

Mt. Harrison Jr./Sr. High School

**—“Home of the
Phoenix”**

2017-2018

Student/Parent

Handbook

**Mt. Harrison Jr./Sr. High School
1431 17th Street
Heyburn, Idaho 83336
(208) 436-6252 Phone
(208) 436-4746 Fax**

Dear Students, Parent(s) and Guardian(s);

We welcome you to Mt. Harrison Jr./Sr. High School (MHHS). We are excited about your addition to our family of students and teachers. Our goals are to help you complete your high school diploma while encouraging your personal responsibility, academic excellence and ethical behavior.

We want to work with you and your parent(s)/guardian(s) to create the most beneficial academic and vocational environment while helping you with your educational goals. We promote mutual respect, positive interaction, communication and teamwork within the faculty and the students. With these tools, we encourage you to build your study and attendance habits into those that will provide lifelong benefits.

We look forward to working and learning with you. We are here to help you succeed.

Sincerely,

Mt. Harrison MHHS Administration, Faculty and Staff

School Hours:

Monday through Friday
8:27 24 A.M. - 2:35 P.M.

~~Snow closures will be consistent with the district policy.~~

District Mission Statement:

The Minidoka County School District is dedicated to developing the whole child in an atmosphere of excellence, characterized by mutual respect, shared responsibility for learning, and academic rigor which facilitates success in all aspects of life.

~~The mission of Mt. Harrison is to ensure the academic excellence, personal responsibility and ethical behavior of all students by providing an alternative setting where all students have the opportunity for success.~~

MHHS Vision Statement:

MHHS' students - empowered to R*I*S*E through exceptional educational opportunities, building integrity and resilience for success as scholars and citizens.

Respect * Integrity * Success * Experience

Philosophy:

~~We shall not fail students for not knowing what they have not been taught.~~

~~—By Samuel Betances~~

We accept these basic premises:

- All students carry within them the responsibility for their personal success.
- Each and every student is expected to make progress toward graduation.
- Every student and staff member has value and will be treated with mutual respect.
- It is the responsibility of faculty and staff to help students achieve their individual potential and become productive members of society.
- Faculty and staff are committed to the success of all students.
- Diversity among students is accepted and faculty and staff are committed to reaching each and every student.

Enrollment and qualifications:

Students may obtain an application to register during school hours. **We offer AM and PM programs to assist students in completing coursework. PM courses are taught in 45-day intervals during all four (4) quarters from 3:00 to 7:00pm.** ~~allowing students to enroll in and complete them at various times.~~ Each student's application will be evaluated based on state approved eligibility requirements before the student is admitted to the program. If necessary, a conference with the principal, student, and parent or guardian may take place prior to enrollment.

~~Students must furnish, at the same time of the initial appointment, an updated record of their immunizations, and a copy of the student's transcript reflecting the grades and credits earned.~~

~~If it becomes necessary for students to withdraw from school, they must complete a "student withdrawal" form from the office. Students who withdraw from school are not to be on school grounds during school hours.~~

Students must meet specific qualifications to attend MHHS. There are two Groups in which they may qualify, they are as follows: Qualifications for attending Mt. Harrison are:

Student At-Risk Indicators Group A - Must meet three (3) criteria in Group A

- A. Has repeated at least one (1) grade.
- B. Has absenteeism that is greater than ten percent (10%) during the preceding semester.
- C. Has an overall grade point average that is less than 1.5 (4.0) prior to enrolling in an alternative secondary program.
- D. Has failed one (1) or more academic subjects in the past year.
- E. Is below proficient, based on local criteria and/or standardized tests.
- F. Is two (2) or more semester credits per year behind the rate required to graduate or for grade promotion.
- G. Has attended three (3) or more schools within the previous two (2) years not including dual enrollment.

Student At-Risk Indicators Group B - Must meet one (1) criteria in Group B

- H. Has documented or pattern of substance abuse.
- I. Is pregnant or a parent.
- J. Is an emancipated youth or unaccompanied youth.
- K. Is a previous dropout.

- L. Has serious personal, emotional, or medical problems issue(s).
- M. Has a court or agency referral.
- N. Demonstrates behavior that is detrimental to their academic progress.

Must Meet Three Of The Following—

- 1. ~~REPEATED AT LEAST ONE GRADE~~
- 2. ~~EXCEEDED % ATTENDANCE POLICY~~
- 3. ~~GRADE POINT AVERAGE BELOW 1.5 GPA~~
- 4. ~~FAILED ONE OR MORE BASIC SUBJECTS~~
- 5. ~~TWO OR MORE CREDITS BEHIND FOR GRADUATION~~

OR MUST MEET ONE OF THE FOLLOWING—

- 1. ~~HAS A SUBSTANCE ABUSE PROBLEM~~
- 2. ~~BEHAVIORAL PROBLEMS~~
- 3. ~~EMANCIPATED STUDENT~~
- 4. ~~DROPOUT OR EXPELLED~~
- 5. ~~COURT REFERRAL~~
- 6. ~~PREGNANT OR A PARENT~~

Students must be 14 years to 21 years of age or must have completed the eighth grade to be eligible to attend MHHS the senior high alternative school program. Students, who meet the criteria aforementioned but do not meet the age requirements or grade completion, will need to consider enrolling in the Junior High Alternative program whichever is applicable. Jr. High Alternative students will be enrolled according to a behavioral team decision of the requesting school.

Grading Procedures and Transcript Credit:

At MHHS Mt. Harrison, students have the possibility of earning three credits each quarter. With four (4) quarters in a school year, a student may earn twelve credits per year. Arrangements may be made for additional credits through computer based instruction, additional classes, vocational courses, and courses from Minico High School.

Grade sheets are submitted by teachers, to the office within two days following the completion of a quarter. The grade sheet will include the total hours attended, the grade issued, and teacher comments. The faculty MHHS will conduct a student-led parent-teacher conference mid-way through each quarter. and will notify parents/guardians in writing of a student's progress. If a student receives a passing grade in a course, but exceeds the 95% attendance policy, they will receive a "NC" (no credit) and will be required to appeal. on their grade report and transcript.

GRADING PROCEDURES

The Idaho Department of Education authorizes individual high schools to grant credit for each subject a student takes and passes in the public schools. At MHHS Mt Harrison High School, grants credits quarterly. credit will be granted on a quarter basis. This means that the grade a student earns at the end of a nine-week period (quarter) will be placed on his/her permanent record.

Grading Scale

Percentage	Letter Grade	GPA Rating
93 - 100%	A	4.0
90 - 92%	A-	3.67
87 - 89%	B+	3.33
83 - 86%	B	3.00
80 - 82%	B-	2.67
77 - 79%	C+	2.33
73 - 76%	C	2.00
70 - 72%	C-	1.67
67 - 69%	D+	1.33
63 - 66%	D	1.00
60 - 62%	D-	1.00
Below 59%	F	0.00
	P/F	1.00

~~Pass/Fail~~ **Pass/Fail courses are not included in student GPA.**

~~Non-academic classes~~

Students need 46 credits to graduate from **MHHS Mt. Harrison**. In addition, a student must be enrolled at **MHHS Mt. Harrison** for at least 2 consecutive quarters. ~~Students have the option to graduate with a Minico diploma if they earn the required 50 credits.~~

MHHS Mt. Harrison High School Diploma

Standard Track

REQUIRED CREDITS BY ACADEMIC CATEGORY

English	8
Math	4 *
Geometry	2 *
Speech	1
Computer Technology	2
Science	6
10 th US History	2
11 th US History	2
Economics	1
American Government	2
Health	1
Careers	1
Humanities	2

Electives	12
Total	46

* Seniors are required to take two (2) of the six (6) math credits during their senior year.

Students are required to complete a Senior Project and pass a Civics Test to meet graduation requirements.

C-CORE POLICY REQUIREMENTS

Students should **must** have a minimum of 70% in core classes. (English, Math, Science, Social Studies, and Speech). Students who achieve less than 70% (“D”) will not be given core credit. Instead they will receive elective credit.

~~If a C-core course is a prerequisite for another course, the student will not be allowed to take the next course until he/she has achieved a 70% or better in the pre-requisite course.~~

~~Students normally will not be allowed to repeat a failed class from the same teacher during the same school year.~~

~~Students will not be allowed to retake C-core classes more than one time at Mt. Harrison unless approved by administration.~~

~~Taking Fine Arts classes, Practical Arts classes, or Performing Arts classes may satisfy the Humanities requirement.~~

~~At least one of the elective classes must be in a vocational area. Business and computer courses are also within the vocational area.~~

~~Students may have an “unofficial” copy of their transcript with 24 hours prior notice during school.~~

Scheduling:

~~A student is scheduled into three classes each quarter based on student needs using transcript evaluation. Schedule changes require a counseling conference prior to the second day of a quarter.~~

~~Students over the age of 18 must agree at the time of registration to abide by the “closed” campus policy.~~

~~Addendum to the current Minidoka Co. Schools Attendance Policy pertaining to students who attend Mt. Harrison High School.~~

~~It is the policy of Mt. Harrison High School that students will be in attendance 95% of the time. School hours are from 8:27 AM until 2:35 PM Monday through Friday. Mt. Harrison Jr./Sr. High School students have a 95% attendance requirement.~~

~~School Business: Students who are legitimately away from school during the day because of school sponsored activities must give teachers prior notice of the upcoming absence. These days will not be counted toward the 95% attendance policy.~~

ATTENDANCE

As per Minidoka County School District (MCSD) Policy 501.12, students are required to be in attendance 90% of the time.

Any student attending less than 90% will be required to appeal for credit. Guidelines listed below:

1. Appeals must be received within two weeks of the start of the following quarter
Failure to do so will result in credit being denied for those classes with excessive absences
2. Appeal letters must include the following:
Student's present grade level (9, 10, 11, 12)
Reasons for excessive absences
Reasons why student believes they should be granted credit
3. The appeals committee will meet and review the appeal to:
Approve credit
Assign make-up hours contract
Deny credit
4. The administration will meet with the student and/or parent.
5. The committee's decision may be appealed to the school board.

During the following quarter, if the student stays within the 90% attendance requirement, credit may be granted for the previous quarter and no make up time is necessary.

More specific information on attendance can be found in MCSD Policy 501.12.

Unexcused:

~~Truancy: This is an absence that is not authorized or legitimate in the opinion of the administration. Students who are out of their assigned classroom/area without a hall pass may be considered truant. Any absence which is not pre-cleared or of an emergency nature is considered to be a TRUANCY.~~

~~Any student who is absent from school without the knowledge and/or permission of his/her parent and the school administration will be considered TRUANT, and will be disciplined accordingly.~~

EXTENDED ABSENCE REQUEST

~~Students leaving for an extended period of time will need to fill out a form listing the days they will be gone, along with signatures from their teachers and get administrative approval. This form must be returned to the office prior to leaving. Students who wish to return to Mt. Harrison the following term will need to make arrangements with the school administration before the start of the new trimester.~~

EXCESSIVE ABSENCES HABITUAL TRUANCY

~~Excessive Absences Habitually truant~~ shall be defined as **exceeding the 90% attendance policy without appropriate documentation as identified in MCSD Policy 501.12. Parents will be notified when students are absent.** ~~receiving four trancies during the course of a single school year. This absence may occur with or without the knowledge of the parents.~~ Students who **exceed the 90% attendance policy** are habitually truant ~~may be expelled and will~~ **may** be referred to Juvenile Court ~~and/or the school may request the Idaho Transportation Department suspend a student's driver's license (Idaho Code 49-303A).~~ **for further action.**

MAKE UP WORK

Excused Absences: Students will be allowed two (2) days to make up any homework given on the day(s) of absence. Assignments, test, quizzes, and/or projects assigned before the day(s) of absence are due when the student returns to school or on the assigned due date. **School work should be completed prior to missing class for school activities.** ~~School Business: Work needs to be completed prior to the activity.~~

CHECKING OUT OF SCHOOL

If it becomes necessary for a student to leave school during the day, he/she must check out through the attendance office with parental/guardian permission BEFORE leaving school grounds. ~~Students who fail to follow this procedure will be considered truant.~~

ABSENCE VERIFICATION PROCEDURE

Parents should notify the school of a student's absence by phone at 436-6252 or by written notice.

~~Students who come to the attendance office after 8:27 a.m. and are late for class shall be marked tardy by the teacher.~~

~~Policy Number 501.12~~

~~Amended/Revised on May 16, 2011~~

~~Idaho Statute 49-303A denies the issuance of driver's license or instruction permit from the Idaho Department of Transportation to students who are habitually tardy.~~

TARDY VIOLATIONS PROCEDURES

~~A student is tardy if he/she comes to class during the first five minutes of class.~~

~~Every third tardy, in any given class, a student will receive an unexcused absence that will be added to the student's regular absences in each class the tardies accumulate. Absences due to tardy accumulation can be appealed to the appeal committee.~~

Classroom teachers are responsible for disciplinary action for their student's first three tardies. **in their particular class. Teachers will notify parent or guardian after third (3rd) tardy.**

Excessive tardies (over 5) may result in suspension. A fourth and fifth tardy in any class will result in an after school detention that will be assigned by the teacher.

~~Six tardy in any class will result in one Saturday School.~~

~~Seven or more tardies will result in two Saturday Schools or suspension.~~

~~Additional tardies will be referred to the assistant Principal and will result in additional consequences, which may include suspension, and/or expulsion.~~

EXPECTATIONS AND SCHOOL RULES:

All students are expected to behave in such a way that will allow themselves and others to progress toward their academic goals.

BEHAVIOR:

Mt. Harrison School Rules:

1. Be respectful, ~~not disruptive~~; be polite and kind to peers and staff.
- ~~2. Keep your hands, feet, and objects to yourself.~~
2. Come prepared to class, ~~with a pencil, pen and a notebook and text~~ and be ready to work.
3. Use appropriate language at all times.
4. **All school guidelines apply to riding busses and all school activities.**

~~*Each teacher has a set of administrative approved classroom rules and consequences necessary to maintain a positive learning environment.~~

Standard of MHHS Dress CODE Policy: Student

Mt. Harrison Jr./Sr. High School
Student Uniform Policy

~~Mt. Harrison Jr./Sr. High School is a uniform school for the purpose of student dress.~~

All students attending **MHHS** ~~Mt. Harrison Jr./Sr. High School~~ are required to wear the approved school uniform. The ~~approved~~ school uniform consists of the following:

1. An **MHHS** ~~Mt. Harrison~~ **purple** embroidered ~~three button~~ polo shirt (short sleeve or long sleeve); These are available for purchase **at Accurate Imprints in Rupert**. ~~Shirts are to be a designated Mt. Harrison solid school color purple only.~~ Shirts will have no other emblems or embroidery on them other than the official **MHHS** ~~Mt. Harrison~~ logo.
2. All students must wear ~~black pants~~ **Black, "Khaki Style" pants or dress "Slack"** with no pocket decoration. **No jeans, cargo, Capri, leggings, spandex pants or shorts are allowed.** Pants must be worn at waist level at all times. (Note: the waist is determined by the hip bone of an individual.)
3. All uniforms are expected to be clean, as are the students.
4. Belts must be the appropriate length and tucked through belt loops. Belt buckle designs, emblems, insignias, monograms must be school appropriate. No blue or red belts.
5. No dominantly colored blue or red shoes.
6. Accessory layering of clothing under the uniform shirt will be allowed. **with the exception of hoodies. All layering must be black, white, gray, or purple and it must be a solid color.**
7. All uniform clothing and accessory layer clothing must be in good repair, and must fit loosely, but not be (overly) baggy. Any part of the school uniform that is torn, faded, or

- altered must be replaced.
8. No hats, bandanas, headbands, or other head coverings will be worn in the building.
 9. Students who do not comply with the Mt. Harrison Uniform Policy may be sent home to change or suspended.
 10. Continued non-compliance of the Mt. Harrison Uniform Policy will result in removal from school.
 11. Only school color (purple) pullover hooded sweatshirt with logo allowed on the outside of the uniform.

Food and Drink:

Hot lunches are provided **available** at **MHHS** Mt. Harrison. There are three categories of payment; full price, reduced and free. Free and reduced applications are available from the office and lunchroom. ~~No charging is allowed and students are asked to pay with small bills or exact change. Students may pre-pay for any combination of future lunches. Money remaining on account and not used will be refunded.~~

~~Students may access the snack bar only during break times, before or after school. No food or drink allowed on or near the computer at any time. Water bottles are allowed in class. Students may be responsible for properly disposing of garbage, or privileges will be revoked. **Food and drink in the classroom are at the discretion of the teacher.**~~

~~Due to communicable diseases and illnesses, home baked food is not allowed. Only food purchased from a store or prepared at a business is acceptable outside of the daily school lunches.~~

No unsealed containers are allowed at **MHHS**. Mt. Harrison and if they are brought, they will be temporarily confiscated. The container may be picked up after school in the office. Any pop or beverage that is purchased from a store and brought to school must be kept unopened or sealed. A staff member must be present when one of these containers is opened. Any beverage that is not confirmed as being opened in the presence of an adult as mentioned above will be confiscated and kept to the end of the school day. **School staff may confiscate beverage containers. Law enforcement may be contacted if necessary, as per MCSD Policy 502.30.**

~~If a beverage is of a suspicious nature, the student should be referred to the principal and the beverage given to the office for evaluation. The resource officer or law enforcement may be contacted if the administrator finds the beverage to be suspect. The teacher or person referring the student shall write up a detailed discipline referral at this time as well.~~

Care of School, Books, and Equipment:

Students are responsible for any equipment or books issued to them. If the books are damaged or lost, the student will be expected to pay for the value of the lost or damaged book.

~~Students will not be called to the phone during class unless it is necessary as determined by the office personnel or administrator. Messages will be taken and delivered at an appropriate time to the student.~~

~~Classroom phones are not to be used by students during class time.~~

GENERAL GUIDELINES

Violation of general guidelines may result in disciplinary action at the discretion of staff and administration.

Public Display of Affection:

Inappropriate showing of affection **at MHHS or MHHS activities is not acceptable.** ~~in halls, classroom, or on school grounds will not be tolerated.~~ Violation could result in disciplinary action.

Closed Campus:

During lunch and break time the school campus is closed. This means that students will not be allowed to leave without prior approval from the office with proper approval from a parent/guardian. ~~for legitimate reasons.~~ Going out to lunch off campus is not a legitimate reason. ~~Sickness, court appointments, family emergencies are examples.~~

Vandalism:

Students causing or doing vandalism to the school building, premises or any ~~of the school property therein~~ will be subject to making restitution and may face further discipline. ~~for the damages as well as to have consequences for the misbehavior.~~ Law enforcement **may** will be notified.

Cheating:

Any student giving or receiving help in any exam, quiz, written work, or classroom project, will receive **a zero** ~~no credit~~ for that assignment. A second like occurrence will result in the student receiving **an F** ~~no credit~~ for the course. ~~This student can also be referred to the administration for further disciplinary action or suspension.~~

Profanity and Vulgarity:

~~Our district mission states that we will develop ethical behavior and personal responsibility. To that end everyone attending and working at Mt. Harrison will use acceptable language at all time.~~ Profanity **and vulgarity** in class, halls and on the **anywhere on school** grounds is not educational and is unnecessary. **is not acceptable.** Students who choose to use profanity and vulgarity while attending **MHHS Mt. Harrison** will be subject to disciplinary **action** ~~procedures.~~

Personal Vehicles Cars, Transportation, & Parking:

~~Transportation is provided for the program through the Minidoka County School District. Students interested in district transportation will be picked up and delivered at designated locations in Minidoka County. Please check with the transportation department for times and locations.~~

Student's vehicles must be parked in the **south** ~~designated school parking area/s.~~ Students **may not enter parking areas without permission during school hours unless they have checked out at the office and are leaving school grounds.** ~~will not be allowed access to their vehicles during school hours. If access is a necessity, a faculty member or school administrator must accompany or witness the student's access to the vehicle or contents therein.~~

~~The Minidoka County School District assumes no responsibility for the theft or damage to a student's vehicle while on school grounds. In an effort to protect your vehicle and other possessions, we ask students to not loiter in the parking area/s and to lock their vehicles.~~

~~Students, who cannot park in an acceptable manner in the school parking lot, will have their vehicle towed away at the owner's expense. One warning will be given.~~

~~Students are expected to drive carefully and responsibly on school property. Inattentive, reckless, or irresponsible driving on school grounds will not be tolerated. Violations of rules concerning the parking area(s) and driving behavior will result in the loss of driving privileges.~~

Personal Possessions:

Students are not to bring personal possessions to school such as skateboards, water guns, lighters, and/or matches, pagers, etc. ~~These articles are not deemed appropriate for a school setting.~~ **Prohibited Items brought to school will be confiscated. Parents or guardians may be notified. Items may be returned to a student, parent or guardian and returned at the end of the day. Continued violations may result in items being held until the end of the school year.**

Violations of this policy will result in the article being retained in the office and returned after school for a 1st offense. A 2nd Offense will result in a parent conference and the item being returned to the parent and with a 3rd offense the item will be held until the end of the school year or disciplinary action.

Sexual Harassment Policy:

~~The Minidoka County School District has a "sexual harassment policy. Therefore, U~~ **unwelcome sexual advances; requests for sexual favors and sexually motivated verbal or physical conduct are not acceptable and will not be tolerated as per MCSD policy 502.13.** ~~appropriate for the school environment and as examples of sexual harassment, will not be tolerated. (See Minidoka Co. Schools Policy Number 502.13 for policy and implementation.)~~

Search and Seizure:

While on school grounds, the administration and/or resource officers reserve the right to ~~both~~ search and seize any materials in violation of school policy **as per MCSD policy 502.61.** This search and seizure can include vehicles on school premises, backpacks, bags, purses, etc. This can be done at any time there is reason to believe a student may be in violation of school policy.

~~No prior warning is needed. Search warrants are not necessary to perform this action in a schools setting. Any violation of school policy exposed during a search will be disciplined accordingly.~~

Theft:

Any student caught stealing school property, property from teachers or staff members, or property belonging to other students will be subject to **appropriate disciplinary action and law enforcement may be notified.** ~~from the administration. Dependent on the severity and value of the item(s) stolen, the resource officer shall be contacted to pursue prosecution under state and federal laws.~~

Fighting:

Any student involved in a fight or physical confrontation on school grounds is subject to a school suspension discipline. Law enforcement will be notified. Fighting is an obvious disruption to the learning process in school and will not be tolerated at any time. If the investigation through the school administration/designee determines that there is sufficient cause that the initiation of the altercation is one-sided, the disciplinary action taken will be taken that is applicable.

Weapons:

Any student found to be in possession of weapon of any sort while on school grounds is subject to suspension and/or expulsion. Law enforcement and/or resource officer will be notified as per MCSD policy 502.41. Weapons found in personal vehicles on school grounds are the responsibility of the driver of the vehicle and in all circumstances of this nature, suspension will be in order. The use of any normally non-dangerous implement, such as a stone, table fork, board, stick, baseball bat, or the like, as a weapon shall come under the provisions of this section.

The "Gun Free School Act" prohibits the possession of a firearm of any sort on school property. Students found in possession of a firearm on school property or at any school-sponsored activity, will be immediately suspended from school for the amount of days as determined by school district policy and the administration. The District Discipline Review Committee (DDRC) Expulsion committee will receive a recommendation for expulsion and students expelled under the "Gun Free School Act" will not be allowed to return to school for a period of 365 days from the date of expulsion. (MCSD District Policy #502.42)

Drugs/Alcohol:

FIRST OFFENSE:

Students under the influence of or in possession of alcohol, drugs, controlled substances, related paraphernalia or tobacco (including smokeless or electronic cigarettes or look-alikes) on school grounds will be suspended from school as outlined below and law enforcement will be notified. Law enforcement and parents will be contacted immediately upon suspicion of the violation. The student will complete the following five requirements or the student will be recommended for expulsion. The duration of the expulsion maybe the remainder of the quarter, or if a maximum of 20 school days remain in the present quarter, the student may be expelled for the remainder of the current quarter plus the next quarter.

- a. The student will receive suspension for the next 2 to 5 school days. The Superintendent or the Board of Trustees may recommend (additional days.)
- b. The student will be ineligible for participation in all school-sponsored activities for the period of two weeks on the first offense. months from the day the student returns to school.
- c. The student will be prohibited from any school-sponsored activities for the remainder of the school year.
- c. The student and parent(s) will attend the district's parenting classes and provide verification of completion to the school district.
- d. The student will receive at the parent's expense, a professional substance abuse assessment conducted by a qualified substance abuse counselor made available during school hours and follow the recommendations thereof. A release of information to the school district is required.

SECOND OFFENSE:

Law enforcement and parents will be contacted immediately upon verification of the violation. The student will be recommended for expulsion from school for one quarter, if a minimum of 20 school days remain in the current quarter, the student may be recommended for expulsion for the remainder of the current quarter and the next quarter.

THIRD OFFENSE:

Law enforcement and parents will be contacted immediately upon verification of the violation. The student will be recommended for expulsion from school for two quarters.

Fighting:

Any student involved in a fight or physical confrontation on school grounds is subject to a school suspension. Fighting is an obvious disruption to the learning process in school and will not be tolerated at any time. If the investigation through the school administration/designee determines that there is sufficient cause that the initiation of the altercation is one-sided, the disciplinary action taken will be taken that is applicable.

Visitors:

Mt. Harrison students are dismissed from school at 2:35pm and students are not to be on the premises at the high school or middle schools including the schools in Cassia County. Students are allowed on the school premises if they are conducting school business that pertains to them such as enrollment or counseling services; however, students are to report immediately to the school office for direction.

Substitutes:

Our school is fortunate in having capable persons to help us whenever our regular teachers are ill or absent from school. A substitute teacher is an important visitor whose impressions of our school will be carried into the community. Let us be certain that we as students are quiet, and cooperative to the substitute. Substitute teachers have the same authority as regular teachers and should be treated accordingly. Discipline referrals from a substitute may result in discipline consequences from the teacher or office.

STUDENT BEHAVIOR & DISCIPLINE POLICY

STUDENT DISCIPLINE

It is the intent of the Mt Harrison High School administration to support teachers in the area of classroom behavior and student discipline. It is our belief that students must be responsible for all their actions while in attendance at school and school activities.

Students referred to the office for violation of school rules will receive appropriate consequences, which may include detention, in school or out of school suspension, community service, restitution, and/or expulsion. Any action by a student which violates any law or statute will be referred to law enforcement authorities for further action.

A hierarchy of consequences will apply to frequent or repeat offenders.

NOTE: Many teachers assign students to serve detention at lunch or after school for minor violations of classroom rules. Students who are assigned detention of this nature are expected

to serve the assigned time. Teachers may assign detention to students up to and including one hour of after school detention. All behaviors that need further discipline are to be dealt with by the principal or assigned assistant principal.

CLASSROOM DISCIPLINE

Each teacher has a set of classroom rules that are necessary to maintain a positive learning environment. Students who violate these rules may be warned, assigned after school detention at lunch or after school or sent to the office. Detention may be assigned up to one hour per teacher's discretion.

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

Inappropriate behavior may result in the following: after-school dDetention, in-school suspension, out-of-school suspension, Saturday School and/or expulsion. : Students may be assigned to Monday detention.

Saturday School: Students who are in violation of school policy leading to the assignment of Saturday School will be assigned as follows:

A minimum of 48 hours notice will be given.

Saturday School will run from 7:00 a.m. until 12:30 p.m. Students must arrive promptly at 7:00 a.m. as doors will be locked at this time. There will be no exceptions for employment inconvenience, prior commitments, etc.

The first failure to attend an assigned Saturday School will result in two days of in-school suspension (PASS Room).

Additional failures to attend Saturday School will result in a one day out of school suspension.

In-house Suspension/Positive Alternative to Student Suspension (P. A. S. S.)

Mount Harrison High School maintains an in-school suspension program which may be used by the administration to remove a student during a class if there is a need. The administrator may also assign with cause, a student to in-school suspension for a single period or a full day.

Suspension: Students who are suspended are not to be present at or be on the school grounds for any reason whatsoever, including all evening activities, until after the day following the completed suspension. Students who violate this rule will be subject to additional suspension from school.

MAJOR DISCIPLINE

Major discipline problems are referred to **administration**. assistant principal, principal or designee for possible warning, detention, suspension, referral to the District Hearing Committee, and or referral to Minidoka County School Board for expulsion. The procedure for handling major discipline problems is stated below. however, any step(s) may be skipped and action initiated at a subsequent step or suspension invoked if the seriousness of the problem warrants. Such is the instance of fighting. Upon the second offense of fighting, the student will be referred to the District Hearing Committee.

~~Step 1 Offense or first major offense~~

~~Administration will determine appropriate consequences. All major offenses will be handled per MCSD Policy and administrative discretion. Parent, guardian and/or law enforcement may be notified. The assistant principal, principal or designee will hold a personal conference with the student. This will result in a verbal warning or further disciplinary action.~~

~~Step 2 Offense or second major offense~~

~~Step one will be repeated and appropriate disciplinary action will occur.~~

~~Step 3 Offense or third major offense~~

~~The student will attend a Saturday School.~~

~~Step 4 Offense or fourth major offense~~

~~The student will be assigned two Saturday Schools or an in-school suspension. Parents will be contacted for conference with assistant principal/principal.~~

~~Step 5 Offense or fifth major offense~~

~~The previous steps may be repeated. Student could have up to 5 days of in-school or out-of-school suspension. Parents will need to come in for a conference. At this time the student will be put on a one major offense contract.~~

~~Step 6 Offense or sixth major offense~~

~~A student will be assigned 5 days out of school suspension and will be referred to the District Hearing Committee.~~

~~**DISCIPLINARY PROCEDURES FOR MAJOR VIOLATIONS OF SCHOOL RULES**~~

~~MAJOR violations of school rules are dealt with severely. Offenses of a MAJOR nature stay on the student's discipline record the entire school year and are not wiped clean at the conclusion of each quarter.~~

~~Two occurrences of major violations (with the exception of unexcused absences) in a single school year constitute grounds for expulsion from Mount Harrison High School.~~

~~**VIOLATION OF RULES RESULTING IN SUSPENSION OR EXPULSION**~~

~~Due Process will be utilized to address these serious problems:~~

~~POSSESSION OF WEAPONS: Mount Harrison has zero tolerance for students who bring weapons, including laser pointers, to school, or have in their possession at school, on the way to or from school, on school property, in school transportation vehicles, or at any school sponsored activities weapons or other objects/substances which are a threat to the health and safety of other students, staff members or visitors, or are a disruption to the educational process.~~

~~The possession of a firearm of any sort on school property is prohibited by Gun Free Schools Act. Students found in possession of a firearm on property or at any school sponsored activity, will be immediately suspended from school for those days permitted by law and referred to the~~

~~District Expulsion Committee for expulsion. Students expelled under the Gun Free School Act will not be allowed to return to school for a period of 365 days from the date of expulsion.~~

~~Additionally, any person found in possession of a weapon will be referred to law enforcement personnel for appropriate action.~~

PROHIBITION OF GANGS AND HATE GROUPS

Gangs, hate groups, and similar organizations or groups which advocate hatred or discrimination on the basis of race, color, religion, sex, ancestry, national origin or handicap are inconsistent with the fundamental values of the educational environment. The activities of such groups and their members are prohibited on school property and at all school sponsored functions.

~~Bullying, Coercion, Cyberbullying, Discrimination, Gang Activity, Harassment, Hazing & Intimidation *District Policy No. 502*~~

Bullying, coercion, cyberbullying, discrimination, gang activity, harassment, hazing and/or intimidation of students and/or employees is prohibited and will not be tolerated **as per MCSD policy 502.10**. Bullying, harassment and/or intimidation is generally characterized by aggressive or intentionally harmful behavior carried out over time in an attempt to exercise control over the victim. Cyberbullying is a digital form of bullying that utilizes any electronic communication device to convey a message in any format (audio, video, text, graphics, photographs, or a combination of these) that intimidates, harasses, or is otherwise intended to harm another individual. Coercion is using force or control to get another person to do something against their will that involves negative outcomes, behaviors, or emotions. Hazing is any act that is intended to cause humiliation, embarrassment, intimidate, demean, or endanger the mental or physical health of a person as a condition of membership to any district-sponsored group or organization. Gang activity includes wearing, possessing, using, distributing, banging, displaying or selling any clothing, jewelry, emblem, badge, symbol sign, gesture, codes, or other things that suggest gang membership. ~~Behaviors that are prohibited under *District Policy No. 502* include, but are not limited to,~~

~~physical abuse~~

~~verbal abuse~~

~~psychological abuse~~

~~intentional gestures or any intentional written, verbal or physical acts or threats against another that causes harm, damage to property, fear of harm or fear of damage to property~~

~~inappropriate touching (patting)~~

~~implied sexual favors~~

~~suggested sexual activity~~

~~verbal harassment, or~~

~~abuse that is gender oriented~~

~~Anyone who believes he or she has been a victim of bullying, coercion, cyberbullying, discrimination, gang activity, harassment, hazing and/or intimidation should report the alleged acts immediately to a teacher, counselor, supervisor, principal or the superintendent. Complaints will be investigated following the procedures of *District Policy No. 502*.~~

~~DANGEROUS & ANTI-SOCIAL BEHAVIOR (District Policy No. 502.18)~~

~~Students will receive up to 5 days suspension for bullying, fighting, gang activity, harassment, or any other dangerous or anti-social behavior, including hazing or initiations. Any further violation will be grounds for expulsion from school. If it has been determined that a criminal act has been committed the incident will be referred to law enforcement.~~

~~DISRUPTION OF SCHOOL~~

~~A student shall not disrupt (or encourage disruption) of school by use of violence, force, noise, coercion, disrespect, threat, intimidation, harassment, bullying, hazing, cyber bullying, discrimination, passive resistance, or/and other similar conduct. Students found in violation of this policy will be subject to discipline up to, and including Expulsion.~~

~~THEFT OR DESTRUCTION OF SCHOOL PROPERTY~~

~~A student shall not intentionally cause or attempt to cause substantial damage to valuable property of the school including defacing property of the school or of others, or steal or attempt to steal property of the schools or of others. Restitution may be sought under the laws of the State of Idaho.~~

~~ASSAULT ON A SCHOOL EMPLOYEE, STUDENT, OR OTHER PERSON~~

~~A student shall not intentionally cause or attempt to cause physical injury or intentionally behave in such a way as could reasonably cause physical injury to a school employee, student, or any other person at the school or at any school activity.~~

~~NARCOTICS, ALCOHOLIC BEVERAGES, AND/OR STIMULANT DRUGS~~

~~A student shall not possess, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind at school or at any school activity.~~

~~NOTE: Idaho State law prohibits the use of tobacco on public school property. This includes students, visitors, and school personnel, whether or not school is currently in session. Mount Harrison High School complies fully with this law.~~

~~BUS CONDUCT~~

~~Proper conduct by the students is expected and contributes to the safety of the pupil transportation program. Each passenger will maintain appropriate behavior while loading, riding, and unloading.~~

~~TRUANCY~~

~~Any student who is absent from school without the knowledge and/or permission of his/her parent and the school administration will be considered truant. Students who are out of their assigned classroom/area without a hall pass may be considered truant.~~

REPEATED SCHOOL VIOLATIONS

~~A student shall not repeatedly fail to comply with the expectations and rules outlined above or with the directions of teachers, teacher assistants, principals, or other persons of authority during school or a school sponsored activity.~~

MISCELLANEOUS

Throwing rocks, ice, snowballs or other projectiles that might injure others or damage property may result in suspension from school.

~~Under no circumstances is there to be hazing or initiation of students at Mount Harrison High School. Violations may result in suspension from school.~~

STUDENT USE OF ELECTRONIC COMMUNICATION DEVICES (ECD's) (MCS D District Policy No. 503.00)

The use of any electronic communication device (ECD), such as cell phones, pagers, USB drives, MP3 players, personal digital assistants (PDAs) or any other privately owned device that is used for audio, video or text communication in school will be governed by District Policy No. 503.00.

Students need to know that:

ECDs are allowed at school. ECDs must be kept out of sight, turned off or silenced, and may not be used during instructional time. The school will not take responsibility for damage to or the loss of any ECD. The use of ECDs for communication and/or entertainment during instructional time is prohibited in all District schools, **without teacher approval**. Any use of electronic devices which involves bullying, intimidation, threats, sexting or other like activity while at school is **prohibited**. **If a student violates this policy, the** ECDs will be confiscated and given to the principal. Only the student's parent or guardian may pick up the ECD with the student present. Prior to receiving the ECD, the student shall sign that he or she has read District Policy No. 503.00 and understands the consequences for future violations. Further **violations discipline** will be at the discretion of the principal.

Consequences for the Possession or Misuse of ECDs:

~~School authorities will not investigate lost or stolen devices.~~

~~Students who choose to bring them for use before or after school take sole responsibility for those devices.~~

~~At no time will an ECD be used at school to participate in illegal activities, disrupt the educational process or climate of the school or cause harm to another individual. will result in investigation, possible loss of the use of the ECD at school and discipline up to expulsion. The person responsible for taking away the ECD will turn the device over to the principal. The principal will inform the student's parent or guardian that the ECD has been taken away and whether it will be turned over to police. The ECD will be returned to either the parent or guardian.~~

~~First Offense:~~

~~Additional Offenses: ECD will be taken away and given to the principal. The principal will hold the ECD until a conference has occurred with the parent/guardian and student.~~

PROFANITY

Students need to be respectful of those around them and act responsibly. Use of profanity is unacceptable and students will be disciplined accordingly.

DRUG and ALCOHOL FREE WORK PLACE

The Minidoka County School District recognizes that the use of alcohol and other drugs and the problems associated with it are becoming increasingly commonplace in our society. The school district recognizes that, in many instances, a person's use or abuse of alcohol and other drugs can lead to the illness of alcoholism and other chemical dependencies.

The Minidoka County School Board is committed to meeting its legal and moral responsibilities to safeguard the health, character, citizenship, and personal development of students. It is recognized that certain offenses, including those of alcohol and drug abuse, are barriers to the positive development of the citizenry.

Therefore, the district will establish intervention teams within our schools for the purpose of helping those in need of assistance with drugs and/or alcohol problems. Seeking help from or referral to an intervention team for drug or alcohol abuse assistance shall not constitute a violation of school policy.

The board of trustees hereby notifies all employees and students of Joint School District No. 331 that the unlawful manufacture, distribution, sale, possession, consumption or use of any illicit drug or alcoholic beverage at the work place, on the Minidoka County School District premises, or on school assignment and/or activities is absolutely prohibited. The board further notifies all employees and students that to be under the influence of alcohol, drugs, or any intoxicating substance at the work place, on the school district premises, or on school assignment and/or activities is absolutely prohibited. Violation of these policies by any employees or student will be cause for disciplinary action up to and including termination or expulsion.

All employees and students are further notified that as a condition of employment or enrollment they are required to abide by this policy.

Compliance with this policy is mandatory

All employees and students must notify the Minidoka County School District of any arrest and/or conviction concerning a violation covered by this policy not later than five days after such arrest and/or conviction.

Disciplinary action for employees and students:

All employees and students in violation of this policy will be referred to local law enforcement authorities. Students' parents or guardians will be notified immediately.

~~Employees and students will be suspended from employment or school until a formal hearing before the local school board is held.~~

~~The local school board will make the final decision following the formal hearing.~~

~~The district will establish a drug and alcohol free awareness program to inform employees and students about the following:~~

~~The dangers of illicit drug and alcohol use.~~

~~The availability of drug and alcohol counseling and drug and alcohol rehabilitation and assistance programs.~~

~~The possible disciplinary actions for employee or student violations up to and including termination or expulsion.~~

~~Attendance and satisfactory participation in drug and/or alcohol rehabilitation programs may be required at the person's own expense.~~

~~Administrators and supervisors are to review this policy with employees and students annually.~~

Internet Policy:

Each student, and his/her parent or guardian, is required to read and sign the **District Appropriate Use Handbook, as per MCSD 502.97A.** ~~District Internet/Computer Use District Policy.~~

MHHS Mt. Harrison Day Care:

Mt. Harrison provides at a minimal fee childcare services for children of enrolled students. Information concerning cost, meals, and supplies about the daycare is provided at the office. If there are openings left after the student parent's needs are met, the daycare may be opened up to employees within the district who need childcare.

~~* Any person needing special accommodations to participate in school activities should contact the Mt. Harrison Jr./Sr. High School one (1) day prior to the activity at 1431 17th Street, Heyburn, Idaho 83336, telephone no. (208) 436-6252.~~

MINIDOKA COUNTY SCHOOL DISTRICT #331 2017-2018 CALENDAR

August

- 14 Registration, **MINICO** New Students
- 15 Registration, Elementary
- 15-16 Registration, Middle/High School
- 21 Orientation 6th & 9th Grade
- 22 **First Day of School**

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

- 4 Labor Day, No School
- 20 Mt. Harrison PTC 3:00-6:30 p.m.

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

- 5-6 Teacher In-Service, No School
- 25 Mt. Harrison 2nd Quarter Starts
- 26 PTC After School 3:30-7:30 p.m.
- 27 PTC 8:00 a.m.-12:00 p.m., No School

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

- 13 Teacher Workday, No School
- 14 Teacher In-Service, No School
- 15 2nd Trimester Starts
- 22-24 Thanksgiving Break, No School
- 29 Mt. Harrison PTC 3:00-6:30 p.m.

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

- 18-29 Christmas Break, No School

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

No Preschool on Fridays

January

- 1 New Year's Day, No School
- 2 Teacher In-Service, No School
- 15 Minico 2nd Semester Starts
- 18 Mt. Harrison 3rd Quarter Starts
- 25 PTC After School 3:30 - 7:30 p.m.
- 26 PTC 8:00 a.m.-12:00 p.m., No School

JANUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

- 14 Mt. Harrison PTC 3:00-6:30 p.m.
- 19 Presidents' Day, No School
- 26 Teacher In-Service, No School
- 27 Teacher Workday, No School
- 28 3rd Trimester Starts

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March

- 26-30 Spring Break, No School

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

- SAT Testing, High School, TBA
- 2 Mt. Harrison 4th Quarter Starts
- 27 Teacher In-Service, No School

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May

- 2 Mt. Harrison PTC 3:00-6:30 p.m.
- 23 Mt. Harrison Graduation
- 24 Minico High School Graduation
- 24 Last Day for Preschool
- 28 Memorial Day, No School
- 30 Last Day for Kindergarten
- 31 **Last day of School, 1:00 Dismissal**

MAY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 1 Teacher Work Day

LEGEND:	
	Highlighted Dates Indicate "No School"
	Indicates Early Release, 1:00 Dismissal

Changes may occur, pending Legislative actions
Excessive emergency closures may necessitate a change in the Spring Break
171 Student Instructional Days