

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Marc Lappitt
Amy Richards

SCHOOL: District Offices
Department (opt.): Foodservice
DATE(S): 7/15-7/18/12

ACTIVITY/EVENT: Annual School Nutrition Conference

LOCATION: Denver, CO

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

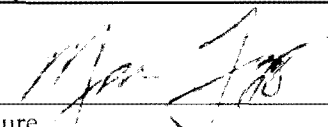
	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>710.00</u>		<u>510 00 100 2579 526 6360</u>
Transportation	<u>800.00</u>	Mode <u>Air</u>	<u>510 00 100 2579 526 6582</u>
Rental Car	<u>60.00</u>		<u>510 00 100 2579 526 6582</u>
Meals	<u>352.00</u>		<u>510 00 100 2579 526 6582</u>
Lodging	<u>1,600.00</u>		<u>510 00 100 2579 526 6582</u>
Substitutes	<u>0</u>		<u>N/A</u>
TOTAL	<u>3,110.00</u>		

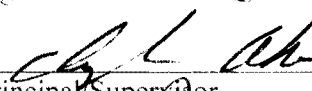
The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Attend the annual School Nutrition Conference

Outcomes and academic benefits to students and staff: Better nutritional choices for students and staff. Better understanding and implementation of USDA mandates.

Submitted by:


Signature 3/27/12
Date


Principal/Supervisor 3/27/12
Date


Associate Superintendent/Supervisor 3-28-12
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Laurie Sheber, Michael Capizzi, Yolanda Herrera, SCHOOL: AHS
Matt Haverty, Lisa Millerd, Ben Bultman Department (opt.): _____
Carla Broussard, DATE(S): 7/29/12-8/1/12

ACTIVITY/EVENT: Avid Summer Institute

LOCATION: Philadelphia, PA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>4,683.00</u>	<u>100.12.100.2210.281.6360</u>
Transportation	<u>3,605.00</u> Mode <u>air</u>	<u>100.12.100.2210.281.6582</u>
Rental Car	<u>00.00</u>	<u>100.12.100.2210.281.6582</u>
Meals	<u>1,416.00</u>	<u>100.12.100.2210.281.6582</u>
Lodging	<u>2,685.00</u>	<u>100.12.100.2210.281.6582</u>
Substitutes	<u>NA</u>	<u>NA</u>
TOTAL	<u>12,389.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: AVID (Advancement Via Individual Determination) training for our AVID Site Team to support the implementation of the program at our site. This will include our District Director, Site Coordinator, AVID elective teachers, and content area teachers. This program will be put in place at Amphi High School to coordinate with the AVID programs currently in place at Amphi Middle School and La Cima Middle School.

Outcomes and academic benefits to students and staff: Teachers will learn effective instructional practices and our site team will explore data to construct an action plan for effective implementation at our site. The AVID program targets our underserved students (minority and average achievers), provides quality staff development for teachers, helps schools build community support systems for school success, and address how to grant equitable access to rigorous curricula for all students.

Submitted by: Laurie Sheber _____ 3/12/12
 Signature Date

[Signature] _____ 3/12/12
 Principal/Supervisor Date

Patricia Nelson _____ 3-28-12
 Associate Superintendent/Superintendent Date