

DRAFT Minutes

AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, May 14, 2013, 5:00 p.m.

Board Members Present

Mrs. Susan Zibrat, President

Dr. Kent Paul Barrabee, Vice President

Mrs. Julie Cozad, Member

Ms. Deanna M. Day, Member

Mrs. Jo Grant, Member (Mrs. Grant arrived at approximately 5:10 p.m.)

Central Administrators Present

Patrick Nelson, Superintendent

Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel

Monica Nelson, Associate Superintendent

Scott Little, Chief Financial Officer

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Mrs. Zibrat called the meeting to order at 5:00 p.m. and asked members of the audience to sign the visitors' register. Procedures for addressing the Board were described.

Pledge of Allegiance

Mr. Nelson led the Pledge of Allegiance.

Announcement of Date and Place of Next Special Governing Board Meeting

Mrs. Zibrat announced the next Special meeting of the Governing Board: Tuesday, June 4, 2013, at 5:00 p.m., Wetmore Center, 701 W. Wetmore Road

PUBLIC COMMENT¹

There were no comments from the public.

1. CONSENT AGENDA

Mrs. Zibrat asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Ms. Day to approve consent agenda Items A-I. The motion was seconded by Mrs. Zibrat and passed unanimously, 4-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

A. Approval of Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

B. Approval of Personnel Changes

Certified and classified personnel were appointed, as listed in Exhibit 2.

C. Approval of Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 3.

D. Approval of Vouchers Totaling and Not Exceeding Approximately \$4,398,427.20 (Final Total)

The following vouchers were approved as presented and payment authorized:

Vo. 621 \$ 242,915.22 Vo. 622 \$1,588,943.73 Vo. 623 \$2,566,568.25

E. Approval of Disposal of Surplus Property via PublicSurplus.com

The Governing Board approved the disposal of surplus property via an online via PublicSurplus.com

F. Award of Contract for K-8 Intervention Materials Request for Proposals (RFP) 12-0022

Board Book information: *Request for Proposals (RFP) 12-0022 was issued to vendors who provide intervention materials and programs for students in kindergarten through eighth grades. A total of twenty-eight vendors responded to the RFP. A committee of intervention teachers reviewed all of the proposals, reviewed materials and participated in seven webinars provided by the top vendors. Four vendors were asked to provide Best and Final Offers. Please see the enclosed evaluation of the Best and Final Offers for additional information on the scoring process. [Board Book holders were provided a spreadsheet giving detail on bid responses.]*

The Governing Board approved multiple awards for K-8 Intervention Materials to: *Achieve 3000 (2-8), i-Ready and Ready Common Core (K-8), and Renaissance Learning (6-8)* based on responses to RFP 12-0022.

G. Award of Contract for Library Software Based on Responses to Request for Proposal (RFP) 12-0066

Board Book information: *Request for Proposal (RFP) 12-0066 was e-mailed to 13 registered vendors with the Purchasing Department and published on the District's website. The scope of work consisted of providing library management software services for District libraries and bookstores to replace the current Follett Catalog, Circulation and Alliance Online software. Four vendors responded with proposals (Book Systems, Follett, Insignia & LAU). Each vendor demonstrated their systems to the evaluation team. Two vendors (Follett & Insignia) were requested to provide Best and Final Offers based upon the evaluations and presentations. [Board Book holders were provided a spreadsheet giving detail on bid responses.]*

Both vendors have demonstrated success in providing services to school districts similar to Amphitheater. However, Follett's cost proposal was significantly higher than Insignia.

The Governing Board approved the award of contract for Library Software to *Insignia Software Corporation* based on responses to RFP 12-0066.

H. Award of Contract for Lighting Fixtures – Keeling and La Cima Based Upon Responses to Request for Bid (RFB) 12-0081

Board Book information: *Request for Bid (RFB) 12-0081 was e-mailed to eight vendors and published on the District's website requesting pricing for light fixtures to be installed by a contractor to be chosen on a separate bid. Eight vendors responded with priced bids for the required product (one vendor submitted two bids for two types of light fixtures). [Board Book holders were provided a spreadsheet giving detail on bid responses.]*

The Governing Board approved the award of contract for Lighting Fixtures for Keeling Elementary School and La Cima Middle School to *Crescent Electric Supply* based on responses to RFB 12-0081.

6. EXECUTIVE SESSION

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1. Motion to Recess Open Meeting and Hold an Executive Session for Student Disciplinary Action Pursuant to A.R.S. §15-843(F)(2).

1. Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30018579; b. Student # 30037129; c. Student # 30001522; d. Student # 30008091; e. Student # 30043202; f. 30036377; g. 30042418; and h. 30019895.
2. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30044554; b. Student # 30010952; c. Student #30036441; d. Student # 30039366; e. Student # 30027744; f. Student # 30045264; g. Student # 30036798; h. Student # 30032923; i. Student # 30025953; j. Student # 30031906; k. Student # 30021292; and l. Student # 30044255.

A motion was made by Ms. Day that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2), as presented. Mrs. Zibrat seconded the motion and it passed unanimously, 4-0. Mrs. Zibrat called a recess at 5:01 p.m. for the purpose of holding Executive Session.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, Ms. Day moved to reconvene the meeting into open session. Mrs. Grant seconded the motion and it passed, unanimously, 5-0. The time was 7:06 p.m. Mrs. Zibrat declared the meeting in open session.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Member requests.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Mrs. Cozad that the Board Meeting be adjourned. Mrs. Grant seconded the motion; and it passed unanimously, 5-0. Mrs. Zibrat declared the meeting was adjourned; the time was approximately 7:07 p.m.

Respectfully submitted,
Margaret Harris

Dr. Kent Paul Barrabee, Vice President

Date