



## FACILITIES MANAGEMENT

Independent School District No. 709

*Located at 730 East Central Entrance*

*Mailing Address:* 215 North 1st Avenue East  
Duluth, Minnesota 55802

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# Memorandum

**To:** Bill Hanson  
School Board Members

**From:** Kerry M. Leider

**Date:** April 5, 2012

**Re:** Quote #4113 – District-wide Moving Services

Quotes were solicited from four contractors for the annual District-wide Moving Services. Two quotes were received in response to the School District's request for quotes covering the period from July 1, 2012 through June 30, 2013, with the option to extend two (2) additional years. Wherley Moving and Storage, Inc., 4845 Miller Trunk Highway, Duluth, MN submitted the low hourly rate quote meeting District specifications with an estimated value of \$24,000.00 based on 200 estimated hours to include the truck plus two (2) personnel at an hourly rate of 120.00.

It is recommended the Duluth School Board approve the contract with Wherley Moving and Storage, Inc. to provide hourly moving services, based on their low qualified hourly rate quote submitted pursuant to Quote #4113 – District-wide Moving Services.

It is further recommended the Duluth School Board approve the two (2) additional contract extension options through June 30, 2015, if the amount is determined acceptable by the Director of Business Services and the Property and Risk Manager.

Attached please find the Quote Tab and Annual Comparison for your reference.

Attachment