

**MSHSL Foundation  
FORM B Grant Request Categories  
School Year 2018-2019**

Each year the MSHSL Foundation Board meets to address the focus for grant requests from member schools and related conferences or regions. The **2019 focus is for three specific areas:**

- ① Leadership Initiatives: such as WHY WE PLAY or related programs
- ~~2.~~ Safety: such as AEDs, concussion training/evaluation, etc.
- ~~3.~~ Transportation that reduces barriers to participation. This DOES NOT include normal transportation to and from athletic or fine arts competition

✓ Requests for items identified in Appendix A will not be considered by the Foundation Board.

✓ The MSHSL Foundation Board of Directors may approve other requests as determined by the Foundation Board of Directors at any regularly scheduled meeting.

<b>FORM B MUST BE SUBMITTED NOT LATER THAN FEBRUARY 1, 2019</b>
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**GRANT APPLICATIONS MAY BE SUBMITTED IN SUPPORT OF EDUCATION-BASED ATHLETIC OR FINE ARTS ACTIVITIES.**

**FORM B - SEMINARS OR TRAINING OPPORTUNITIES:**

- ① Training sessions for coaches/students/member school personnel regarding WHY WE PLAY or similar leadership initiatives.
- ~~2.~~ Health and Safety Education such as *Anyone Can Save a Life*, concussion training/evaluation, care and prevention of injuries, etc.
- ~~3.~~ Transportation that prohibits barriers to participation. **The specific barrier(s) must be clearly identified and fully explained.** This category MAY NOT include normal transportation to and from scheduled school contests/competitions. Such requests will not be funded.

1. Describe (1) your request (see Appendix A on page 6), (2) the amount requested (see Appendix B on page 7), you must submit a **DETAILED LINE ITEM BUDGET SPECIFIC TO YOUR REQUEST**, and (3) your timetable for completing the project. THE REQUEST WILL NOT BE REVIEWED UNLESS SUBMITTED PER THE DIRECTIONS IN APPENDIX A and B. Additional pages can be attached to this request if necessary.

With the transition to the Lake Conference for 2019-2020 Butte High School is requesting Foundation Grant Dollars to renew our commitment to the "Why We Play" Training. We are seeking financial support to provide appropriate resources to coaches and participants. 3 coaches meeting Spring 2019. Initial meeting in Lake Conference in May. Monthly Coaches/Participants meetings 2019-2020

2. Describe how the funds requested for the identified project furthers the stated mission and primary goal(s) of the MSHSL Foundation AND the mission and goals of your school district as identified by your school board.

Why We Play training is part of the mission & focus of the Minnesota State High School League The Lake Conference

3. Are there any other similar programs that serve the same geographic area and groups of people identified in question number one (1) above? If the answer is, "Yes", please explain the relationship between the two programs. If the answer is, "No", please continue on to question number five (5).

The relationship between the Lake Conference student leadership event, Top 20 Training will support the training we are trying to initiate on a broader scale w all of our BHS participants & BHS Activities Staff.

4. List other actual or proposed sources for funding of the project, including the amounts of the other requests and commitments from other entities. Indicate those sources from which commitments have been received with an asterisk.

Other commitments sought will likely support some of the items in Appendix A that are not part of this initial request to MSHSL Foundation Breakfast/T-Shirts

**FORM B**  
**Minnesota State High School League Foundation**  
**Application for Grant**  
**School Year 2018-2019**

**Mission Statement:** Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.

**Awarding of Grants:** The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size and geographic location to the extent possible.

**THE APPLICATION MUST BE SUBMITTED ELECTRONICALLY TO THE MSHSL FOUNDATION NO LATER THAN FEBRUARY 1, 2019. ALL REQUIRED INFORMATION MUST BE INCLUDED IN ORDER FOR THE APPLICATION TO BE CONSIDERED (see Item #6).**

Date of Application January 28, 2019

Buffalo High School  
Name of School/Organization

8019253  
Federal Tax ID Number

877 Bison Blvd.  
Street

Buffalo  
City

MN  
State

55313  
Zip Code

763-682-8100  
Phone

763-682-8118  
Fax

Please identify the SPECIFIC Amount Requested: \$ \_\_\_\_\_ (Maximum \$5,000.00)

**Since inception, the average amount approved has been \$2,000.**

⑤ If your School or School District, is submitting a grant request, please attach the following information:

- a. A copy of the MSHSL Foundation Board of Director's Resolution (see sample resolution on page 6) requesting funds from the Foundation as identified in your grant request OR a copy of the official minutes from the school board meeting when the grant request was approved.
- b. Line Item Budget (see sample line item budget on page 7).
- c. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review.

6. MSHSL Region Committees and MSHSL Athletic/Activity Conferences submitting a grant request must attach the following information:

- a. A copy of the IRS determination letter regarding exempt status or other evidence of exempt status.
  - b. A copy of the most recent Form 990 or Form 990T, if applicable, with all schedules submitted to the IRS and/or an explanation of the organization's fund balance, including restricted and non-restricted funds.
  - c. Overall organization budget, including a specific project budget indicating items for which MSHSL Foundation support is requested. You may attach a brief narrative explanation of the budget if necessary.
  - d. A list of the names of the Board of Directors or other governing body.
  - e. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review.
- This application will not be considered unless the entire application is submitted including all required attachments.
  - Please note that the MSHSL Foundation Board of Directors may request additional information regarding any proposal.

Thomas L. Bauman  
Printed Name of Person Requesting the Grant

tbauman@bhm.schools.org  
Email Address

  
Signature of Person Requesting the Grant

1/28/19  
Date Completed

**FORM B MUST BE SUBMITTED NO LATER THAN FEBRUARY 1, 2019.**

# FORM B

## RESOLUTION OF SCHOOL BOARD SUPPORTING FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District #877 School Board recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts to providing seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the ISD #877 LHM Schools School Board supports the District's application to the Minnesota State High School League Foundation for a **FORM B** grant.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk - Treasurer

A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.

### CHECK LIST

Have you:

- |  |   |  |
|--|---|--|
| 1. Described your request  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 2. Attached a line item budget (see Appendix B)                      | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 3. Signed the application  | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 4. Attached a Resolution of School Board Support                     | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| 5. Attached all required information                                 |   |  |
| • Schools (see page 4, #5)   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| • Region Committee and Athletic/Activity Conferences (see page 4 #6) | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |

## APPENDIX A

The following items **will not** be approved by the MSHSL Foundation Board of Directors:

- ✓• Athletic Trainers
- ✓• Awards (i.e. trophy, plaque, medal, ribbon, trophy case, etc.)
- ✓• Banners
- ✓• Banquets
- ✓• Capital Expenditures (i.e. construction costs, equipment, helmets, reconditioning, pole vault pit, pitching machine, etc.).
- ✓• Club sports or non-League sponsored activities
- ✓• Computers (iPads)
- ✓• Food
- ✓• Hall of Fame
- ✓• Membership dues in organizations or registrations for State and National Conferences in organizations
- ✓• Resolutions not submitted with an application AND a line item budget
- ✓• Salaries or benefits
- ✓• Sixth grade participants in activities
- ✓• Start-up funding for MSHSL activities
- ✓• Student surveys
- ✓• T-shirts or similar apparel
- ✓• Two-way radios
- ✓• Uniforms/Choir Robes

**Other items similar in nature but not specifically noted above, may also be rejected by the committee.**

Appendix B  
MSHSL Foundation  
Form B – Lake Conference

Expenditure Line Item Budget:

Grant Request: Leadership training for student/athletes and the production of a video showing solidarity with the two new members of the Lake Conference so as to provide direction and leadership relative to student issues. The video would be made with the leaders from each of the seven schools.

Amount requested: \$3250.00

Itemized:

Leadership training speaker for each seasonal sport      \$2250

Video production and copies for each school      \$1000.00

**Total request      \$3250.00**

<b>Expenditure Line Item Budget:</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
Top 20 Training speakers for 3 meetings	3	\$750	\$2250.
Video production company – cameraman, editing of video, video copies	7 days	\$145	\$1000.
		<b>Total:</b>	<b>\$3250.</b>

**Timetable for completion:**      Training – May 2019  
Video – October 2019

**Application for funds from the Minnesota State High School League Foundation  
From the Lake Conference**

**Mission Statement:** It is the goal of the Lake Conference to set standards within our conference that reflect our belief that we are responsible and capable of showing respect, leadership and unity within our conference. With the addition of Buffalo and St. Michael Albertville, we believe that we need to promote our vision to our student bodies that we are now seven schools strong with a shared vision.

**It is with this belief that we are asking for help to accomplish our goals.**

**Our Constitution states:**

Section 3. The Goals of the Lake Conference™ shall be:

- A. Create and maintain a culture of mutual respect, trust, and cooperation based upon a common purpose.
- B. Provide an environment that is physically and emotionally safe for all participants.
- C. Establish competitive and compatible schedules for programs in academics, arts, athletics and activities.
- D. Establish Conference stability with a clearly defined process to manage change and resolve conflict.
- E. Promote high standards of ethics and achievement in all endeavors.
- F. Sponsor activities that promote sportsmanship, goodwill, recognition, success and self-esteem.

**As a conference, we have addressed these goals with faculty involvement, student involvement and school administration involvement.**

**Our Executive Board (principals of respective schools) works diligently to promote these goals through a variety of opportunities for various groups within the school systems. It is they who take responsibility to provide opportunities.**

**Our current Executive Board members:**

**Buffalo – Mark Mischke**

**Eden Prairie – Robb Virgin**

**Edina – Andrew Beaton**

**Hopkins – Doug Bollinger**

**Minnetonka – Jeff Erickson**

**St. Michael Albertville – Bob Driver**

**Wayzata – Scott Gengler**