

HARVEY PUBLIC SCHOOLS DISTRICT 152

CONFERENCE/CONVENTION/WORKSHOP ATTENDANCE REQUEST

Please submit one copy of any information you may have concerning this request at least TWO WEEKS BEFORE requested C/C/W date(s).

Name of Person (please print): Rexie Thomas

Grade/Subject/School: Whittier School

Name/Date of C/C/W: 2014 NCTE Annual Conference ^{11/20-23/14}

Location of C/C/W: Washington, D.C.

Give a tentative summary of expected expenses(s):

Registration: \$ _____

Travel: \$ _____

Food: \$ _____

Lodging: \$ _____

Other: \$ _____

Estimated Total: \$ _____

All Expenses paid (see attachment)

Will a substitute be required? Yes ___ No All Day? Yes ___ No ___ AM ___ PM

LONG RANGE PLAN GOAL ___ Explain what you desire to gain by attendance:

To enhance school climate and raise student achievement.

Rexie Thomas ^{11/11/14} _____
Applicant's Sig/Date Principal's Sig/Date Administrator's Sig/Date

NOTE: IF APPROVED, A WRITTEN REPORT MUST BE SUBMITTED TO SUPERINTENDENT OR ADMINISTRATOR WITHIN ONE WEEK AFTER THE CONFERENCE/CONVENTION/WORKSHOP.

===== OFFICE USE ONLY =====

APPROVED _____ DATE _____ DISAPPROVED _____ DATE _____

Account Name & Number: _____

PO # _____ CHECK REQUEST: Accounts Payable _____ Payroll _____ Imprest _____

Substitute Account Name/Number: _____

Name of substitute Called: _____

[Signature]
Business Manager Signature/Date

[Signature] ^{11/12/14}
Superintendent's Signature/Date

COPIES TO: _____

FORM #140 REVISED 04-96

11/12/14 2:44

Fw: NCTE Invitation for GAPS team members

Roxie Thomas

Thu 10/30/2014 10:41 AM

Sent Items

To: Kevin J. Nohelty <knohelty@Harvey152.org>; Denean Adams <dadams01@Harvey152.org>;

Cc: Nicole Wright <nwright@Harvey152.org>; Michael McGrone <mmcgrone@Harvey152.org>;

Importance: High

 1 attachment

10-14 NCTE opportunity.docx;

Good Morning,

As per our conversation this morning, please find attached the copy of the email sent to me on Tuesday, October 28th inviting our team to present at the National NCTE National Conference in Washington, D.C. on November 20-23, 2014. This trip will be paid for through funds from the Bill and Melinda Gates Foundation and G.S.U.

The only snafu is that it is scheduled during the week of the NABSE Conference. As you are aware, the board has approved my attendance to NABSE and the airline ticket, hotel reservations, and registration have been made. I am requesting that Michael McGrone, who has agreed to attend in my place be brought to the board to attend NABSE. I am also requesting that both Katie Graton, Reading Coach and Roxie Thomas get board approval to attend the NCTE National Conference in Washington, D.C. (all expenses paid) on November 20-23, 2014.

Thanks for your assistance in this matter.

Roxie Thomas, Principal
Whittier Elementary School
(708) 331-1130

From: Person, Vickie <VPerson@govst.edu>

Sent: Tuesday, October 28, 2014 3:20 PM

To: jsimmonsgipson@harvey152.org; Roxie Thomas

Cc: Jill; Peterson, Karen; readingcoach2@gmail.com; Katherine Polk; Katie Graton

Subject: NCTE Invitation for GAPS team members

Hello Principal Gipson and Principal Thomas,

Fw: NCTE Invitation for GAPS team members

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Subject: NCTE Invitation for GAPS team members

Hello Principal Gipson and Principal Thomas,

Hope all is well with you.

We have a very exciting opportunity for your GAPS team members. The National Council of Teachers of English (NCTE) and their counterpart group The National Center for Literacy Education (NCLC) has been working with us on various TQP projects. They have invited us as part of a Gates grant initiative to send teams to their national conference in DC in November. One team from our TQP summer program, Express Yourself, and another one of our Closing the Achievement GAPS teams.

We would like to extend this opportunity to any 2 team members (including the principal) from either team:

1. **Bryant Elementary - GAPS1** (Creating an environment of shared ownership)
 - **Team facilitator/tech liaison: Katherine Polk**
2. **WHITTIER - GAPS2** (All members must complete the Asset Inventory immediately to be considered)
 - **Facilitator/tech liaison: Katie Graton**

Take a look at the information attached. We are still working out the logistics so consider that section a draft at this point.

Important things to remember as make your decision:

- Between Gates and TQP, **all expenses would be paid.**
- Your selected team of 2 will be required to share a hotel room.
- **We have a very short window for registration and would need your 2 names ASAP.** Send those names to me so I can register them right away!!!!
- Conference dates and location is in the attached document.
- Dr. Karen Peterson is out of town this week so I will be the point person for any questions. My phone number is below.

This is, of course, a great literacy conference and also an opportunity to highlight some of the great work of your teachers.

We really hope you will send a team of 2!

Thanks,
Vickie

Vickie V. Person, Ed.D.

Assistant Professor, College of Education
Coordinator, Alternative Certification Program

President-Elect, National Association of Alternative Certification 2013-2015

Governors State University

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GOVERNORS STATE
JAGUARS