

# Extension of Bulk Fuel Bid for Unleaded, Bio Diesel and Diesel

October 13, 2009

## SUMMARY:

This item requests approval of the extension of bid 081009F, Unleaded, Bio Diesel and Diesel Fuel, for one additional term of twelve months.

## BOARD GOAL:

**IV. Growth and Change...In pursuit of excellence, the district will:** a. review and adjust policies and procedures effectively to address the challenges of rapid growth and changing demographic characteristics while maintaining and enhancing our strong sense of community.

## PREVIOUS BOARD ACTION:

On October 21, 2008 the original bid was approved for the first term of twelve months with the option to extend the contract, upon governing body approval, for one additional term of twelve months.

## BACKGROUND INFORMATION:

While Texas law allows for fuel to be quoted as needed instead of bid, the district has preferred to bid a constant fuel price per gallon over the Fuel Index Price per gallon instead. This method has worked very well and allowed the ordering of fuel to run more smoothly.

The existing bid term ends October 31, 2009. The extended term will allow purchases through October 31, 2010.

The contract was awarded to Martin Eagle Oil.

## SIGNIFICANT ISSUES:

With fuel prices changing almost daily, locking in the constant will assure the best price for the district.

## FISCAL IMPLICATIONS:

Cost will be borne by the Transportation Department budget.

## BENEFIT OF ACTION:

Passage will allow the transportation department to expedite fuel purchases at the price for that day.

## PROCEDURAL AND REPORTING IMPLICATIONS:

None

## PUBLIC COMMENT RECEIVED:

None

## ALTERNATIVES:

The alternative will be to quote fuel prices as needed.

## OTHER COMMENTS:

None

## SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the contract for unleaded, bio diesel and diesel fuel be extended for one term of twelve months to Martin Eagle Oil.

## STAFF PERSONS RESPONSIBLE:

Alyce Hamman, Purchasing Buyer

Kathy Arrington, Purchasing Agent

Gene Holloway, Director of Transportation

Debbie Monschke, Executive Director of Administrative Services

## ATTACHMENT:

Bid Tabulation from 2008 bid.

## APPROVAL:

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_