



Beeville I.S.D.

POLICY REVIEW SESSION — June 6, 2019

SUMMARY OF RECOMMENDATIONS

Date sent to district: June 20, 2019

Consultant: Tammy Jordan

I have prepared this summary to detail the recommendations for changes that were discussed by the staff and/or the board during the recent review of the district's localized policy manual. Copies of all proposed changes are enclosed.

As we discussed during the review session, once the district notifies me of its decisions regarding the proposed changes—by checking the appropriate blanks in the DISTRICT'S RESPONSE column, attaching any relevant material, and returning this document—I will make the appropriate changes to our files. Then I will order a complete reprint of the district's manual. This will ensure that our records and the district's hard-copy manuals are in agreement. The board will then adopt all (LOCAL) policies in the newly reprinted manual and stamp them all with that new adoption date, retaining the (LOCAL) policies from the old hard-copy manual, with their previous adoption dates, in a historical file.

How many complete manuals should be printed? 1 ✓ blue

In addition, the district wishes to wait for formal board adoption of the revised manual before it is placed online.

As always, please call me at (800) 580-7529 if you have any questions.

CODE	RECOMMENDATION	ACTION	DISTRICT'S RESPONSE
BBB(LOCAL)	The enclosed policy was not adopted at U110, and the superintendent has asked that it be included in the summary. The superintendent spoke to TASB attorney, Kristi Clark, on several occasions during U110. The updated policy includes specific information regarding the district's board composition and election, including the method of election, date, and method of voting. To ensure that the details of the district's board elections are readily accessible to board members, school faculty and staff, and, above all, district voters, TASB recommends the enclosed policy.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
BBG(LOCAL)	The enclosed revision is recommended by the superintendent to delete the 2006 locally developed text regarding district credit card use for airfare and hotel rooms of board members.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
BDAA(LOCAL)	The enclosed revision is recommended by the superintendent to replace the 2001 locally developed text regarding board officers with TASB-recommended language.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
BDF(LOCAL)	The enclosed policy is recommended for deletion because the 1982 locally developed text regarding advisory committees does not need to be in district policy.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

Date sent to district: June 20, 2019

CODE	RECOMMENDATION	ACTION	DISTRICT'S RESPONSE
BE(LOCAL)	The enclosed revisions are recommended by the superintendent to reflect the deadline for submitting items on the agenda for regular meetings and special meetings.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
BF(LOCAL)	The enclosed revisions are recommended to allow the board the flexibility for efficient adoption of policy changes on a single reading when board members have advance notice of the recommended changes.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
BJB(LOCAL)	The enclosed policy is recommended for deletion because the 1982 text regarding the superintendent selection process and appointment process does not need to be in policy.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

CODE	RECOMMENDATION	ACTION	DISTRICT'S RESPONSE
BQA(LOCAL)	<p>The enclosed proposed policy is recommended to reflect practices regarding the composition and responsibilities of the district-level committee. Due to the extensive number of editorial revisions, I have provided a clean copy in lieu of a redlined copy of the proposed policy. A few highlights of the policy include:</p> <ul style="list-style-type: none"> • The superintendent will serve as the board's designee and shall regularly consult with the committee. • At least two meetings will be held each year and will be set up by the chairperson. • As required by law, at least two-thirds of the district professionals on the committee must be classroom teachers and the other representatives must be nonteaching district professional staff. • At least two parents, two community members, and two business representatives will serve on the committee. • Representatives will be elected or selected to serve staggered two-year terms and will not be limited to the number of consecutive terms they serve on the committee. 	<p style="text-align: center;">REVISE per enclosed policy</p>	<p style="text-align: center;"><input type="checkbox"/> YES or <input type="checkbox"/> NO</p>

CODE	RECOMMENDATION	ACTION	DISTRICT'S RESPONSE
BQB(LOCAL)	<p>The enclosed proposed policy is recommended to reflect practices regarding the composition and responsibilities of each campus-level committee. Due to the extensive number of editorial revisions, I have provided a clean copy in lieu of a redlined copy of the proposed policy. A few highlights of the policy include:</p> <ul style="list-style-type: none"> • As required by law, at least two-thirds of the campus professionals on the committee must be classroom teachers and the other remaining professionals must be nonteaching campus and district professional staff. • At least two parents, two community members, and two business representatives shall serve on the committee. • Representatives will be elected or selected to serve staggered two-year terms and will not be limited as to the number of consecutive terms on the committee. 	<p>REVISE per enclosed policy</p>	<p><input type="checkbox"/> YES or <input type="checkbox"/> NO</p>

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CDA(LOCAL)	<p>The enclosed revision at Sellers of Investments was not adopted at U109. The superintendent has asked that it be included in the summary. The revision at Sellers of Investments at U109 was put in the policy to align with changes from HB 1701 described at CDA(LEGAL), which requires a business organization, as defined by law, that engages in investment transactions with a district to provide the district written documents required by law.</p> <p>In addition, the deletion at Portfolio Report is recommended to remove the local requirement for a comprehensive annual report of your investment portfolio, which goes beyond the reporting requirements in state law.</p>	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
CDC(EXHIBIT)	<p>The enclosed locally developed exhibit is recommended for deletion because the 2007 form regarding memorial/tribute requests does not need to be in district policy. This exhibit would be better addressed in administrative procedures.</p>	DELETE enclosed exhibit No board action required	N/A
CFB(LOCAL)	<p>The enclosed revisions are recommended by the superintendent to delete the 1986 locally developed text regarding the capital assets capitalization threshold and replace it with TASB-recommended language.</p>	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
CFG(LOCAL)	<p>The enclosed policy is recommended for deletion because the 1986 text regarding cash in school buildings does not need to be in district policy. This would be better addressed in administrative procedures.</p>	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

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CHE(LOCAL)	The enclosed policy is recommended for deletion because the 1986 text regarding vendor relations does not need to be in district policy. This would be better addressed in administrative procedures.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
CKE(LOCAL)	The enclosed policy is recommended for inclusion in your policy manual since the district has a district police department.	ADD enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
CL(LOCAL)	The enclosed policy is recommended for deletion because the 1986 text regarding procedures and designating persons to provide accurate information regarding the nature, condition, location, and value of school property does not need to be in district policy. This would be better addressed in administrative procedures.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
CLC(LOCAL)	The enclosed policy is recommended for deletion because the 1986 text regarding operating and parking vehicles on school property does not need to be in district policy. This would be better addressed in administrative procedures.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
CMA(LOCAL)	The enclosed policy is recommended for deletion because the 1996 text regarding warehousing, shipping, reordering, receiving, and maintaining an inventory for all supplies used by employees on a repetitive basis does not need to be in district policy. This would be better addressed in administrative procedures.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
CNB(LOCAL)	The enclosed revisions are recommended because the district does not allow nonschool use of its school buses.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

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CQ(EXHIBIT)	<p>The enclosed exhibit is recommended for deletion because the form from 2000 regarding technology resources does not need to be in district policy. This exhibit would be better addressed in administrative procedures.</p> <p>We offer regulations and exhibits in the <i>Regulations Resource Manual</i> on myTASB to each superintendent in Texas.</p>	<p>DELETE enclosed exhibit</p> <p>No board action required</p>	<p>N/A</p>
DC(LOCAL)	<p>The enclosed revisions are recommended by the superintendent because the board adopted provisions on June 3, 2019 for the board to delegate final hiring authority to the superintendent for all employees.</p>	<p>REVISE per enclosed policy</p>	<p><input type="checkbox"/> YES or <input type="checkbox"/> NO</p>
DCC(LOCAL)	<p>The enclosed revisions are recommended to reflect that any district employee hired under a continuing contract prior to August 31, 1991, will remain on a continuing contract.</p>	<p>REVISE per enclosed policy</p>	<p><input type="checkbox"/> YES or <input type="checkbox"/> NO</p>
DCE(LOCAL)	<p>The enclosed revisions are recommended to reflect that your district of innovation plan allows noncertified staff teaching certain courses to be employed on a non-Chapter 21 contract.</p>	<p>REVISE per enclosed policy</p>	<p><input type="checkbox"/> YES or <input type="checkbox"/> NO</p>
DEA(LOCAL)	<p>The enclosed revisions are recommended to clearly affirm that the district would continue to pay employees during an emergency closing and in the event of a federally declared disaster, would award premium pay to nonexempt employees who are required to report to work.</p>	<p>REVISE per enclosed policy</p>	<p><input type="checkbox"/> YES or <input type="checkbox"/> NO</p>

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DEC(LOCAL)	The enclosed revisions are recommended to reflect that local leave will be used by employees according to the terms and conditions of state personal leave.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
DED(LOCAL)	The enclosed policy is recommended for deletion because the 1986 text regarding vacation and holidays does not need to be in district policy. This would be better addressed in administrative procedures, such as the compensation plan.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
DFE(LOCAL)	The enclosed revisions are recommended to reflect the board's desire, communicated at the policy review on June 6, 2019, to see a draft of a policy delegating the deputy superintendent the authority to accept resignations during the school year if the superintendent is not available to accept them. The superintendent is not allowed to sub-delegate this authority.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
DH(LOCAL)	The enclosed revisions are recommended to reflect that the district's police officers are armed and authorized by the board to possess a firearm. In addition, an employee who holds a Texas handgun license may keep a firearm loaded in his vehicle as long as the vehicle is locked and the firearm is not in plain view.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
DIA(EXHIBIT)	The enclosed revisions are necessary to update the contact information for the current Title IX and Section 504 coordinator for district employees.	REVISE per enclosed exhibit No board action required	N/A

Date sent to district: June 20, 2019

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DMD(LOCAL)	The enclosed revisions are recommended by the superintendent to delete the 1998 locally developed text regarding professional meetings and release time and replace it with TASB-recommended language.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
DP(LOCAL)	The enclosed revision is recommended because the district does not require an applicant for a principal's position to have more instructional experience than is required for principal certification.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
EC(LOCAL)	The enclosed revisions are recommended because changes regarding the length of the school day and the way ADA funding works went into effect in 2018-2019 and no longer need to be included in the district's innovation plan.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
EHBB(LOCAL)	The enclosed revision is recommended to reflect how the district handles the selection committee for the gifted and talented program.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
EI(LOCAL)	The enclosed revisions are recommended to add provisions required for any district that receives migrant education funds.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
EIC(LOCAL)	The enclosed draft needs to be finalized. The superintendent requested that we have a GoToMeeting to finalize the draft.	Please call consultant	N/A
EMI(LOCAL)	The enclosed revisions are recommended by the superintendent to delete the 2008 locally developed text regarding religious elements in student work and replace it with TASB-recommended language.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

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FB(EXHIBIT)	The enclosed revisions are necessary to update the contact information for the current Title IX and Section 504 coordinator for district students.	REVISE per enclosed exhibit No board action required	N/A
FD(LOCAL)	The enclosed revisions are recommended to remove text that may be misunderstood; no local policy statements are necessary regarding students in private schools who are eligible for special education or Title I services.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
FFAA(LOCAL)	The enclosed revisions are recommended to reflect that the district requires physicals for UIL athletic participation no more often than UIL rules require them.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
FFAC(LOCAL)	The enclosed revisions are recommended to reflect that the district has a licensed athletic trainer on staff, and the district may purchase nonprescription medication for the licensed athletic trainer to use to prevent or treat illness or injury for the athletic program. Since the district does not have protocols established with a medical adviser to provide nonprescription medication on an emergency basis, we recommend this text be removed from the policy. I have included epinephrine text for the superintendent to review with his nurse before we finalize the draft. I sent the superintendent the rule changes regarding epinephrine on June 6, 2019 to share with his nurse.	Please call consultant	N/A

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FFC(EXHIBIT)	The enclosed revision is recommended to update the name and position title for the liaison for homeless students.	REVISE per enclosed exhibit No board action required	N/A
FFH(EXHIBIT)	The enclosed revisions are necessary to update the contact information for the current Title IX and Section 504 coordinator for district students.	REVISE per enclosed exhibit No board action required	N/A
FL(LOCAL)	The enclosed revisions are recommended to reflect that the superintendent is the custodian of all records for currently enrolled students and students who have withdrawn or graduated. In addition, directory information for school-sponsored purposes and for all other purposes has been updated to match district practice.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
FM(LOCAL)	The enclosed revisions are recommended because the district does not limit absences for UIL activities and absences for other extracurricular activities. The locally developed text from 2008 regarding “no pass, no play” is recommended for deletion since this information would be better addressed in administrative procedures.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

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FMF(LOCAL)	The enclosed revisions were recommended by the superintendent. The information regarding the amount of money a student would receive in advance to national competition would be better addressed in administrative procedures.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
FNAA(LOCAL)	The enclosed policy is recommended to completely replace the obsolete policy found in your manual. The policy reflects the district's rules for student distribution of nonschool materials in light of the current legal climate and addresses First Amendment issues.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
FNAB(LOCAL)	The enclosed policy is recommended to completely replace the obsolete policy found in your manual. The policy reflects that the district has established a limited open forum for noncurriculum-related, nonschool-sponsored student groups to meet at school under provisions of the federal Equal Access Act. The policy addresses First Amendment issues, so it is very important that the wording reflect language based on the most recent court decisions.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
FO(LOCAL)	The enclosed revisions are recommended in order to authorize the use of cameras to monitor student behavior in common areas and on school buses and to reflect that the district does not require that the person who administers corporal punishment be of the same sex as the child who is paddled.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

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GBB(LOCAL)	The enclosed policy is recommended for deletion because the text regarding keeping the public informed of policies and administrative regulations does not need to be in district policy. This would be better addressed in administrative procedures.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GBBA(LOCAL)	The enclosed policy is recommended for deletion because the text regarding news media relations does not need to be in district policy. This would be better addressed in administrative procedures.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GKC(EXHIBIT)	The enclosed exhibit reflecting your locally developed form regarding sex offender visitation request was recommended for deletion because exhibits are better housed at the district level.	DELETE enclosed exhibit No board action required.	N/A
GKC(LOCAL)	The enclosed revisions are recommended by the superintendent to delete your 2013 locally developed text regarding visitors which includes visitors who are sex offenders and replace it with TASB-recommended language.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GKD(LOCAL)	The enclosed revisions are recommended to update the district's rules for nonschool use of its facilities.	REVISE per enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GNC(LOCAL)	The enclosed policy is recommended for deletion because the 1992 text regarding student teachers does not need to be in policy.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO
GNE(LOCAL)	The enclosed policy is recommended for deletion because the 1992 text regarding accreditation does not need to be in policy.	DELETE enclosed policy	<input type="checkbox"/> YES or <input type="checkbox"/> NO

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