

**Facilities Committee Meeting
Unit Office Board Room
June 11, 2014
5:30 p.m.**

Members Present:	Beyers, Foor, McLeod
Members Absent:	No
Superintendent Present:	Yes
Asst. Superintendent Present:	No
Facilities Director Present:	Yes
Visitors:	None

Meeting was called to order at 5:30 p.m. by Chairman, Bill Beyers

Minutes of the March 26, 2014 meeting were approved and signed on a motion by Foor and second by McLeod.

OLD BUSINESS

Plans for Jefferson Middle School

Dr. Lett and Lori have discussed possible options with a few ROE's and local schools. No real action has been taken at this time. Dr. Lett elaborated on some of the discussions he had with various ROE's, districts, vocational schools. Dr. Lett said there would be future discussion with the Village of Tower Hill as well. Dr. Lett assured the committee that once the move is done, we will concentrate on developing a transition plan for the buildings.

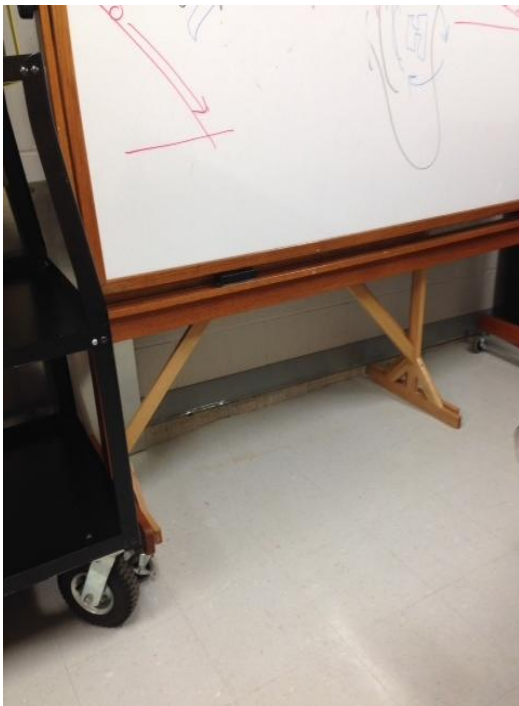
NEW BUSINESS

Individual Building updates:

High School

TC Masonry has begun the main hallway tile repair. As of Wednesday, new tile was already being glued down. They should start on the concrete work behind the bleachers next week, as well as repairing the small cracks at different places throughout the high school.

It was reported that in the ticket booth (across from the main office), the floor caved in due to a heavy load of floor wax stored in that area. Lori reported that she had been in contact with the architects, and that the district maintenance staff will shore up the floor, bracing it back level. Clint Foor asked if it would be easier to simply remove the floor and just take it down to the concrete level. Lori said she would follow up with the maintenance staff to investigate that possible solution. The room is currently locked and not being used for anything. This will get repaired prior to school starting.



Another issue at the High School that is currently being investigated is a leak into the girls' locker room on the north side of the High School. The architects are scheduled to come down to assess where the leak is coming from---roof or subsurface. The leaks have been noticed when there has been an excessive amount of rain/melting snow. Lori will follow up after the architects come down to look at the issue.

Jr. High School

With the move in full swing, there are several projects taking place at the Jr. High preparing for the incoming 6th grade classes:

Room 12 is being divided into two separate classrooms. The district maintenance staff is constructing the divider wall, with the direction of the district architects. There will be Hilton's and Dailey work required for this project because the fuel shut off has to be capped off, moved, and fuel line and electricity run to the opposite end of Room 12.

The oven/stove/half wall area in the art room will be removed to create a more open & efficient classroom area. District staff will care for this work.

With the extensive amount of computer equipment to be moved, several hours of electrical work will be required by Dick Dailey.

During the recent dance recital, the bank of lights in the auditorium was not functioning. Brent Lighting from Springfield came down to assess the problem. It appears that the system may have been hit by lightening. Brent Lighting is getting a quote prepared and will email to Lori. The insurance carrier has been contacted to make them aware of a possible insurance claim.

The HVAC System, in conjunction with the controls software and the Simplex fire alarm panel will need to have some updates in the near future. With the age of the panel and the software, there are compatibility issues that come up from time to time. Dr. Lett suggested that we might need to get Honeywell and Johnson Controls, or similar company involved to resolve the issues.

Lincoln

The summer crew is ahead of schedule on the move from Lincoln to Washington. All of the classrooms have been moved. All of the computer equipment, with the exception of smart boards, has been moved to Washington.

Lee Austif started the floor tile removal and preparation for the new floor in both Lincoln AND Washington this week. We are on schedule to begin the new floor application during the week of June 16th.

Washington

Hilton's installed the new tankless hot water heater during the week of June 4th. This project is part of the maintenance grant.

As with Lincoln, the gym floor work is on schedule.

TC Masonry will move to Washington School for the exterior brick/tuck-pointing work after finishing at the High School. As you will recall this exterior work is part of the maintenance grant.

Prep Program Playground Equipment

Lori skipped down to this item on the agenda since discussion was on the Washington School summary.

The Taylorville School District, using grant funds for the Prep Program, has purchased some playground and outside storage facilities to be housed at Washington Elementary for the Prep students. The storage shed is an 8 x 12 unit that will hold the riding toys and other equipment that was housed inside the school building. This unit is placed on the concrete area, on the southwest corner of the building. The grant funds also purchased a 16' x 15' playground center (see picture below) to be placed on the grounds of Washington School. They will also purchase the playground mulch and bordering necessary to surround the equipment safely. The Pana School District will be responsible for fencing to surround this playground equipment.



2015-2016 Projects

Dr. Lett and Lori wanted to bring to the Facilities Committee a couple of future projects that probably need to happen in the summer of 2015 and/or 2016. The first project is to have the stairwells at the High School retread by a professional installer. Through the years, the maintenance staff has done a great job of replacing and repairing where needed, but there are enough different repairs throughout the building that Dr. Lett feels like it would be nice to get them all the same color and to make sure they are all up to safety code.

The other building project that will be needed in the next couple of years is the exterior painting of the High School. The committee thought it was probably 2005-2006 when it was last painted. Lori will research that information to begin to build a plan.

OTHER BUSINESS/COMMITTEE CONSIDERATIONS

Louis Marsch, Inc.

Lori met with Greg Jacinto of Louis Marsch, Inc. He walked/measured 8th Street in front of Jr. High/Sr. High area that is deemed school property. To oil & chip from the east entrance of the north parking, around the curve and west to Wilson/Sunset intersection, plus the delivery of 3 ton of road pack, the total cost would be \$8,120.79. The district's summer maintenance crew would actually fill the potholes with the delivered road pack, and then Louis Marsch would do the oil & chip work. On a motion by Foor, with a second by McLeod, the facilities committee agreed to move forward with Louis Marsch's proposal.

Lake Land-Western Region Center

Dr. Lett reported that the lease is up for renewal July 1, 2014. After a lengthy discussion of the transition of the adult education program to Lake Land, and Lake Land College's future plans for this facility, and looking at the Pana School District's expenses for this facility, it was recommended to approach Lake Land with a 5-year renewal, with the same monthly lease amount of \$750. Dr. Lett will update as the renewal takes place.

Next Meeting Date & Time

The next meeting is tentatively set for Wednesday, September 10, 2014 at 5:30 p.m. in the Board Room of the Unit Office.

Adjournment

With no further business, a motion was made by Foor, and seconded by McLeod to adjourn at 6:55 p.m.

Member

Member