

April 8, 2004

Ms. Terrie L. Reed
President, Ector County TSTA
2624 Santa Rosa Ave
Odessa, TX 79763

Dear Ms. Reed:

This is to confirm the request for Traci McKeehan, Jack Kelly, and yourself to make a presentation to the Board at their regular Board meeting on Tuesday, April 20, 2004 at 7:00 p.m. The agenda item will be posed as you requested:

- 1) Salary increase proposal
- 2) Medical benefits and costs

The meeting will be held at the ECISD Administration Building Board Room located at 802 North Sam Houston.

A copy of Board Policy BED(Local) is attached for your information.

Sincerely,

Roy C. Benavides, Ed.D.
Superintendent of Schools

Attachment

Cc: Delma Abalos, Board President
Mike Atkins, School Attorney