

# Changes Agreed in Fall Board Retreat *(consensus / majority support)*

## **2. BOARD OPERATING AGREEMENTS: Board members will...**

- A. Make decisions in the best interest of students and the district as a whole.
- B. Assume positive intent while actively working to maintain trust.
- C. Commit to attending all meetings of the board, and notify board leadership and the superintendent with as much advance notice as possible ~~in advance~~ if travel, illness or another unavoidable circumstance prevents attendance or requires virtual attendance.
- D. Review information before meetings and come prepared to participate fully in discussions.
- E. Maintain decorum and be respectful of other board members, staff and the public. Share discussion time, listen respectfully to all perspectives, and refrain from sidebar conversations.

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## 2. BOARD OPERATING AGREEMENTS: Board members will...

F. Use Robert's Rules of Order as the board's parliamentary procedure, ~~including a limit that each board member may speak up to two times in discussion of each topic~~. Robert's Rules are used as a tool and a guide, not a weapon, to facilitate clear and well-organized meetings. Each board member may speak up to two times in discussion of each topic; discussion may be extended at the discretion of the board chair or by agreement of a majority of the board.

G. Cast a vote on all matters; abstentions should be rare and generally limited to when a conflict is identified.

H. Maintain confidentiality of information, including all information and materials discussed in executive session.

I. No surprises: Utilize the board Q&A system and/or communicate directly with the superintendent and board chair regarding questions and concerns about agenda items (including intent to pull an item from the consent agenda), board processes, or other issues, in advance of raising them in a meeting.

J. Communicate questions and concerns about district operations to the superintendent, about board processes to the superintendent and board chair, and about other board members to the board chair.

K. Abide by Oregon public meetings laws, and refrain from discussing any board matter outside of public meetings with a majority of the board participating, whether verbally or in writing, simultaneously or serially.

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## 4. BOARD COMMUNICATIONS

### C. Communications with the Public

e. If a communication is sent to all board members, the chair or their designee will respond on behalf of the board. Other board members will not respond.

f. If a message is received individually but there is reason to believe it may have been sent to multiple board members, the board member will check with the board chair about whether they also received it, in which case the chair or designee will notify board members and respond on behalf of the board.

g. In responding to communications sent to the board, the chair or designee will copy the superintendent when appropriate, and when relevant may blind copy or forward the response to the board. Other board members will not reply-all, to avoid engaging in communications that constitute a serial meeting.

h. Board members will not seek to resolve operational questions, complaints or requests for action that are conveyed to them. They will acknowledge receipt and relay them to the superintendent for follow-up.

# Change Agreed on in November Work Session *(2 in support, 5 not objecting)*

## 4. BOARD COMMUNICATIONS

### E. Visits to Schools

- a. Board members are encouraged to visit district schools and programs, ~~by arrangement with the superintendent~~ with notice to the superintendent. Board members will contact the superintendent's office to coordinate desired visits.
- b. Board members are invited to attend public school events such as performances and athletic events.
- c. Board members may volunteer in schools in a capacity not related to their board role and not acting as a board member. The board member will inform the superintendent and board chair of their volunteer role.
- d. Board members will be mindful of the impact of their board position on how their presence and interaction is perceived. When volunteering at a school or attending a public event, board members will clearly convey that their presence is not for board-related purposes.
- e. Board members will be aware of confidentiality and privacy requirements and will not share identifiable photos or information about students without prior explicit consent of the student's parent or guardian.