

Mid-Valley Special Education Cooperative

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MEMO

TO: Executive Board

FROM: Matt McDonald, Director of Human Resources & Business

DATE: May 6, 2026

RE: Disposal Of District-owned Property

A RESOLUTION AUTHORIZING THE DISPOSAL OF COOPERATIVE-OWNED PROPERTY

WHEREAS, the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, Illinois (the "Board"), is authorized pursuant to the Illinois School Code (105 ILCS 5/10-22.8 and other applicable provisions) to dispose of personal property belonging to the Cooperative that is no longer needed for school purposes; and

WHEREAS, the Board has determined that certain items of personal property owned by the Cooperative are obsolete, surplus, or no longer necessary or useful for school purposes; and

WHEREAS, the administration has compiled a list of such property and recommended that it be disposed of in a manner consistent with applicable law and Board policy;

NOW, THEREFORE, BE IT RESOLVED by the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, Illinois, as follows:

Section 1. Determination of Surplus Property

The Board hereby determines that the items of personal property listed in Exhibit A, attached hereto and incorporated herein by reference, are no longer needed for school purposes and are declared surplus property.

Section 2. Authorization of Disposal

The Superintendent or designee is hereby authorized to dispose of the surplus property listed in Exhibit A in accordance with Illinois law and Board policy, including but not limited to:

- Sale by public auction or competitive bidding;
- Private sale where permitted by law;
- Trade-in for replacement equipment;
- Donation to eligible nonprofit organizations or governmental entities;
- Recycling or disposal if the property has no market value.

Section 3. Compliance with Law and Board Policy 4:80

All actions taken pursuant to this Resolution shall comply with the Illinois School Code (including 105 ILCS 5/10-22.8), applicable administrative regulations, and Board Policy 4:80 (Accounting and Audits), as well as any other Board policies governing the disposal of Cooperative property.

Section 4. Proceeds

Any proceeds from the sale or disposition of such property shall be deposited into the appropriate Cooperative fund as required by law.

Section 5. Repealer

All prior resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. Effective Date

This Resolution shall be in full force and effect upon its adoption.

ADOPTED this _____ day of _____, 2026.

President, Board of Education

Secretary, Board of Education

Exhibit A

List of Surplus Property

Item Description	Quantity	Make/Model	Serial Number	Condition	Notes
Commercial Refrigerator	1			Non-operational/obsolete	Unit no longer maintains proper temperature; repair not cost-effective.