

REGULAR BOARD MEETING MINUTES

May 14, 2018

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:01 PM at the Dover-Eyota High School Media Center in Eyota, MN. Other members present: Don Andring, Julie Austinson, Andrea Lehnertz, Linda Nelson, Todd Peterson, Matt Wrubel, Supt. Mike Carolan, and Student Member Anna Sachs. Absent: none. Also in attendance were Principal Dr. Jeanne Svobodny, Principal Todd Rowekamp, Assistant Principal/Activities Director John Ostrowski, Curriculum Director Assistant Nick Truxal, Business Manager Gary Betcher, District Office Assistant Laura Berndt, student Lexi Schaefer, student Kayla Price, student Lindsey Hansen, and student Treyton Thesing, Corey Stephans, Jenny Stephans, Jennifer Thesing, Katie Kellen, Dominic Kellen, Chris Thesing, Tom Flaig, and Mary Poley.

The Pledge of Allegiance was recited.

Approve the Amended Agenda

Chair Pagel advised of these additions: resignation of Jill Magnuson as Varsity Dance Team Coach; \$300 donation from Whitetails Unlimited to the Trap Team.

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

No visitors wished to address the Board.

Board Meeting Minutes

A motion was made by Member Lehnertz, seconded by Member Peterson, and carried unanimously to approve the April 9, 2018 Regular School Board Meeting Minutes.

Consent – Approve Regular Bills and Special Bills

A motion was made by Member Lehnertz, seconded by Member Peterson, and carried unanimously to approve the Regular District Bills totaling \$307,295.34, and Special District Bills totaling \$133,139.36.

Approve the Treasurer's Report

A motion was made by Member Wrubel, seconded by Member Peterson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,537,263.95, and April electronic transfers.

RECOGNITIONS

Principal Todd Rowekamp recognized Work Skills team students Kevin Coppock, Jon Ruiz and Zach Hall and teacher Sara Smith. On April 25, these students represented Dover-Eyota at Work Skills Challenge Day, which offered real life experiences and skills for after high school. The D-E Team took first overall, and Zach Hall took second individually in interviewing, and third in general knowledge.

Principal Rowekamp also recognized students who participated in the MSHSL Section 1A Visual Arts Competition. DEHS had several students represented at the competition, including Jordan Peda and Grace Harvey, who both earned Superior ratings for their artwork.

Principal Rowekamp further recognized members of the Trap Team, and Trap Team Coach Chad Ohl. Principal Rowekamp introduced eighth grade student and Trap Team member Treyton Thesing, who was the first D-E team member to break 50 consecutive targets. The D-E Trap Team, said Principal Rowekamp, was in its third year, and organized by volunteer coaches. The program, he continued, was "fantastic." Coach Ohl addressed the Board, and said that 5 D-E boys and 5 D-E girls were currently in the top 25 of their Conference. The team would go to state in June. Coach Ohl also showed the new Trap Team vests, purchased with fundraising money, and invited all to watch the team practice at the Clubhouse.

Elementary Principal Dr. Jeanne Svobodny then recognized retiring staff members Sheri Crowson, Peggy Swenson, and Bridget Skrukrud, who have been very involved in school activities and organizations. Principal Svobodny said that Mrs. Crowson had served on several committees and in multiple leadership roles, in addition to serving on the Crisis Team. Principal Svobodny said that Mrs. Crowson was a former teacher's union President, had worked with many student teachers, and mentored many beginning special education teachers. Principal Svobodny also relayed that Mrs. Swenson had run elementary concessions, been the Parents and Teachers Together Teacher Representative, been very involved with Summer Arts Camp, and much more. Mrs. Swenson, continued Principal Svobodny, had also worked with many student teachers, and mentored many beginning teachers. Principal Svobodny said that Bridget Skrukrud was a long-time staff member who did a "great job" as the former School Age Child Care Co-Coordinator, and has been a reliable and positive presence in the Title 1 and Special Education Departments. Principal Svobodny said that these staff members would be missed, and that the District wished them well on their next adventures.

Supt. Michael Carolan recognized the band students and their instructors for an “amazing” concert. Supt. Carolan said that the District is “fortunate to have so many talented kids,” and that the concert was a positive reflection of the students and their instructors.

Chair Pagel then recognized and thanked graduating Student Board Member Anna Sachs, and presented her with a token of appreciation from the Board.

CABINET COMMUNICATIONS

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High School Principal – Principal Rowekamp shared the following: 1) The Crisis Team had met to review emergency procedures. The District had worked with the Minnesota Safety Center on plans, and would hold a tabletop exercise in the future. Principal Rowekamp said “we are learning a lot,” but also said that there were “changes we can make within that approach to get more prepared, and knowledgeable;” 2) This was the first year that Prom’s Grand March was in the gym, and the first year students chose to have the dance in the gym. Both went extremely well, but not without hard work and contributions from students, parents, and staff.

Activities Director/Middle School Principal – Activities Director/Middle School Principal John Ostrowski shared the following: 1) On May 8, DEHS hosted the Section True Team Track and Field Meet for the first time. A total of 15 schools, and approximately 800 students, participated. Spectator numbers were down due to inclement weather. School staff planned ahead to ensure parking was not a problem; 2) Middle School Track and Field Day was Friday, May 18; 3) Middle School Awards Day was Tuesday, May 22. This year, notifications were sent to parents via email for the first time. Peter Schuneman, of PocketWatchPhoto, would be the guest speaker.

Elementary School Principal – Elementary Principal Dr. Jeanne Svobodny shared the following: 1) Staff have been reflecting on Response Team work. This school year, 28 students were referred to the Response Team (18 students in kindergarten through second grade, and 10 students in third through fifth grade). Of those students, nine were tested and identified as special education students. Next year, the Team would work to clarify the referral process; 2) Interviews were taking place to fill open positions. A special education teacher has been hired, and current second grade teacher Terry Sinn will fill the open fourth grade position. Applications are now coming in for the second grade position left open by Ms. Sinn; 3) The Fifth Grade Musical, “Let’s Hear it for Our Heroes,” was Thursday, May 17; 4) The annual Luau was Friday, June 1; 5) The elementary school was the May sponsor for the Eyota Food Pantry.

STUDENT BOARD MEMBER COMMUNICATION

Student School Board Member Anna Sachs shared the following: 1) Grand March, Prom, and Post Prom went well in the gym; 2) DEHS FFA members attended the State Convention. FFA member Liberty Onsager earned 14th place in state for Horse Judging; 3) The Band Concert was emotional for seniors but went well; 4) The Choir Concert was Wednesday, May 16; 5) AP English students went to a Guthrie play in Minneapolis on May 10; 6) Finals were coming up.

REPORTS

Model UN

Model UN President Lexi Schaefer, Model UN Vice President Kayla Price, and Model UN Secretary Lindsey Hansen spoke about Model UN, and thanked the Board, school administrators, and the D-E Eagles Foundation for their support. The students shared that Model UN helps participants develop research, debate, and public speaking skills. Ms. Price said that the experience has sparked her interest in politics, and has “changed her life for the better”. This year, students attended the Model UN Conference in Minneapolis, which was the largest to date, with over 700 students in attendance.

Baseball/softball field update

Health/PE/DAPE Teacher and Softball Coach Ryan Scheevel and Assistant Baseball Coach Brian DeFrang updated the Board about their efforts to pursue softball and baseball field renovations. They previously addressed the Board regarding the conditions of the softball outfield, and both the baseball outfield and infield. Mr. Scheevel and Mr. Ostrowski had gathered some quotes for the work, which would include irrigation, leveling/sodding or seeding, and installing a baseball grass infield. To host sub-section games, teams must have a grass infield, which the District currently doesn’t have. Mr. Scheevel said that the desired work would cost approximately \$55,000 - \$60,000. Mr. DeFrang had started raising funds, and they have already secured at least \$12,000 in grants and donations to help with the project, but having more concrete numbers and guidance from the Board would be helpful when soliciting additional donations/ pursuing grants. To have the field playable by next spring, work would need to begin no later than this August. Many contractors were already booked and busy with projects. Mr. Scheevel and Mr. DeFrang asked the Board for guidance, and the Board concluded that the matter could be discussed at the Building and Grounds Committee meeting, scheduled for May 15. Supt. Carolan would relay any Committee recommendations/requests to Mr. Scheevel and Mr. DeFrang. Chair Pagel thanked Mr. Scheevel and Mr. DeFrang for their efforts.

First Reading of Policies Requiring Annual Review

There were no changes; the Board would revisit the policies again in June.

OLD BUSINESS

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Approval of Final 2017-18 Revenue & Expenditure Budget

After review, a motion was made by Member Wrubel, seconded by Member Peterson, and carried unanimously, to approve the Final 2017-18 Revenue & Expenditure Budget (Attachment A).

Second Reading and Approval of Wellness and Visitor Policies

A motion was made by Member Peterson, seconded by Member Austinson, and carried unanimously, to approve 533 Wellness Policy and 903 Visitors Policy.

Second Reading and Approval of Therapy Dog Policy and Therapy Dog Form

A motion was made by Member Wrubel, and seconded by Member Nelson, to approve the 930 Therapy Dog Policy and the 930 Therapy Dog Form.

Member Peterson noted that he was still concerned about students with allergies, and the possibility that other people might want to bring in other types of therapy animals (not just dogs.) Supt. Carolan discussed the differences between a therapy animal and an emotional support animal. A therapy dog would have a trained handler, and its movement in the building(s) would be defined/restricted. Member Austinson felt that the Board could control which types of animals would be allowed. Member Lehnertz said that there were already students with other severe allergies at the schools, and that staff manages their needs well. Supt. Carolan noted that there was not much guidance available from outside sources on this topic, but that the District had researched the issue and crafted a custom policy to the best of their ability. Member Austinson stated that she wants a policy that would be followed and enforced. The Board agreed that this policy could be reviewed regularly, and updated when needed. (The policy currently states that it would be reviewed annually; however, the Board could review and update it at any time they chose.)

A roll call vote was taken with the following voting in favor: Andring, Austinson, Nelson, Pagel, Lehnertz, and Wrubel. Those voting against the same: Peterson. The motion carried 6 to 1.

Final Approval for Band Trip to DuPage County, IL

A motion was made by Member Andring, seconded by Member Lehnertz, and carried unanimously, to give final approval for the Band Trip to DuPage County, IL.

NEW BUSINESS

Grant Diplomas to the Class of 2018

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously, to grant diplomas to the Class of 2018 members who have met all requirements (Attachment B).

Let Bus Bids

A motion was made by Member Lehnertz, seconded by Member Wrubel, and carried unanimously to let bus bids.

Annual Resolutions for the Transfer of Funds

In the past, two separate transfers of \$10,000 each were made (one from ECFE into School Readiness, and one from CE into School Readiness.) Business Manager Gary Betcher advised the Board that these transfers were not included in the preliminary, nor revised, budgets for 2017-18 or 2018-19, and recommended that the Board consider not making these transfers this year. Chair Pagel asked for a motion, and none was offered. No action was taken.

Consent – Approvals

A motion was made by Member Peterson, seconded by Member Nelson, and carried unanimously to approve the annual renewal of Supt. Carolan as the Authorized User to the MDE Security Website, the Agreement to Purchase Education Services from HVED, and the District Management Plan for Lead-in-Water.

Consent – Accept Resignations, Approve New Hires, Accept Donations

A motion was made by Member Nelson, seconded by Member Wrubel, and carried unanimously, to:

Accept resignations: LORA ALLEN as Prom Advisor; KAREN SCHULTZ as MN Honor Society Advisor; SILKE HORIHAN as Grade 4 Instructor at the end of the school year; and JILL MAGNUSON as Varsity Dance Team Coach;

Approve new hires: PETER DODDS as Teaching & Learning Specialist; KIRSTEN SHAPPEL as Special Education Instructor, beginning fall 2018; BARB KINGSLEY as Elementary Summer Library Supervisor; and Targeted Services Summer School Instructors GRETCHEN BRINKMAN, CHRISTINE KOBBS, and NICOLE EINSMAN;

Accept donations: \$161.51 from KWIK TRIP PATRONS; and \$300 from WHITETAILS UNLIMITED to the Trap Team.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) Matthew McKay would attend the upcoming Mini-Retreat. The Mini-Retreat agenda might change (contact Supt. Carolan with questions/additions); 2) Radon testing was completed this spring;

3) Lead-in-water testing would be done in the fall; 4) There was a recent AED training with staff and members of the Eyota Volunteer Ambulance Service. Supt. Carolan extended thanks to the Ambulance crew for their help with the training; 5) Negotiations were coming up with the principals. A tentative negotiations date had also been set with Teamster;. 6) There would be a Buildings and Grounds Committee meeting on May 15. They planned to discuss the bus garage, and would also discuss the baseball/ softball fields. Supt. Carolan said that he appreciated Mr. Scheevel and Mr. DeFrang's efforts, and said, "They are obviously passionate about safe and quality fields." Supt. Carolan added that it's also important to consider all the information, and how things fit into the District's short and long-term plans; 7) Supt. Carolan passed around a Chromebook, and said that he was exploring the possibility of purchasing six more, so each Board member could use their own for Board business; 8) Member Lehnertz asked if Supt. Carolan had heard anything about the roundabout construction on Highway 42 and County Road 9 interfering with bus routes. Supt. Carolan replied that he hadn't heard anything about it, but that he would check in with Transportation Director Dustin Pagel.

Board of Education Committee Reports & Communication

Andring – 1) Negotiations were coming up; 2) During a recent snowstorm that hit later in the day, some buses were late getting home, and parents were not able to reach anyone at the bus garage to find out where their children were. Many school secretaries/other employees had left by this time.

Austinson- 1) Congratulations to the Class of 2018; 2) Herself, Member Andring, and Member Peterson all wanted to attend graduation/hand out diplomas. They would figure out a plan.

Lehnertz – 1) Thank you to Student Board Member Anna Sachs for her service. "It was a pleasure to have her"; 2) Congratulations to the Class of 2018; 3) Congratulations to the band students and instructors for an excellent concert; 3) She would have a future update after the Curriculum meeting.

Nelson – 1) Congratulations to the Class of 2018; 2) Peggy Swenson, and all the retiring staff members, will be greatly missed.

Peterson – 1) It will be a busy week with negotiations and the scholarship distribution meeting; 2) Congratulations to the Class of 2018.

Wrubel – 1) He regretfully had to miss a few crisis meetings, but looks forward to following up and hearing more about them; 2) He looks forward to learning about the upcoming negotiation process; 3) Congratulations to the Class of 2018; 4) He attended the band concert, and was especially impressed with the student mentorship program; 5) He encouraged the Buildings and Grounds Committee to consider the baseball/softball field proposal.

ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Wrubel, and carried unanimously to adjourn the meeting at 8:59 PM.

Julie Austinson, Clerk
Lb

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DOVER-EYOTA PUBLIC
Independent School District #533

2017 - 2018
REVENUE & EXPENDITURE BUDGET

REVISED
May 14, 2018

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$10,724,462	\$10,785,804	(\$61,342)
<i>Unassigned</i>	<i>\$9,816,067</i>	<i>\$10,027,414</i>	<i>(\$211,347)</i>
<i>H & S / Integ. / Unemp.</i>	<i>\$24,140</i>	<i>\$36,905</i>	<i>(\$12,765)</i>
<i>Long Term Facility Maint.</i>	<i>\$313,493</i>	<i>\$179,875</i>	<i>\$133,618</i>
<i>Oper. Capital</i>	<i>\$224,386</i>	<i>\$188,697</i>	<i>\$35,689</i>
<i>Restricted / Assigned</i>	<i>\$346,376</i>	<i>\$352,913</i>	<i>(\$6,537)</i>
FOOD SERVICE	\$609,000	\$708,685	(\$99,685)
COMMUNITY ED.	\$394,000	\$409,195	(\$15,195)
<i>Reserved - CE</i>	<i>\$178,827</i>	<i>\$179,239</i>	<i>(\$412)</i>
<i>School Readiness</i>	<i>\$177,839</i>	<i>\$195,049</i>	<i>(\$17,210)</i>
<i>EC Family Ed.</i>	<i>\$35,515</i>	<i>\$31,582</i>	<i>\$3,933</i>
<i>Undesignated</i>	<i>\$1,819</i>	<i>\$3,325</i>	<i>(\$1,506)</i>

CLASS OF 2018

V is Valedictorian
S is Salutatorian

Blake	Charles	Badker	Jordan	Andrew	Peda
Dominique	Dimitri	Berndt	Caleb	Joseph	Peter
Alexander	John	Bushman	Elizabeth	Diane	Peterson
Riley	Michael	Carlson Lovejoy	Tucker	David	Peterson
Turner	Ray	Childs	Jenna	Marie	Rasmussen
Lukas	James	Courson	Madalyn	Grace	Reilly
Reed	James	Erickson	Riley	James	Rieke
Hunter	Anton	Fink	William	George	Ristau
Noah	Allen	Friedrich	Kadi	SuAnne	Rubow
Kaitlynn	Hope	Gaddis	Miranda	Mable	Ruechel
Tanner	Fenton	Garity S	Jose	Antonio	Ruiz
Hailey	Joy	Geiger	AnnaMarie	Angell	Sachs
Shauna	Mae	Haag	Kasandra	Jo	Sanders
Samantha	Jewel	Hajek	William	John	Schmidt
Zachary	Ryan	Hall	Griffin	Dean	Schmit
Rachel	Elizabeth	Hallett	Payton	James	Schott
Bradley	Wayne	Halvorson	Jeffrey	Daniel	Schuster
Ty	Murray	Hanenberger	Jonathon	Paul	Scofield
Angel	Audrey Marie	Hanson	Ethan	James	Seibert
Shae	Terese	Hanson	Brooke	Leign	Smith
Grace	Marjorie	Harvey	Annastasia	Marie	Stellpflug
Madelyn	Rose	Heinzelman	Hanna	Lynn	Sveen
Sarah	Mae	Helmoski	Caleb	Bernie	Trogstad
Thomas	Paul	Helmoski	Matthew	Robert	Upton
Spencer	Jay	Irhke	Heidi	Therese	Uthke
Annika	Jean	Juenemann	Amy	Lee	Vehrenkamp
Grace	Elizabeth	Keefe	Kylie	Louise	Ver Kuilen
Ryan	Joseph	Kildahl	Brooke	Rose	Wehseler
Bowdrie	Gordon	Kimery	Kaylee	JoAnna	Wendt
Avery	Presley	King	Abigail	Mae	Williams
Benjamin	Harold	Kossman	Daniel	James	Williams
Brandon	Dale	Krukow	Arisa	Renee	Wilson
Emily	Ann	Kullot	Valorie	Ann	Ziemer
Abbe	Grace	Lacey			
Alyssa	Marie	Lewis			
Carson	Dean	Long			
Michael	Mackenzie	Lovett			
Connor	Neal	Martin V			
Derek	Evan	Miller			
Austin	Quinn	Nelson			
Lucas	Ray	Newman			
Joshua	Lane	Norenberg			
Liberty	Rose	Onsager			