



OFFICE OF THE SUPERINTENDENT

SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

(210) 977-7000

Fax (210) 977-7021

Minutes of Regular Meeting

The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, October 16, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mr. Kevin Rasco	X		
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Stacey E. Alderete	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Section end time: 6:02 PM.

CITIZENS TO BE HEARD

Section start time: 6:02 PM.

1. *Tom Cummins*, South San AFT, addressed the Board regarding the TEA scoring campuses based off of standardized scores.

Section end time: 6:04 PM.

RECOGNITION

1. Recognition of Campus Principals for Texas Principals Month

Section start time: 6:04 PM.

Item start time: 6:04 PM.

Dolores Sendejo, Interim Superintendent, Lorraine Deleon, Executive Director of Curriculum & Instruction and Denise Orosco, Executive Director of Student Support Services, were called to recognize students for their achievements.

Item end time: 6:15 PM.

Section end time: 6:15 PM.

SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)

Section start time: 6:15 PM.

Mrs. Sendejo addressed the Board and audience regarding wrapping up the first 9 weeks of school and processing assessments. She informed that professional development, such as Skyward training is in progress. She also shared a video highlighting our libraries with Maker Space.

Mrs. Prado, Board President, read meeting rules of decorum aloud

Section end time: 6:19 PM.

CONSENT

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Section start time: 6:19 PM.

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
 - A. August 7, 2019 Special Called
 - B. August 14, 2019 Special Called
 - C. August 20, 2019 Special Called
 - D. August 21, 2019 Regular Called
 - E. August 29, 2019 Special Called
 - F. September 3, 2019 Special Called
 - G. September 9, 2019 Special Called
 - H. September 18, 2019 Special Called
2. Approve the Supplemental List of 2019-2020 T-TESS Certified Appraisers
3. Approve the Recommended Stipend and Adjustment in Contract Days
4. Approve the Memorandum of Understanding Between Alamo Community College District and South San Antonio ISD-“ Learn to Swim”
5. Approval of District’s Self-Funded Excess Workers’ Compensation Insurance
6. Approval of District administration to apply for membership with the purchasing cooperative 1 Government Procurement Alliance (1GPA)
7. Approval of the October Budget Amendment
8. Approve the new budget proposal for the 02/01/2020 - 01/31/2021 Head Start Non Competitive Grant Renewal.
9. Approve the Common Threads- Nutrition and Healthy Living Program Memorandum of Understanding with South San Antonio ISD

10. Approval of the Educational Experience Affiliation Agreement
11. Approve the Pregnancy Related Services On-Campus Waiver for Submission to the TEA
12. Approve the Memorandum of Agreement between STARBASE KELLY Youth Program and South San Antonio Independent School District.
13. Approve modifications to Board Policy DC (LOCAL)
14. Approve the special education direct and support contracted services for DRF Consulting Services, Inc. for the 2019-2020 school year.
15. Approve the special education direct and support contracted services Educating Diverse Learners for the 2019-2020 school year.
16. Approve the special education direct and support contracted services for SA Therapy in Motion for the 2019-2020 school year.
17. Approve the special education direct and support contracted services for Teaching for Tomorrow for the 2019-2020 school year.
18. Approve the special education direct and support contracted services for Cindy Haughn LLC-Orientation & Mobility for the 2019-2020 school year.
19. Approve the special education direct and support contracted services for Accountable Health Care Staffing for the 2019-2020 school year
20. Approve Child Bereavement Center of South Texas (CBCST) Memorandum of Understanding with South San Antonio ISD
21. Approval of the Nutrition and Dietetic Program Agreement
 Item start time 6:19 PM
 Mrs. Alderete moved to approve the consent agenda items 1 – 21 as presented, Ms. Ibarra Pena seconded and the Board of Trustees voted 6/0 to approve the item as presented. Motion passed.
 Item end time: 6:21 PM.
 Section end time: 6:21 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 6:21 PM.

1. Discussion and Possible action to approve an order authorizing the issuance of “South San Antonio Independent School District unlimited tax refunding bonds, series 2019A.
 Item start time: 6:21 PM.
 Dolores Sendejo, Interim Superintendent, Richard Acosta, RBC Capital Director, Dan Martinez, Winstead PC Bond Counsel, were called to present and answer questions related to this item.
 Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.
 Item end time: 6:27 PM.

2. Discussion and Possible action to approve an order authorizing the issuance of "South San Antonio Independent School District unlimited tax refunding bonds, series 2019B.
Item start time: 6:27 PM.
Mr. Rasco moved to approve the item as presented, Mr. Rodriguez seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.
Item end time: 6:28 PM.

3. Discussion and Possible action to approve an order authorizing the issuance of "South San Antonio Independent School District unlimited tax refunding bonds, series 2019C.
Item start time: 6:28 PM.
Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.
Item end time: 6:28 PM.

4. Approve the Contract with Auto Graphic and Signs CO, LLC for the South San Antonio ISD Care Zones
Item start time: 6:28 PM.
Dolores Sendejo, Interim Superintendent, and Lorraine Deleon, Executive Director of Curriculum & Instruction were called to present and answer questions related to this item.
Mr. Rodriguez moved to approve the item as presented, Ms. Alderete seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.
Item end time: 6:39 PM.

5. Approve the Recommended Staff for Employment
Item start time: 6:39 PM.
Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.
Ms. Alderete moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.
Item end time: 6:42 PM.
Section end time: 6:42 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item

listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion and review of applications for the school board vacancies in single member district #1 pursuant to Texas Government Code Section 551.074.
Section start time: 6:42 PM.
Section end time: 8:29 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 8:29 PM.

1. Discussion and possible action on the Review of Applications, and the interview, and possible appointment of Board Members for Single Member District #1.
Item start time: 8:29 PM.
Ms. Alderete made a motion: I motion to table this item
Mr. Flores seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.
Item end time: 8:29 PM.
2. Administration of the Oath of Office
Item start time: 8:29 PM.
Per Mrs. Prado: this item is also tabled for another meeting
Item end time: 8:29 PM.
Section end time: 8:29 PM.

PRESENTATIONS / REPORTS

Section start time: 8:29 PM.

1. Quarterly Investment Report
Item start time: 8:29 PM.
Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.
Item end time: 8:30 PM.
2. Monthly Financial Statements for the Month Ending September 2019

Item start time: 8:30 PM.

Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.

Item end time: 8:36 PM.

3. Report on SSAISD Choice Programs

Item start time: 8:36 PM.

Cynthia Bills, Director of Strategic Planning and Innovation, and Dolores Sendejo, Interim Superintendent, were called to present and answer questions related to this item.

Item end time: 8:53 PM.

4. Report on Board of Trustees Continuing Education Credits for 2019

Item start time: 8:53 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Completion or Deficiency in Required Trainings Reporting for Current Board Members:

Gilbert Rodriguez - Satisfied & Exceeded Required Hours

Homer Flores - Satisfied & Exceeded Required Hours

Shirley Ibarra Pena - Satisfied & Exceeded Required Hours

Connie Prado - Satisfied & Exceeded Required Hours

Stacey E. Alderete - New Board Member (will start their year this coming November)

Kevin Rasco - New Board Member (will start their year this coming November)

Completion or Deficiency in Required Trainings Reporting for Former Board Members:

Louis Ybarra Jr. - Satisfied Tier 2, Tier 3, and Tier 4 but did not satisfy Tier 1

Elda Flores - Satisfied Tier 2, Tier 3, and Tier 4 but did not satisfy Tier 1 but did Exceed the Required Hours

Mandy Martinez - Satisfied & Exceeded Required Hours

Item end time: 8:59 PM.

Section end time: 8:59 PM.

CLOSED / EXECUTIVE SESSION

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Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion regarding the Superintendent's compensation
Section start time: 8:59 PM.
Section end time: 9:09 PM.

DISCUSSION AND POSSIBLE ACTION

1. Discussion and possible action regarding the Superintendent's compensation
Section start time: 9:09 PM.
Item start time: 9:09 PM.
Mr. Rodriguez made a motion: I would like to move that we adjust the Superintendent's stipend from \$100 a day to \$4,500 a month effective tomorrow October 17th to be prorated for the rest of October
Mrs. Alderete seconded, and the Board of Trustees voted 6/0 to approve. Motion passed.
Item end time: 9:10 PM.
Section end time: 9:10 PM.

ADJOURNMENT

Mr. Rodriguez moved to adjourn the meeting, Mrs. Alderete seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:10 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: October 16, 2019

Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Total section time: 2 Min.				
Citizens to be Heard	6:02 PM	6:04 PM	2 Min.	Other
Total section time: 2 Min.				
Recognitions – 14 Minutes				
Item #1	6:04 PM	6:15 PM	11 Min.	Other
Total section time: 11 Min.				
Superintendent's Remarks (Board President read meeting rules of decorum aloud)	6:15 PM	6:19 PM	4 Min.	Other
Total section time: 4 Min.				
Consent – 10 Minutes				
Item # 1-13	6:19 PM	6:21 PM	2 Min.	Other
Percentage of Consent Item Pulled 0.00% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 2 Min.				
Discussion and Possible Action – 14 Minutes				
Item #1	6:21 PM	6:27 PM	6 Min.	Other
Item #2	6:27 PM	6:28 PM	1 Min.	Other
Item #3	6:28 PM	6:28 PM	0 Min.	Other
Item #4	6:28 PM	6:39 PM	11 Min.	Other

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Item #5	6:39 PM	6:42 PM	3 Min.	Other
Total section time: 21 Min.				
Closed/Executive Session – 1 Hour				
Item #1	6:42 PM	8:29 AM	107 Min.	N/A
Total section time: 107 Min.				
Discussion and Possible Action Continued – 14 Minutes				
Item #1	8:29 PM	8:29 PM	0 Min.	Other
Item #2	8:29 PM	8:30 PM	1 Min.	Other
Total section time: 1 Min.				
Presentations/Reports – 14 Minutes				
Item #1	8:30 PM	8:30 PM	0 Min.	Other
Item #2	8:30 PM	8:36 PM	6 Min.	Other
Item #3	8:36 PM	8:53 PM	17 Min.	Other
Item #4	8:53 PM	8:59 PM	6 Min.	Other
Total section time: 30 Min.				
Closed/Executive Session – 1 Hour				
Item #1	8:59 PM	9:09 AM	10 Min.	N/A
Total section time: 10 Min.				
Discussion and Possible Action Continued – 14 Minutes				
Item #1	9:09 PM	9:10 PM	1 Min.	Other
Total section time: 1 Min.				
Adjournment	9:10 PM	9:10 PM	0 Min.	Other

Total Meeting Time: 190 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	73 Min.	100%	
Total Vision-focused Minutes		0	0%	
Total Minutes		73 Min.	100%	117 minutes - closed session not included

Total Meeting 3 hours and 10 minutes = 190 minutes
 190 - 117 closed session = 73 Total Tracker Minutes



October 16, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Inertim Superintendent Dolores Sendejo	2	4	2	\$82.81	\$662.48
Senior Staff Members					
Lorraine De Leon	4	3	2	\$54.98	\$494.82
James Schumann				\$78.64	\$0.00
Sherrri Seaman	3	3	1	\$53.86	\$377.02
Amy Shields				\$49.43	\$0.00
Cynthia Bills	4	3		\$47.82	\$334.74
Rosanna Mercado				\$50.84	\$0.00
				\$50.52	\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva	2	3	1	\$46.26	\$277.56
Scott Laleman	1	3	1	\$48.42	\$242.10
Robert Zamora				\$47.31	\$0.00
Denise Orosco	3	3	1	\$47.82	\$334.74
Bettinae Kaiser				\$72.92	\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens	2	2	1	\$50.33	\$251.65
Chad Doucet	3	3	1	\$43.28	\$302.96
Jenny Suniga Collier	1	3		\$43.72	\$174.88

				\$35.27	\$0.00
Other Staff					
Michelle Martinez	4	4	4	\$34.75	\$417.00
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino				\$44.80	\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				\$1,321.46	\$3,869.95