

**TO:** Board of Directors  
Region One Education Service Center

**SUBJECT:** **Region One Purchasing Cooperative Professional Consultant Services RFP 19-AGENCY-000048**

**DATE:** May 17, 2018

**ITEM 12:** Action

**BACKGROUND AND SIGNIFICANT ISSUES:** This request for proposal (RFP) allows the Region One Education Service Center, and its Purchasing Cooperative (ROPC) members, the opportunity to procure products and/or services that include, but are not limited to grant writing/evaluation, professional development, compliance, education/training, benefits, food service/school nutrition, management, and security. Price lists and/or catalogs have been provided by each vendor and each cooperative member must conduct a cost or price analysis for the procurement of the specific goods and/or services being requested within the scope of services offered with this RFP. ROPC members are responsible for the selection of goods and services products available to meet their needs.

On May 9, 2018 the Region One Education Service Center Purchasing Department received twenty-one (21) responses to ROPC Professional Consultant Services RFP 19-AGENCY-000048. Proposals were evaluated to select the best qualified vendors based on the established criteria. The tabulation and evaluation summary is enclosed. Eighteen (18) vendors are being recommended for award. Vendors recommended for awarded had complete request for proposal submissions with an evaluation score of 70 or greater. The term of this proposal is effective June 1, 2018 through August 31, 2019, with the option to extend up to three (3) additional one-year periods, or through August 31, 2022 if parties are in agreement.

**RELATED GOAL:** To assist the ESC and its cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

**COST AND FUNDING SOURCES:** Region One Education Service Center programs, and its cooperative members, order products and/or services directly through the awarded vendor(s). There is no membership fee paid by members to join the ROPC. Of the total net invoice amounts on all services performed under this proposal, a flat fixed service fee rate of \$0.0100 cents on each \$1.00 dollar of total sales made through this contract paid to Region One ESC.

**EXECUTIVE DIRECTOR'S RECOMMENDATION:** Recommend approval of the Region One Purchasing Cooperative Professional Consultant Services RFP 19-AGENCY-000048 to the following vendors: *AISYS Consulting*, McAllen, TX; *Bettina Atkins, Education and Leadership Consultant*, McAllen, TX; *Education Partners*, McKinney, TX; *EGT Institute, Inc.*, Edinburg, TX; *Follett School Solutions, Inc.*, McHenry, IL; *Frances Guzman*, Edinburg, TX; *Hermelinda H. Romeros, CPA*, McAllen, TX; *Jeff Key*, Lubbock, TX; *KAMICO Instructional Media, Inc.*, Salado, TX; *Lakeshore Learning Materials*, Carson, CA; *Richards Lindsay & Martin, LLP*, Austin, TX; *s3strategies*, Lubbock, TX; *Sandra D. Gaspar*, Edinburg, TX; *Seeds Training*, San Diego, CA; *True North Consulting Group, LLC*, Waco, TX; *ValidateME!*, Brownsville, TX; *Walsh Gallegos Trevino Russo & Kyle, PC*, Austin/Weslaco, TX; *Zepol, Inc.*, Edinburg, TX.

Respectfully submitted,



Dr. Cornelio Gonzalez  
Executive Director

**Staff Person(s) Responsible:**

Connie Lopez, CPA, Deputy Director  
Amanda Galvan, Finance Director  
Lori A. Ramos, Purchasing Coordinator  
Kristina Carrizales, Cooperative Purchasing Specialist  
Marc David Garcia, Purchasing Specialist

**Region One Purchasing Cooperative  
Professional Consultant Services  
RFP 19-AGENCY-000048**

**Action Taken**

\_\_\_\_\_ made a motion to approve the Region One Purchasing Cooperative Professional Consultant Services RFP 19-AGENCY-000048 to the following vendors: *AISYS Consulting*, McAllen, TX; *Bettina Atkins, Education and Leadership Consultant*, McAllen, TX; *Education Partners*, McKinney, TX; *EGT Institute, Inc.*, Edinburg, TX; *Follett School Solutions, Inc.*, McHenry, IL; *Frances Guzman*, Edinburg, TX; *Hermelinda H. Romeros, CPA*, McAllen, TX; *Jeff Key*, Lubbock, TX; *KAMICO Instructional Media, Inc.*, Salado, TX; *Lakeshore Learning Materials*, Carson, CA; *Richards Lindsay & Martin, LLP*, Austin, TX; *s3strategies*, Lubbock, TX; *Sandra D. Gaspar*, Edinburg, TX; *Seeds Training*, San Diego, CA; *True North Consulting Group, LLC*, Waco, TX; *ValidateME!*, Brownsville, TX; *Walsh Gallegos Trevino Russo & Kyle, PC*, Austin/Weslaco, TX; *Zepol, Inc.*, Edinburg, TX.

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**Seconded by:** \_\_\_\_\_

**Vote:** \_\_\_\_\_