet requirements of the MCLSDP Grant under the direction of the Montana Office of Public Instruction (MT OPI).

Browning School District is participating the MCLSDP grant as a grant recipient. This grant requires educational consulting and professional development to assist in improving learning outcomes for students in the classrooms of Browning Elementary School in accordance with the MCLSDP guidelines. TRTG is a grant approved consultant provider.

Purpose

The purpose of the relationship between Browning School District and TRTG is the provision of seven (7) consultative support days during the school year of 2021-22.

These days will be for a mixed model delivery - virtual and on-site consultative support by consultant Kim Penn between August and June of 2021-22.

For the academic year of 2021-11, TRTG will provide Browning School District seven (7) days on-site consultative services (or virtual if needed) by Kim Penn. Consultant time will be proportioned out between participating school classrooms under the direction of Browning Elementary School leadership.

Visits are recommended as 1 to 2-day units between August 2021 and June 2022. If on-site visits are not possible due unforeseen circumstances, other arrangements for virtual supports,

coaching, and training, will be made with the school leadership team with OPI consultation and guidance.

Consulting by Mrs. Penn will be with the MCLSDP classroom teachers, classroom assistants or paraprofessionals, school leadership, and school coach for the creation of protocols aligning to the MCLSDP guidelines and the latest in educational research and best practices. Mrs. Penn's consulting work will include, but is not limited to, the following: modeling best and evidence aligned instructional practices; modeling delivery of curriculum; guiding data analysis and using that information for instruction; aligning instruction with the Montana Comprehensive Literacy Plan (MLP); working with the School Leadership Team to set goals, establish strategies, and track progress toward meeting the goals; and collaborating with the program director and MT Regional Specialists for effective MCLSDP implementation.

Reporting

Kim Penn will provide site visit summary reports after each visit or as directed by OPI regional contact.

Funding

Though this MOU is not a commitment of funds, the agreed daily compensation to TRTG from Browning School District is \$2,500 per consulting day for 7 on-site and/or virtual consultant days.

The total cost for these on-site and/or virtual consulting days for school year 2021-22 is \$17,500. Browning Elementary School will receive funds from MT OPI through the MCLSDP Grant as a grantee for payment of TRTG services.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Browning School District or TRTG. This MOU shall become effective upon signature by the authorized officials from Browning School District and TRTG and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Browning School District and TRTG, this MOU shall end on June 30, 2022.

Contact Information

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The Transformative Reading Teacher Group

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MCLSDP Grant Contact for Browning School District
Dennis Juneau, Assistant Superintendent / Director of Instruction

Date



Danielle M. Thompson, TRTG President

Nov. 1, 2021

Date