

Memo

To: Superintendent Gina Butters, Weber School District Board of Education
From: Dr. Jennifer Boyer-Thurgood, Interim Technical Services Supervisor
CC: Dr. Robert Petersen, Dax Teuscher
Date: December 1, 2022
Re: Purchase Request

Our current 3-year contract is ending and it is necessary to renew our Google Workspace license for all Weber School District employees and students. Google Workspace (formerly GSuite) provides all Google Services including, Calendar, Meet, Chat, Drive, Docs, Sheets, Slides, Forms, Sites, Gmail, and more. Funds for this purchase are from regular operating budgets. The prices listed below are the most competitive in the market based on a request for bids completed in November 2022.

I am requesting board approval for the purchase of the following 3-year contract:

Google Workspace –

- Year 1 (December 2022- November 2023)- \$128,864
- Year 2 (December 2023 - November 2024)- \$118,554.88
- Year 3 (December 2024- November 2025)- \$118,554.88

Thank you for your consideration of this acquisition. These items are important to the everyday work of all employees and students. As always I appreciate your continued support of technology in the district. If I can provide you with further clarification or answers to questions, please contact me at 801-476-7989.

Thank you.

Dr. Jennifer Boyer-Thurgood
Interim Technical Services Supervisor