



## **ALEDO ISD BOARD MEETING TEMPLATE**

**MEETING DATE:** August 12, 2024

**AGENDA ITEM:** Vendor Lists for Multiple Requests for Proposal

**PRESENTER:** Earl Husfeld, Chief Financial Officer

### **BACKGROUND INFORMATION:**

- If it is anticipated the District will spend \$50,000 or more on a class of product during a fiscal year, Aledo ISD policies require the District to purchase those goods and/or services via a bid or purchasing cooperative.
- Based on historical purchasing patterns, it is anticipated the District will exceed the \$50,000 threshold for the purchase of the products and services specified below.
- On July 12, 2024, the District issued the following Requests for Proposals (RFP) through the Aledo ISD eBid System. Electronic responses to each RFP were submitted through the Aledo ISD eBid System until 3:00 PM (CT) on August 9, 2024.
  - RFP 2408-07: Products and Services for Facilities, Grounds, Transportation, and District Operations
  - RFP 2408-08: Career and Technical Education (CTE) Supplies, Materials, Equipment, Software, Repair Services, and Student Services
  - RFP 2408-09: Signs, Flags, Banners, Monuments, and Related Services
  - RFP 2408-10: Apparel, Awards, Promotional Products, Spirit Wear, and Related Services
  - RFP 2408-11: Student Competitions, Field Trips, Retreats, Special Events, Memberships, Other Student Services, and Related Incidental Products
  - RFP 2408-12: Professional Learning Services, Memberships, Conferences, Training Aids, Publications, and Research
  - RFP 2408-13: Instructional Supplies, Materials, Equipment, Software, Repair Services, and Student Services
- The original contract period for the awarded contracts will be from the date of award through August 31, 2025.
- As stipulated in the RFPs, the contracts will automatically renew for four (4) additional one (1) year periods, with the final expiration date being August 31, 2029 unless any contract is earlier terminated by either the District or the awarded vendor with 30 days written notice.
- Subject to Board of Trustee approval, these will be catalog contracts/vendor lists that will be utilized to request quotes on an “as needed” basis during the term of the contract.
- District staff will finalize vendor lists for each RFP prior to presentation of this item to you for consideration/action at the August regular board meeting.

**FISCAL INFORMATION:**

Purchases made from the vendor lists will be paid with available budgeted funds during the contract period.

**ATTACHMENTS:**

None

**ADMINISTRATIVE RECOMMENDATION:**

None - Informational Report