

---

---

## BOARD AGENDA ITEM

Information/Discussion   
Future Action   
Action

Item: Coordinated Supports Consultant

Date: July 17, 2023

Submitted by: Ron Gorman

Board Meeting Date: July 24, 2023

Recommended by: Dave Rodgers

---

---

### **RECOMMENDATION:**

It is recommended that the Board approve the addition of a Coordinated Support Consultant for the 2023-24 school year.

### **BACKGROUND:**

This position is part of the Continuous Improvement Consulting team within the School Improvement department, however, this specific consultant position will be focused on providing even more direct, onsite and intensive consultation to a particular school district that has identified needs and areas for improvement. The degree of onsite and direct involvement is beyond what is typical for the other consultants on that team who support multiple school districts.

## **Coordinated Supports Consultant**

A Coordinated Supports Consultant applies systems thinking to support constituent districts in the continuous improvement process. This position is funded through the Regional Assistance Grant, therefore services will only be provided to schools and districts identified as CSI, ATS, TSI, and Partnership by MDE.

### **Knowledge, Skills, and Abilities**

- Effective training, facilitation, coaching, and presentation skills with adult learners
- Ability to facilitate large and small groups through the change process and address adaptive challenges
- Understanding of systems thinking and how it applies to continuous improvement
- Ability to develop, organize/arrange, and meet timelines for completion of projects, tasks, and activities
- An understanding of evidence-based implementation practices and their applications
- Experience in facilitation and implementation of an initiative
- Ability to collaborate with stakeholders to collect, analyze and use a variety of data and apply appropriate research within a strategic planning, continuous improvement, or intervention process.
- Promote opportunities for stakeholders and team members to engage with others in the use of evidence and data
- Ability to build trust and respect for all perspectives, including those at risk of being excluded from dialogue because of race, ethnicity, language, or status.
- Interpersonal skills to communicate and collaborate effectively with a variety of audiences and an ability to gain cooperation of others internally and externally
- Promote the development of teams and groups that are made up of diverse stakeholders
- Understand and support the foundations of a Multi-Tiered System of Supports (MTSS).
- Minimum of five (5) years of successful professional experience in one or more of the following fields: instruction, assessment, continuous improvement, consulting/technical assistance, training, administration, or related field
- Broad knowledge of current educational policies and operations in the areas of curriculum, instruction, and assessment to inform continuous improvement through a culturally responsive and affirming lens.
- Fluent and effective use of technology
- Willingness to engage in continued professional learning
- Ability to accept coaching supports and feedback
- Ability to travel to meet constituent needs

### **Duties and Responsibilities**

- Develop and maintain relationships with constituent districts.
- Provide timely responses to requests for information and assistance.
- Maintain high-level training, facilitating, coaching, and presenting skills for conducting professional learning.

- Maintain knowledge of current educational issues, continuous improvement research, and Multi-Tiered System of Supports (MTSS).
- Develop an understanding of the Michigan Department of Education accountability and reporting requirements
- Work collaboratively with Identified LEAs to plan, organize and/or provide continuous improvement activities related to equitable, research-based curriculum, instruction and assessment practices.
- Apply implementation science to support Identified LEAs in the creation of effective systems.