

**MINUTES  
BOARD OF TRUSTEES  
WORKSHOP MEETING  
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
SEPTEMBER 8, 2025**

The Board of Trustees for the Clear Creek Independent School District met in a workshop meeting in the Boardroom at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on September 8, 2025.

**1. *Call to Order***

President Cottrell called the meeting to order at 5:00 p.m.

**2. *Establishment of a Quorum***

President Cottrell established a quorum.

Trustees present:      Jonathan Cottrell, President  
                                 Jessica Cejka, Vice President  
                                 Jeff Larson, Secretary (ABSENT)  
                                 Jay Cunningham, Trustee  
                                 Arturo Sanchez, Trustee  
                                 Jamieson Mackay, Trustee  
                                 Rebecca Lilley, Trustee

Staff present:            Karen Engle, Superintendent  
                                 Members of the Superintendent's Cabinet

**3. *Community Input***

No members of the community addressed the Board.

**4. *Action***

**A. *Consent Agenda***

Vice President Cejka moved to accept the consent agenda as presented. Members of the Board made comments. The motion carried unanimously.

1. Consider Approval of Human Resources Board Report

**B. Consider Approval of the 2025-2026 Internal Audit Plan**

Ms. Jennifer Eastin presented the Audit Plan to the Board. Members of the Board made comments. Trustee Mackay moved to accept the Superintendent's recommendation and approve the 2025-2026 Audit Plan as presented. The motion carried unanimously.

**5. *Information and Discussion***

**A. *Support Services Update***

Mr. Paul Miller, Assistant Superintendent of Support Services, and members of his Administration Team presented the update to the Board. Members of the Board made comments and had questions. Mr. Miller and his Administration Team answered the questions.

**6. *Adjournment***

President Cottrell adjourned the meeting at 6:08 p.m.

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Jonathan Cottrell, Board President

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Jeff Larson, Secretary

Date Approved: \_\_\_\_\_

*Minutes prepared by Greta McMahon*