



Alpena County Treasurer's Office

Kimberly Ludlow
Treasurer

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MEMO

Finance Committee

January 15, 2020

I request permission to create a new department (set of accounting numbers) within the General Fund for the new CVR Navigator Grant. And permission to make the necessary budget adjustments moving the CVR Navigator Grant revenue and expenses to the new department budget.

Sincerely,

Kimberly Ludlow
Alpena County Treasurer