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La Grange, IL 60525
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Pleasantdale Middle School
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Burr Ridge, IL 60527
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Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

September 2, 2025

VIA ELECTRONIC MAIL

Laura Kitaeff

Lms715@gmail.com

Dear Ms. Kitaeff:

This letter is in response to your Freedom of Information ("FOIA") request to Pleasantdale School District 107 dated August 19, 2025. Specifically, you requested the District provide you the following information:

1. **The full written protocols, procedures, or internal guidance documents** that the District follows when a complaint—anonymous or otherwise—is submitted against an employee (including but not limited to investigative steps, timelines, responsible personnel, and notification procedures).

Response: Documents responsive to your request are attached and labeled "Disclosure 1."

2. Any **protocols, memos, or agreements** outlining the role of the Teachers Association of Pleasantdale (TAP) in receiving or forwarding employee complaints to the administration, **including any current list disclosing TAP members who are authorized to receive such complaints."**

Response: Please see the [Professional Agreement between the Board of Education and the Teachers Association of Pleasantdale](#) for any agreements. With respect to a "list disclosing TAP members who are authorized to receive such complaints," the District does not maintain a list responsive to this request.

To the extent your request has been denied, you may seek review of the decision of the School District by the Illinois Attorney General -Public Access Bureau, 500 S. 2nd Street, Springfield, Illinois 62706, 877-299-3642 [public.access@ilag.gov]. You may also appeal this decision by filing suit for injunctive relief in the circuit court for Cook County, Illinois.

Respectfully,
Griffin Sonntag
Pleasantdale School District 107 FOIA Officer