

Electrical Services RFP #110614-E

June 28, 2011

SUMMARY:

This item requests the approval of a proposal to provide electrical services for a term beginning July 1, 2011 and ending June 30, 2013. This proposal will be used for jobs that cannot be handled by the district maintenance department.

BOARD GOAL:

VI. Growth, Change & Fiscal Responsibility... demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

June 9, 2009

BACKGROUND INFORMATION:

Having an approved electrical service allows the maintenance department to complete all of the electrical requirements over the summer because the district staff is not large enough to complete all of the required jobs.

SIGNIFICANT ISSUES:

Proposals were received from C&G Electric @ \$45/journeyman electrician and \$28/apprentice electrician with projector outlets @ \$125, Denton Electric @ \$65/technician with projector outlet \$221, and Kevco Electrical @ \$45/technician with projector outlets @ \$114.

Kathy Arrington and Alyce Hamman reviewed and evaluated the three proposals. C&G received the highest ranking.

The contract will be for one term of two fiscal years beginning July 1, 2011 through June 30, 2013.

FISCAL IMPLICATIONS:

Costs will be borne by the maintenance department operating budget.

BENEFIT OF ACTION:

Passage will allow the maintenance department to contract electrical jobs that cannot be completed by the district staff.

PROCEDURAL AND REPORTING IMPLICATIONS:

None.

PUBLIC COMMENT RECEIVED:

None.

ALTERNATIVES:

The alternative would be to handle all electrical jobs in-house.

OTHER COMMENTS:

None

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the bid submitted by C&G Electric be accepted for one term of two fiscal years.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Executive Director of Administrative Services
Kathy Arrington, Purchasing Agent
Alyce Hamman, Purchasing Buyer

ATTACHMENT:

Bid Ranking and Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____